

BLYTHE CITY COUNCIL



AGENDA

JANUARY 14, 2020

6:00 P.M.

Dale S. Reynolds, Mayor
Eric Egan, Vice Mayor
Joseph DeConinck, Council Member
Johnny Z. Rodriguez, Council Member
Joseph Halby, III, Council Member
Mallory Crecelius, Interim City Manager/City Clerk
Baron Bettenhausen, City Attorney

MEETINGS ARE HELD IN THE CITY COUNCIL CHAMBER, 235 NORTH BROADWAY, BLYTHE, CA



**CITY OF BLYTHE
CITY COUNCIL MEETING
January 14, 2020
5:40pm**

CALL TO ORDER

ROLL CALL

Mayor Reynolds	Interim City Manager/City Clerk Crecelius
Vice Mayor Egan	City Attorney Bettenhausen
Councilman DeConinck	City Treasurer/Finance Director Elms
Councilman Rodriguez	Interim Police Chief Coe
Councilman Halby	Interim Public Works Director Ojeda

PUBLIC COMMENT: Public comments will be allowed on matters not appearing on the agenda, but within Council/Successor Agency's jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

CLOSED SESSION:

1. **Public Employment**, Title: Chief of Police pursuant to Cal. Gov't Code 54957.

NOTE TO THE PUBLIC:

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact City Clerk Mallory Crecelius at (760)922-6161 EXT. 1237. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.104 ADA Title II).



Meeting of
The Blythe City Council
Blythe Successor Agency
January 14, 2020
6:00pm

CALL TO ORDER

ROLL CALL

Mayor Reynolds
Vice Mayor Egan
Councilman DeConinck
Councilman Rodriguez
Councilman Halby

Interim City Manager/City Clerk Crecelius
City Treasurer/Finance Director Elms
Interim Police Chief Coe
Interim Public Works Director Ojeda
City Attorney Bettenhausen

PLEDGE OF ALLEGIANCE

INVOCATION

ADDED STARTER

The City Council may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the City Council and/or staff subsequent to the posting of the Agenda. An action adding an item to the Agenda requires a 2/3 vote of the City Council (4 of 5 Council Members). If less than 2/3 of the City Council is present, adding an item to the Agenda requires a unanimous vote.

CONSENT CALENDAR- (Items 1-11)

All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Council or staff request specific items be discussed and/or removed from the Consent Calendar for separate action.

1. **Posting of the Agenda.**

The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, January 10, 2020.

2. **Approval of the Warrant Register.**

Recommendation: Approve **01/14/2020**, warrants numbered 70964 through 71047 and Utility Billing Refund warrants numbered 71048 through 71058 in the amount of \$392,334.98 and **01/14/2020**, warrants numbered 71059 through 71139 in the amount of \$351,763.92.

3. **Approval of the Payroll Register.**

Recommendation: Approve **01/14/2020**, warrants numbered 51466 through 51489 in the amount of \$124,429.81; **01/14/2020**, warrants numbered 51490 through 51491 in the amount of \$84.03; **01/14/2020**, warrants numbered 51492 through 51493 in the amount of \$3,787.97; **01/14/2020**, warrants numbered 51494 through 51511 and Direct Deposits numbered 46447 through 46503 in the amount of \$219,253.43; **01/14/2020**, warrants numbered 51512 through 51516 and Direct Deposits numbered 46504 through 46609 in the amount of \$71,346.20; **01/14/2020**, warrants numbered 51517 through 51536 and Direct Deposits numbered 46610 through 46666 in the amount of \$219,249.87 and **01/14/2020**, warrants numbered 51537 through 51538 in the amount of \$447.89.

4. **Minutes of the December 10, 2019 City Council Meeting.**

Recommendation: Approve the Minutes of the December 10, 2019 meeting.

5. **City of Blythe Permits issued for the Month of December 2019.**

Recommendation: Receive and file this monthly report.

Any writings or documents provided to a majority of the City Council regarding any item on this Agenda will be made available for Public inspection in the City Clerk's Office at City Hall, 235 N. Broadway, Blythe, California during normal business hours. In addition such writings and documents will be posted on the City's website: www.cityofblythe.ca.gov.

6. **City of Blythe Fire Department Monthly Activity Report for December 2019.**
Recommendation: Receive and file this monthly report.
7. **City of Blythe Police Department Monthly Activity Report for December 2019.**
Recommendation: Receive and file this monthly report.
8. **Investment Report for Second Quarter Fiscal Year 2019-20.**
Recommendation: Receive and file the quarterly investment report.
9. **Police Chief Employment Agreement – Joshua Coe.**
Recommendation: Authorize the City Manager to enter into an Employment Agreement with Joshua Coe for the position of Police Chief.
10. **SB 2 Planning Grants Program Application.**
Recommendation: Adopt Resolution No. 2020-001 authorizing the application for and receipt of SB 2 Planning Grant Program Funds.

RESOLUTION 2020-001. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS.

11. **Amendment Number One to Vested Cannabis Master Development Agreement.**
Recommendation: Council conduct the second reading, by title only, waiving further reading of Ordinance No. 897-19 approving an Amendment to the Development Agreement between the City and Palo Verde Center, LLC.

ORDINANCE NO. 897-19. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, APPROVING AMENDMENT NUMBER ONE TO THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF BLYTHE AND PALO VERDE CENTER, LLC.

PUBLIC HEARING: None

CONTINUED BUSINESS: (Items 12-13)

12. **Calling an Election to be held on May 5, 2020.**
Recommendation: Adopt Resolution No. 2020-002, Resolution No. 2020-003 through 2020-005 and conduct the first reading, by title only, waiving further reading of Ordinance No. 900-2020.

RESOLUTION NO. 2020-002. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, DECLARING A FISCAL EMERGENCY.

RESOLUTION NO. 2020-003. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, CALLING FOR AND GIVING NOTICE OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MAY 5, 2020, TO BE CONDUCTED WHOLLY BY MAIL-IN BALLOT, FOR THE SUBMISSION TO THE VOTERS OF AN ORDINANCE TO ESTABLISH A GENERAL TRANSACTIONS (SALES) AND USE TAX IN THE AMOUNT OF ONE PERCENT (1%).

RESOLUTION NO. 2020-004. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO PERMIT THE RIVERSIDE COUNTY REGISTRAR OF VOTERS TO RENDER SPECIFIED SERVICES TO THE CITY OF BLYTHE FOR THE CITY'S SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MAY 5, 2020.

RESOLUTION NO. 2020-005. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, AUTHORIZING MEMBERS OF THE CITY COUNCIL TO AUTHOR AND FILE WRITTEN ARGUMENTS, DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, AUTHORIZING REBUTTAL ARGUMENTS, AND SETTING DEADLINES FOR THE SUBMISSION OF ARGUMENTS AND REBUTTALS REGARDING A CITY MEASURE TO ESTABLISH A ONE PERCENT (1%) TRANSACTIONS (SALES) AND USE TAX.

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ORDINANCE NO. 900-2020. AN ORDINANCE OF THE CITY OF BLYTHE, CALIFORNIA, ENACTING A TRANSACTIONS AND USE TAX (SALES TAX) TO BE ADMINISTERED BY THE DEPARTMENT OF TAX AND FEE ADMINISTRATION, SUBJECT TO ADOPTION BY THE ELECTORATE.

13. Repair of Concrete lined Debris Basin – Wastewater Treatment Plant.

Recommendation: Award the rehabilitation of one (1) concrete lined debris basin at the Waste Water Treatment Plant to R.E. Hoover in an amount not to exceed \$49,065.50 (\$44,605 plus a 10% contingency) and authorize the Interim City Manager to execute the documents and purchase orders necessary to complete the project.

NEW BUSINESS: (Items 14-18)

14. Letter of Engagement - Greg Cervantes.

Recommendation: Authorize the Mayor to execute a letter authorizing Greg Cervantes to engage interested Tribes on the placement of a gaming operation in the City.

15. Request to Waive Fees for Zone Change/General Plan Amendment.

Recommendation: Waive a Zone Change/General Plan Amendment Fee of \$2,630.00 for Anthony Orfanos to construct a Commercial Manufacturing and Distribution Facility on vacant land located in the 100 block of North Hickory Rd.

16. March's City Council Meeting Schedule.

Recommendation: Council go dark on March 10, 2020 with March's Council meeting held on March 24, 2020 which is the fourth Tuesday of the month.

17. Blythe Clean Up Day.

Recommendation: Receive and File a report on the City's annual Community Clean up Day scheduled for Saturday, February 1, 2020 at Todd Park from 7-11am.

18. Replacement of Biolac System Aeration Lines – Waste Water Treatment Plant.

Recommendation: Authorize a purchase order to Fortiline Waterworks for parts to repair the Biolac system aeration lines in the amount of \$38,736.32 and a purchase order to R.E. Hoover for the removal and replacement of the existing Biolac System aeration lines in the amount of \$36,000.00, plus a 10% contingency in the amount of \$7,473.63.

SUCCESSOR AGENCY: (Item 19)

19. Minutes of the December 10, 2019 Successor Agency Meeting.

Recommendation: Approve the Minutes of the December 10, 2019 meeting.

ORAL REPORTS (Council may ask a question for clarification, make a brief announcement, make a brief report on his/her own activities, request staff to report back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.)

PUBLIC COMMENT Public comments will be allowed on matters not appearing on the agenda, but within Council/Blythe Successor Agency jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

ADJOURNMENT The next meeting will be held on February 11, 2020 at 6:00 p.m. in the Council Chamber, 235 N. Broadway, Blythe, California.

NOTE TO THE PUBLIC:

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**CONSENT
CALENDAR**

Voucher List
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
70976	12/23/2019	006873 ARAMARK UNIFORM & CAREER	(Continued) 001451036474	011092	UNIFORMS/MATS/TOWELS SERVICE	227.06
					Total :	504.84
70977	12/23/2019	000385 BIO-TOX LABORATORIES	38987	011971	BLOOD/URINE SCREENING	289.00
					Total :	289.00
70978	12/23/2019	000051 C B PLUMBING	84768	011898	PORTA POTTY SERVICE 11/2019	200.00
					Total :	200.00
70979	12/23/2019	006368 CHANDRA HOSPITALITY LLC	11/2019	011947	ECONOMIC DEVELOPMENT INCENTIVE	13,941.85
					Total :	13,941.85
70980	12/23/2019	000896 CITY OF BLYTHE	GEN-001		ADMINISTRATIVE CHARGES - DEVELO	935.75
					Total :	935.75
70981	12/23/2019	004804 CITY OF BLYTHE	NOV 2019		AMOUNT BILLED TO CUSTOMERS 11/2	33,453.00
					Total :	33,453.00
70982	12/23/2019	001086 COPA INC	CL09511 CL09537 CL09538	011094 011094 011094	FUEL - CITY VEHICLES/FIRE DEPT FUEL - CITY VEHICLES/FIRE DEPT FUEL - CITY VEHICLES/SEWER DEPT	240.93 276.18 381.84
					Total :	898.95
70983	12/23/2019	000227 COUNTY OF RIVERSIDE	AN0000001835	011095	SHELTER SERVICES 11/1-11/30/2019	3,419.67
					Total :	3,419.67
70984	12/23/2019	005421 COUNTY OF RIVERSIDE	PU0000004874	011096	FLEET FUEL CHARGES 10/2019	6,411.85
					Total :	6,411.85
70985	12/23/2019	005603 CR&R INCORPORATED	NOV 2019	011884	FRANCHISE CONTRACT 11/2019	66,173.66
					Total :	66,173.66
70986	12/23/2019	005603 CR&R INCORPORATED	0095062	011097	445 N BROADWAY - COMMERCIAL TRA	220.01
					Total :	220.01
70987	12/23/2019	000083 CRAWFORD ASSOCIATES	16473	011917	CONCRETE	241.21

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
70996	12/23/2019	000016 E S BABCOCK & SONS INC	(Continued) BL90199-0040 BL90210-0040 BL90306-0040 BL90819-0040 BL90822-0040 BL91132-0040 BL91456-0040 BL91460-0040 BL91462-0040 BL91750-0040 BL91752-0040 BL91753-0040 BL91754-0040	011102 011102 011102 011102 011102 011102 011102 011102 011102 011102 011102 011102 011102	TESTING SERVICES TESTING SERVICES	178.50 209.95 2,233.80 104.55 45.00 81.60 108.80 45.00 15.00 12.75 104.55 45.00 60.00 3,390.00
Total :						3,390.00
70997	12/23/2019	002791 FISHER WIRELESS SERVICES INC	231344 231387 231447	011948 011909 011909	REPAIR/MAINTENANCE SERVICES REPAIR/MAINTENANCE SERVICES REPAIR/MAINTENANCE SERVICES	120.00 300.00 60.00 480.00
Total :						480.00
70998	12/23/2019	006127 FLORES, ROBERTO	112319	011975	REIMBURSEMENT - WORK BOOTS	50.00
Total :						50.00
70999	12/23/2019	006178 FOLEY, STEVE	112919	011950	REIMBURSEMENT - WORK BOOTS	108.59
Total :						108.59
71000	12/23/2019	005213 FRONTIER	7609223545 7609228395 9091590013 9091590039 9091590042	011103 011103 011103 011103 011103	COMMUNICATION/ALARM SYSTEM 12/ COMMUNICATIONS/QUECHAN 12/1-12/ COMMUNICATION/CITY FACILITIES COMMUNICATION/FIRE 12/7-1/6/2020 CENTRANET ACCESS-SLWELLS 12/1-1	107.29 61.42 6,587.58 351.95 2,022.61 9,130.85
Total :						9,130.85
71001	12/23/2019	005978 FULTON DISTRIBUTING - SO CAL	492659	011889	JANITORIAL SUPPLIES	580.04
Total :						580.04



Voucher List
City of Blythe

12/26/2019 10:22:48AM

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71009	12/23/2019	001995 KELLER ELECTRICAL INDUSTRIES	0215135-IN	011859	REPAIR/MAINTENANCE SERVICES	595.00
					Total :	595.00
71010	12/23/2019	005295 KONICA MINOLTA	9006292516	011353	ACCT 1165535 BIZHUB C554/COPIES 11	130.81
					Total :	130.81
71011	12/23/2019	002150 LAW OFFICES OF JONES & MAYER	95012	011919	LEGAL SERVICES 11/2019	7,243.98
					Total :	7,243.98
71012	12/23/2019	001460 LAWSON PRODUCTS INC	9307186629	011827	PARTS/SUPPLIES	824.37
					Total :	824.37
71013	12/23/2019	006768 LEWIS BRISBOIS BISGAARD	2494522	011941	JUDGEMENTS & SETTLEMENTS - LAW	2,424.50
					Total :	2,424.50
71014	12/23/2019	007448 MILKOSKI, SEAN ROBERT	301	011939	SECURITY CAMERAS INSTALLATION	600.00
					Total :	600.00
71015	12/23/2019	007369 MJ3	7	011972	BLOOD DRAWS/ON CALL FEES 11/2019	625.00
					Total :	625.00
71016	12/23/2019	005104 MUNICIPAL CODE CORPORATION	00336755	011896	ONLINE CODE HOSTING 12/1/2019-11/3	900.00
					Total :	900.00
71017	12/23/2019	007421 MUNITEMPS STAFFING	129596	011949	INTERIM STAFFING/PW DIRECTOR - O.	6,750.00
					Total :	6,750.00
71018	12/23/2019	002871 NELSON, JON KEVIN	11/2019	011911	INSPECTION SERVICES 11/2019	340.00
					Total :	340.00
71019	12/23/2019	003181 NORTHERN SAFETY CO INC	903736374	011918 011918	SAFETY SUPPLIES	265.25
					Total :	265.25
71020	12/23/2019	000201 PALO VERDE VALLEY TIMES INC	1911-00019668	011901	PUBLICATIONS 11/1-11/30/2019	295.81
					Total :	295.81
71021	12/23/2019	005009 PARKER OIL PRODUCTS, INC	81415	011105	GASOLINE/OIL - EQUIPMENT	226.76

Bank code :	Union	Date	Vendor	Invoice	PO #	Description/Account	Amount
71052	12/23/2019	007478	GOMEZ-NAREZ, JANNETH	Ref000201165		UB Refund Cst #023230	20.91
						Total :	20.91
71053	12/23/2019	006501	GRANITE CONSTRUCTION	Ref000201171		UB Refund Cst #023876	575.00
						Total :	575.00
71054	12/23/2019	007482	JOHNSON, GIDEON	Ref000201170		UB Refund Cst #023823	20.39
						Total :	20.39
71055	12/23/2019	007481	MORENO, ALFREDO	Ref000201169		UB Refund Cst #023814	34.97
						Total :	34.97
71056	12/23/2019	007476	PARK, CRYSTALLE	Ref000201163		UB Refund Cst #022968	15.89
						Total :	15.89
71057	12/23/2019	007480	SHEHADE, C.J.	Ref000201167		UB Refund Cst #023486	5.33
						Total :	5.33
71058	12/23/2019	007477	YOUNG, ROBERT	Ref000201164		UB Refund Cst #023086	132.78
						Total :	132.78
95 Vouchers for bank code : Union							392,334.98
95 Vouchers in this report							392,334.98

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code :	union					
CLAIMS VOUCHER APPROVAL						

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO HEREBY CERTIFY THAT THE WARRANTS NUMBERED 70964-71047 AND THE UTILITY BILLING REFUND WARRANTS NUMBERED 71048-71058 ARE HEREBY APPROVED IN THE AMOUNT OF \$392,334.98 ON THIS 14th DAY OF JANUARY, 2020.

CHRISTA ELMS _____ DIRECTOR OF FINANCE

DALE REYNOLDS _____ MAYOR

ERIC EGAN _____ VICE-MAYOR

JOSEPH DECONINCK _____ COUNCILMAN

JOSEPH HALBY _____ COUNCILMAN

JOHNNY RODRIGUEZ _____ COUNCILMAN

Voucher List
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71069	1/14/2020	007105 ANDRADE, MAURICIO	(Continued)			45.79
71070	1/14/2020	006873 ARAMARK UNIFORM & CAREER	001451048618	011092	UNIFORMS/MATS/TOWELS SERVICE	182.66
			001451060857	011092	UNIFORMS/MATS/TOWELS SERVICE	227.06
			001451085092	011092	UNIFORMS/MATS/TOWELS SERVICE	239.25
					Total :	648.97
71071	1/14/2020	007074 AXON ENTERPRISE, INC	SI-1630152	011990	TASER ASSURANCE PLAN CEWANNUP	4,250.08
					Total :	4,250.08
71072	1/9/2020	007285 AYSO COLORADO RIVER OPEN	SAS-2020	012042	ENTRY FEES - SOCCER ALL-STARS	1,965.00
					Total :	1,965.00
71073	1/14/2020	005867 BLUE TARP FINANCIAL INC	43675408	011815	SUPPLIES	1,093.65
					Total :	1,093.65
71074	1/14/2020	002023 BLYTHE FREEWAY TOWING & REPAIR	014528	011887	TOW SERVICE	185.00
					Total :	185.00
71075	1/14/2020	005414 BLYTHE POLICE EXPLORER POST	111919	011991	INSURANCE/DUES	881.50
					Total :	881.50
71076	1/14/2020	000048 BURTRONICS BUSINESS SYSTEMS	AR65345	012046	MAINT CONTRACT #CN10648-01 9/27-1	43.71
			AR65356	011640	MAINT CONTRACT #CN10665-01 1/6-2/2	48.83
					Total :	92.54
71077	1/14/2020	000051 C B PLUMBING	39480	011894	REPAIR/MAINTENANCE SUPPLIES	42.99
			84989	012047	GREASE TRAP PUMPING	425.10
			85015	012041	PORTA POTTY RENTAL 12/2019	200.00
			85145	011881	REPAIR/MAINTENANCE SERVICES	387.35
					Total :	1,055.44
71078	1/14/2020	004804 CITY OF BLYTHE	DEC 2019		AMOUNT BILLED TO CUSTOMERS 12/2	33,534.00
					Total :	33,534.00
71079	1/14/2020	000667 CITY OF BLYTHE:WATER UTILITIES	DEC 2019	011093	WATER/SEWER BILLING - CITY FACILIT	4,012.47
					Total :	4,012.47

Bank code :		union							
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
71080	1/14/2020	003841 CIVIC PLUS	193768	011001	WEBSITE HOSTING & SUPPORT	1,858.42			
					Total :	1,858.42			
71081	1/14/2020	000437 CO OF RIV AUDITOR-CONTROLLER	NOV 2019	012011	PARKING CITATIONS 11/2019	78.50			
					Total :	78.50			
71082	1/14/2020	001086 COPA INC	CL09579 CL09580	011094 011094	FUEL - CITY VEHICLES/FIRE DEPT FUEL - CITY VEHICLES/SEWER DEPT	195.72 96.05			
					Total :	291.77			
71083	1/14/2020	000080 COSME'S PROPANE	8467	011977	SUPPLIES	11.20			
					Total :	11.20			
71084	1/14/2020	005603 CR&R INCORPORATED	DEC 2019	012005	FRANCHISE CONTRACT 12/2019	68,440.68			
					Total :	68,440.68			
71085	1/14/2020	005603 CR&R INCORPORATED	0095062	011097	DISPOSAL SERVICES/CC 12/1-12/31/20	7.71			
					Total :	7.71			
71086	1/14/2020	000083 CRAWFORD ASSOCIATES	16502	011945	SUPPLIES	323.25			
					Total :	323.25			
71087	1/14/2020	000037 CULLIGAN SOFT WATER SERVICE	636835,636934	011098	WATER SERVICE/WWTP 1/4-1/31/2020	75.08			
					Total :	75.08			
71088	1/14/2020	000156 CYLE JOHNSON ELECTRIC INC	54016	011980	EQUIPMENT RENTAL - LIFT TRUCK	720.00			
					Total :	720.00			
71089	1/14/2020	000084 D & L AUTO PARTS INC	8681-165340 8681-165554 8681-165685	011936 011936 011936	PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES	471.32 13.02 57.47			
					Total :	541.81			
71090	1/14/2020	001757 DATA TICKET INC	107393 107920	012012 012012	CITATION PROCESSING 11/2019 CITATION PROCESSING 11/2019	200.00 116.60			
					Total :	316.60			
71091	1/14/2020	003556 DAVID TAUSSIG & ASSOC., INC.	1911122	012013	PROFESSIONAL SERVICES THROUGH	3,190.39			

Voucher List
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71091	1/14/2020	003556 DAVID TAUSSIG & ASSOC., INC.	(Continued)			3,190.39
71092	1/14/2020	003518 D-C-AUTO ELECTRIC	648211	011978	PARTS/SUPPLIES	91.58
					Total :	91.58
71093	1/14/2020	002173 DEPARTMENT OF JUSTICE	424385	011992	BLOOD ALCOHOL ANALYSIS 11/2019	105.00
			424449	011993	BLOOD ALCOHOL ANALYSIS 11/2018 (R	35.00
			424465	011994	BLOOD ALCOHOL ANALYSIS 9/2019	35.00
					Total :	175.00
71094	1/14/2020	007471 DUENAZ, VICTOR	121019	011979	REIMBURSEMENT - D1 EXAM	50.00
			123019	012014	REIMBURSEMENT - WORK BOOTS	150.00
					Total :	200.00
71095	1/14/2020	000016 E S BABCOCK & SONS INC	BA00068-0040	011102	TESTING SERVICES	663.85
			BA00072-0040	011102	TESTING SERVICES	75.00
			BA00073-0040	011102	TESTING SERVICES	45.00
			BA00273-0040	011102	TESTING SERVICES	209.95
			BA00274-0040	011102	TESTING SERVICES	27.20
			BK90577-0040	011102	TESTING SERVICES	697.00
			BK90722-0040	011102	TESTING SERVICES	45.00
					Total :	1,763.00
71096	1/14/2020	003378 EMPIRE SOUTHWEST	EPWK0462161	011781	REPAIR/MAINTENANCE SERVICES <DL	-390.18
			EPWK0471325	011781	REPAIR/MAINTENANCE SERVICES	6,187.01
			EPWK0473192	011888	REPAIR/MAINTENANCE SERVICES	1,392.16
					Total :	7,188.99
71097	1/14/2020	000770 ENTENMANN-ROVIN CO	0146991-IN	011995	BADGE SUPPLIES	58.19
					Total :	58.19
71098	1/14/2020	000547 ESGIL CORPORATION	0062861-IN		PLAN CHECK SERVICES 10/2019	2,802.54
					Total :	2,802.54
71099	1/14/2020	003222 EVIDENT, INC	152872A	011996	EVIDENCE PACKAGING SUPPLIES	76.00
					Total :	76.00
71100	1/14/2020	007069 FORTILINE, INC	4790983	011745	REPAIR/MAINTENANCE SUPPLIES	7,339.10

Voucher List
City of Blythe

01/09/2020 1:40:06PM

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71100	1/14/2020	007069 FORTILINE, INC	(Continued)			7,339.10
71101	1/14/2020	005213 FRONTIER	7609229375	011103	COMMUNICATIONS/LIFE STATIONS 12/	100.09
					Total :	100.09
71102	1/14/2020	005978 FULTON DISTRIBUTING - SO CAL	493937	011983	JANITORIAL SUPPLIES	357.69
					Total :	357.69
71103	1/14/2020	000869 GRAINGER	839768264	011989	PARTS/SUPPLIES	276.28
					Total :	276.28
71104	1/14/2020	007381 GREEN, MICHAEL	123019	012015	REIMBURSEMENT - WORK BOOTS	129.30
					Total :	129.30
71105	1/14/2020	000140 HDL COMPANIES	0032837-IN	012016	CANNABIS MANAGEMENT PROGRAM	2,500.00
					Total :	2,500.00
71106	1/14/2020	005295 KONICA MINOLTA	9006382972	011353	ACCT 1165535 BIZHUB C554/COPIES 1:	51.79
					Total :	51.79
71107	1/14/2020	000168 LIGHT HOUSE OF ARIZONA	37334	011984	PARTS/SUPPLIES	69.43
					Total :	69.43
71108	1/14/2020	005613 MARTINEZ, CECILIA	86225	012008	BASKETBALL REFUND	35.00
					Total :	35.00
71109	1/14/2020	007448 MILKOSKI, SEAN ROBERT	0000002	012009	SECURITY CAMERA INSTALLATION	600.00
					Total :	600.00
71110	1/14/2020	007421 MUNITEMPS STAFFING	129614	012017	INTERIM STAFFING/PW DIRECTOR - O,	8,000.00
					Total :	8,000.00
71111	1/14/2020	003093 NCL OF WISCONSIN, INC	432262	011860	PARTS/SUPPLIES	111.80
					Total :	111.80
71112	1/14/2020	000201 PALO VERDE VALLEY TIMES INC	1912-00019668	012048	PUBLICATIONS 12/1-12/31/2019	427.29
					Total :	427.29
71113	1/14/2020	005009 PARKER OIL PRODUCTS, INC	81519	011105	GASOLINE/OIL - EQUIPMENT	239.26

Bank code :	union	Date	Vendor	Invoice	PO #	Description/Account	Amount
71131	1/14/2020	000266	UNDERGROUND SERVICE ALERT/SC	(Continued) 18DSBFE6745	011115	CA STATE FEE FOR REGULATORY COS	25.52
						Total :	81.72
71132	1/14/2020	001487	UNITED STATES POSTAL SERVICE	18696948	012021	POSTAGE	3,032.36
						Total :	3,032.36
71133	1/9/2020	004501	US BANK CORP	044555649478	012051	CREDIT CARD CHARGES 12/2019	3,788.57
						Total :	3,788.57
71134	1/14/2020	005400	VAN IWAARDEN ASSOCIATES	122019	012022	GASB 75 ACTUARIAL VALUATION FY20:	5,900.00
						Total :	5,900.00
71135	1/14/2020	003035	VERIZON WIRELESS	9844244943 9844244944	011116 011116	WIRELESS SERVICE 11/14-12/13/2019 WIRELESS SERVICE/WATER METERS	715.77 76.02
						Total :	791.79
71136	1/14/2020	007304	WADE, JOE	123019	012023	REIMBURSEMENT - WORK BOOTS	50.00
						Total :	50.00
71137	1/14/2020	007472	WAYMIRE, RONALD	122719 123019	011985 012024	REIMBURSEMENT - D1 WATER EXAM REIMBURSEMENT - WORK BOOTS	50.00 139.64
						Total :	189.64
71138	1/14/2020	000278	WEEKS PRINTING	28315	012025	TIME OFF REPORTS	693.91
						Total :	693.91
71139	1/14/2020	007473	WESTRUX INTERNATIONAL INC	04S6017	011921	REPAIR/MAINTENANCE SERVICES	1,868.64
						Total :	1,868.64
						Bank total :	351,763.92
						Total vouchers in this report	351,763.92

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO
 HEREBY CERTIFY THAT THE WARRANTS NUMBERED 71059-71139
 ARE HEREBY APPROVED IN THE AMOUNT OF \$351,763.92
 ON THIS 14th DAY OF JANUARY, 2020.

DIRECTOR OF FINANCE

CHRISTA ELMS

MAYOR

DALE REYNOLDS

VICE-MAYOR

ERIC EGAN

COUNCILMAN

JOSEPH DECONINCK

COUNCILMAN

JOSEPH HALBY

COUNCILMAN

JOHNNY RODRIGUEZ

CITY OF BLYTHE

PAYROLL LISTING

Pay period 12/06/2019 to 12/06/2019
Payday 12/06/2019

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51466 to 51489 are hereby approved in the amount of \$124,429.81 this 14th day of January 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 11/15/2019 to 11/28/2019
Payday 12/06/2019

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51490 to 51491 are hereby approved in the amount of \$84.03 this 14th day of January 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 12/09/2019 to 12/09/2019
Payday 12/09/2019

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51492 to 51493 are hereby approved in the amount of \$3,787.97 this 14th day of January 2020.


Director of Finance

Mayor Reynolds

Councilman De Coninck

Vice Mayor Egan

Councilman Halby

Councilman Rodriguez

CITY OF BLYTHE

PAYROLL LISTING

Pay period 11/29/2019 to 12/12/2019
Payday 12/20/2019

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51494 to 51511 and Direct Deposits numbered 46447 to 46503 are hereby approved in the amount of \$219,253.43 this 14th day of January 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 12/01/2019 to 12/31/2019
Payday 01/03/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51512 to 51516 and Direct Deposits numbered 46504 to 46609 are hereby approved in the amount of \$71,346.20 this 14th day of January 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 12/13/2019 to 12/26/2019
Payday 01/03/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51517 to 51536 and Direct Deposits numbered 46610 to 46666 are hereby approved in the amount of \$219,249.87 this 14th day of January 2020.


Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 01/03/2020 to 01/03/2020
Payday 01/03/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51537 to 51538 are hereby approved in the amount of \$447.89 this 14th day of January 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

**Minutes of the Blythe City Council Meeting
December 10, 2019**

The December 10, 2019 meeting of the Blythe City Council was called to order at 6:00pm in the Council Chambers by Mayor Reynolds. Also in attendance were Vice Mayor Egan and Council Members DeConinck, Rodriguez and Halby. Staff in attendance included: Interim City Manager and City Clerk Crecelius, Finance Director and City Treasurer Elms, Chief Building Official Brown, Interim Public Works Director Ojeda, Interim Police Chief Coe and Deputy City Attorney Roberto.

The Pledge of Allegiance was led by Mayor Reynolds. The Invocation was led by Vice Mayor Egan.

PRESENTATION:

1. FY 2018-19 Financial Statements. Finance Director Elms stated the City of Blythe's FY 2019 Audit is complete. Rich Teaman and Rick Gallow of Teaman, Ramirez and Smith are here tonight to present the findings. Staff recommends at the close of the presentation Council receive and file all attached documents relating to the financial audit.

Rich Teaman stated we have completed the audit process for the financial statements. We appreciate the efforts of the Finance staff in helping us complete this in a timely fashion as we like to bring this by the end of each calendar year. This is a financial statement audit required under California law. The purpose of which is to issue an opinion about the financial statements, that they are fairly stated according to the generally accepted accounting principles. We also issue a few other reports along with that. I am happy to say that we are issuing an unmodified report, which is the best you can get. It does have an emphasis of matter paragraph relating to a change in GASB pronouncement. This is a relatively minor change related to how debt is reported. We also have an emphasis of matter relating to the going concern that you have had for a number of years. We met with the Finance Committee earlier today and went through the reports in detail. This is an unusual year as there are not a lot of dramatic changes such as we have seen in the past years with OPEB and Pension liabilities coming onto the books. There are no major changes this year, but a few things I want to point to. This year we have listed a number of GASB pronouncements that may impact the City. The most significant right now relates to leases and the accounting treatment going forward. It will be a huge undertaking for all government agencies as it will require you to review all leases, but you have sometime before this comes into effect. We added a note related to allowances for doubtful accounts. There is a listing of the funds with deficits.. A few of them relate to timing issues, such as CDBG which is a reimbursement grant program. You have to spend the money and then apply for reimbursement. The reimbursement will sometimes cross over years. There is a note related to pension liability which decreased this year by about \$400,000. The City's current pension liability is \$19,563,281. We also outline what happens if the discount rate changes 1% in either direction. There is a table reflecting OPEB liability, and change for the year. OPEB went down this year by over \$1 million so you have made some improvement there as well. There is a footnote related to the going concern/emphasis of matter. We have updated the numbers, where you are at and management's plans for addressing this. In addition to the financial statements we issue a couple of other reports, one of which is related to the internal controls and financial compliance with laws and regulations. I am happy to report there were no findings or issues related to either of those topics. We also have an agreed upon procedures report relating to the appropriations limit known as the Gaan limit. We have determined they were correctly calculated. The final letter attached is an audit committee letter. If there is no formal audit committee, it goes to the Governing Body. It talks about a number of things, such as estimates in the financial statements like OPEB liability and Pension Liability. Most of the numbers in the audit are hard solid numbers, but there are a few estimates that impact the outcome of the City. We point to those and make sure people are aware that there are a number of factors that have been evaluated and have determined you are following current methodology. There were no disagreements between us and management in regard to accounting

treatment. We also address the financial condition and illustrate the General Fund situation at current balance and change in each year presented. You can see the historic standpoint of the General fund. We also list your proprietary funds and the balance of those funds each year. For the General Fund over the past 7-8 years you have had a number of improvements. This year there was an improvement of approximately \$519,000 in the general fund putting it with sizeable fund equity. However there is still the question of these other deficits. If they can't be corrected, the General Fund will need to absorb them which is the need to continue with the going concern. You have made progress, but there is still work to be done. If you see the trend in the General Fund it is a good sign.

Councilman DeConinck asked if he was aware the State was here a few weeks ago doing an audit. Mr. Teaman stated I was aware they were evaluating whether or not to do an audit.

Councilman Halby stated that the State's audit is not related to this, but more or less looking to make sure we are doing everything correctly. Mr. Teaman stated generally that is what they are looking at, to make sure your financial situation is not being caused by someone who is not doing things properly.

No public comment. Councilman DeConinck moved to receive and file the reports. The motion was seconded by Vice Mayor Egan with a unanimous aye vote.

CONSENT CALENDAR: *Items on the Consent Calendar are considered routine and will be enacted with one motion of the Council. If any item requires individual consideration, it will be removed from the consent calendar and acted upon separately.*

2. **Posting of the Agenda.**

The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, December 6, 2019.

3. **Approval of the Warrant Register.**

Recommendation: Approve **12/10/19**, warrants numbered 70845 through 70919, 70926 through 70928 and Utility Billing Refund warrants numbered 70920 through 70925 in the amount of \$431,078.27; **12/10/19**, warrants numbered 70929 through 70962 in the amount of \$61,523.84 and **12/10/19**, warrant numbered 70963 in the amount of \$268,423.

4. **Approval of the Payroll Register.**

Recommendation: Approve **12/10/19**, warrants numbered 51413 through 51428 and Direct Deposits numbered 46223 through 46281 in the amount of \$213,017.73; **12/10/19**, warrants numbered 51429 through 51441 in the amount of \$28,129.12; **12/10/19**, warrants numbered 51442 through 51443 in the amount of \$13,873.27; **12/10/19**, warrants numbered 51444 through 51448 and Direct Deposits numbered 46282 through 46387 in the amount of \$76,825.98 and **12/10/19**, warrants numbered 51449 through 51465 and Direct Deposits numbered 46388 through 46446 in the amount of \$222,674.85.

5. **Minutes of the November 12, 2019 City Council Meeting.**

Recommendation: Approve the Minutes of the November 12, 2019 meeting.

6. **City of Blythe Permits issued for the Month of November 2019.**

Recommendation: Receive and file this monthly report.

7. **City of Blythe Fire Department Monthly Activity Report for November 2019.**

Recommendation: Receive and file this monthly report.

8. **City of Blythe Police Department Monthly Activity Report for November 2019.**

Recommendation: Receive and file this monthly report.

9. **Annual Report for Community Facilities District No. 2004-1.**

Recommendation: Receive and file the annual report.

10. **Penalties for Violation- Illegal Dumping.**

Recommendation: Conduct the second reading by title only, waiving further reading of Ordinance

No. 899-19, amending the penalty for violation for the illegal placement of garbage and refuse within the community.

ORDINANCE NO. 899-19. AN ORDINANCE OF THE CITY COUNCIL OF BLYTHE, CALIFORNIA, AMENDING CHAPTER 8.24 ("GARBAGE AND REFUSE") OF TITLE 8 ("HEALTH AND SAFETY") OF THE BLYTHE MUNICIPAL CODE REGARDING PENALTY FOR VIOLATION FOR ILLEGAL PLACEMENT OF GARBAGE AND REFUSE.

No public comment. Councilman DeConinck moved approval of the Consent Calendar. The motion was seconded by Vice Mayor Egan with a unanimous aye vote. City Clerk Crecelius read the title of Ordinance No. 899-19 into the record.

PUBLIC HEARING:

Amendment Number One to Vested Cannabis Master Development Agreement. Interim City Manager Crecelius stated at the October meeting council discussed a contract Amendment to the Development agreement between the City and Palo Verde Center. The Developer was asking for a second extension to the agreement along with the addition of acreage to the project site and changes to the public benefit fee. Staff was directed to negotiate a new public benefit with the developer. After some back and forth, the City and Developer have agreed to a public benefit fee .6667 cents per square feet for buildings 150,000 square feet or larger and \$1 per square feet for buildings 149,999 square feet or smaller. The fee will be paid on all cannabis related buildings and will be paid prior to the issuance of a Certificate of Occupancy. The fee will not apply to ancillary buildings or structures. Therefore, it is recommended Council conduct the first reading, by title only, waiving further reading of Ordinance No. 897-19 approving an amendment to the Development Agreement between the City and Palo Verde Center, LLC.

Mayor Reynolds opened the Public Hearing. There was no public comment and the hearing was closed. Councilman Rodriguez moved approval of staff's recommendation. The motion was seconded by Councilman Halby with a unanimous aye vote. City Clerk Crecelius read the title of the Ordinance into the record.

ORDINANCE NO. 897-19. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, APPROVING AMENDMENT NUMBER ONE TO THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF BLYTHE AND PALO VERDE CENTER, LLC.

NEW BUSINESS:

2nd Amendment to Economic Development Incentive Agreement between City and Chandra Hospitality. Interim City Manager Crecelius stated in 2013 the City entered into an Economic Development Incentive Agreement with Developer for the provision of certain economic development incentives in the form of a loan to the Developer. In 2017 Staff received a request from Chandra Hospitality for a Subordination Agreement needed to refinance the Hampton Inn and Suites property which was a requirement of their lender. At the time the Economic Development Incentive Agreement was entered into, the Council agreed to allow Developer to construct street improvements in two phases. The first phase is complete and the second phase was to be completed within 5 years or upon sale of certain vacant parcels owned by Developer, whichever occurred first. A bond was posted for these improvements. Along with the Subordination agreement Council discussed the need to memorialize the completion of the street improvements and the Development Incentive Agreement was amended to include the deferred road improvements. The Amendment states the City's obligation to make the monthly loan disbursements will cease if the street improvements are not completed within two years of the effective date of this agreement. The road improvements should have been completed by November 28th. In November Staff received notice from Developer that they were working to finish the road work for the site and requested a six month extension to complete the necessary improvements. As Developer is working to complete the required improvements, staff recommends authoring a six month extension. The other option to the City would be calling the bond to complete the improvements. It is therefore

recommended Council authorize the Mayor to execute an amendment to the Economic Development Incentive Agreement between the City and Chandra Hospitality once reviewed and approved by the City Attorney.

Sejal Bhakta of Chandra Hospitality stated we are asking for this extension as we were in escrow for the adjacent parcels and the escrow just cancelled on November 12th. We were waiting to see if we could sell those parcels possibly to a restaurant and then create the driveway access and figure out which accesses we will need. We were holding off for development. We are diligently looking for companies to come out and look at the property. We haven't had any luck so far, but are still trying. If we finish the road we will do sidewalk and if the properties are sold we will have to break up the sidewalk.

Councilman Halby asked what happens if you don't sell it in six months. Are you going to come back and ask for another extension? Ms. Bhakta stated we have the funds to build the road, but we're holding off to sell to a restaurant as that is our main goal.

Councilman Rodriguez asked if there has been any interest. Ms. Bhakta stated we have spoken to Inn-N-Out, Appleby's, Goody's Café. Some are interested but there is only the hotel there and not a lot around it.

Public comment. Leslie Jessop-Watkins stated I have called Public Works a few times related to a problem in that corner. There are truck drivers using the sidewalk to go in and out of the hotel property. They are using this ground for parking. In doing so they are tearing up the sidewalk. I don't know what the resolution would be other than fencing that area. It's been about a year and I have called a few times.

Interim City Manager Crecelius stated the improvements in question should have been completed prior to them opening, but were deferred to be business friendly and allow them to get up and running and secure the funding for the improvements. Obviously they have been looking for developers and amenities but the road needs to be done at some point. Staff is supportive of a six month extension but beyond that they need to be completed regardless of what happens with the other parcels.

Councilman Rodriguez asked if we can do a barrier to correct the problem Mrs. Watkins reported.

Pinak Bhakta with Chandra Hospitality stated there was an issue in the beginning but about a year and a half ago we decided to break some of the curb inside the property to allow access. I will ask my General Manager if they are still using the sidewalk to cross, but they should be using our parking lot.

Interim City Manager Crecelius stated you are not technically supposed to park on unimproved surfaces so we could post no parking signs if necessary.

Councilman Rodriguez asked the property owner to work with City staff to resolve these issues and create a spacer for these customers.

Councilman Rodriguez moved approval of staff's recommendation. The motion was seconded by Councilman Halby with a unanimous aye vote.

Reserve Policy. Finance Director Elms stated over the past year Council and staff has discussed the need to develop a Reserve Policy, especially now that we know the General Fund is improving and beginning to build reserves. Staff has developed a draft policy it believes will be a tool to mitigate current and future risks, supply sufficient cash flow and improve the long-term health of the City. When we talk about risks they can be as simple as volatile revenue sources or things of greater impact such as the City's vulnerability to local emergencies and natural disasters. Overall it's sound financial management to have a reserve policy. The Government Finance Officer's Association (GFOA) deems it a best practice to adopt

a formal policy on the level of unrestricted fund balance it should maintain. Although deemed a best practice, it also recognizes each agency situation is unique. Staff has drafted the policy based on the dynamics of our City. The policy should provide guidelines that establish the appropriate level of reserves, the purpose in which the funds are being held, define conditions for use of the reserves, how the reserves will be funded and replenished when spent and financial reporting of the reserves. GASB Statement 54 establishes finance reporting requirements for fund balance in governmental funds. The statement sets 5 classifications with hierarchy based on the constraints placed on the proposes for which those sources can be used. The classifications are non-spendable/restricted, committed funds, assigned funds and unassigned funds. Now we look at the City's General Fund. Yes we have done a great job and now have \$1.6 million in fund balance; we are starting to build a reserve but \$1.1 million of that is in not in spendable form. Only \$500,000 is unassigned or unrestricted. One of the main purposes of the policy is to set reserve levels. Most commonly used purposes of reserves are: rainy day funds, operational and capital reserves. The Reserve Policy for the City of Blythe proposes four categories of reserves: operating reserves of 3 months of expenditures to be used in times of economic uncertainty, revenue shortfalls or unanticipated expenditures to bridge the gap in the short term. Next we have local emergency and natural disaster reserves set at a minimum of \$100,000. The third category is unfunded liability reserves to fund pension, OPEB and accrued leave liability with priority placed on a plan to pay down the City's unfunded liability. The minimum reserve level is set at \$3million which is equal to one year of the City's pension liability at its peak plus the OPEB payment. We will Peak in 2031 and it will be a \$3 million payment. The last category is capital expenditure reserves set at a minimum of \$750,000. The policy is written to set minimum amounts with no maximums. Amounts held could be higher. If the funds begin to be well over the minimum we will bring the policy back to Council to reevaluate the policy and whether or not we want to spend some of the reserves or restructure the policy. The policy is written in which the City will budget 1% of its operating expenditures as a contingency in the General Fund. This will provide funding for unbudgeted expenditures. The reserves will be funded by allocating year end net increase in fund balance. We will evenly distribute 75% of the recorded net increase at the close of each fiscal year to the four designated reserve accounts. At year end if there is no net increase then there is no assignment to be made. Finance will assign these amounts at the close of each year and provide a report to the City Council in open meeting. Spending these amounts will take Council action. The commitment of funds will happen during the budget process. Once funds have been committed and spent the same procedures will be used to replenish the funds. As of now we only have reserves due to anomalies such as staff turnover and such it will most likely take time to build this level of reserves. The policy also gives the Council the option to assign one time revenues to reserve levels or use if for one-time expenditures. It is recommended Council adopt the Reserve Policy as presented.

Public comment. Valerie Hudson of 1770 S. Broadway stated I understand the need for reserves but as a City employee I need reserves too. 12 years with a 5% raise with 4% given back to the City is very difficult to stomach. I am one of many that feel this way. I don't want to see at the end of the year you putting all of this money into reserve and employees are left out again.

Vice Mayor Egan moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

Change to Pay Rates for Paid On-call Firefighters. Finance Director Elms stated in January 2017 the State set minimum wage laws for employees with 25+ employees at \$10.50 per hour with an increase annually until minimum wage hits \$15 per hour on January 1, 2022. On January 1, 2020 the hourly rate for fire drills for on-call fire fighters will be out of compliance with State minimum wage. To maintain compliance staff recommends the adoption of Resolution No. 2019-038 to increase the hourly rate for fire drills from \$12.50 to \$16.48 per hour setting the hourly rate equivalent to fire call outs for firemen.

No public comment. Councilman DeConinck moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

RESOLUTION NO. 2019-038. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA SETTING PAY RATES FOR PAID ON-CALL FIREFIGHTERS.

Census 2020. Interim City Manager Crecelius stated large portions of Riverside County have historically been hard to count or are anticipated to be less likely to respond. During the 2010 Census there was an average of 27.3% of Blythe residents that were not counted. That is more than a quarter of our population. For every resident that is not counted, money is left on the table for our state and local governments. Results of the Census are also used to reapportion the House of Representatives and determine how many seats each state should get. Due to the importance of a complete count of Blythe residents during the Census, the City is working with the Census to help educate the public. In Blythe the hard to reach populations includes children under 5, seniors, and our foreign born population. In order to ensure a thorough count of all residents during the 2020 Census, the County of Riverside is offering funding for cities to inform the public of the importance of completing the census questionnaire. The funding allocated to the City of Blythe is \$10,672.66. The funding provided by the County will be used to educate the public about the Census, how our residents will be asked to respond, why it's important for them to respond and the confidentiality of their response. Education materials will be provided in both English and Spanish. To receive the allocated funding, it is recommended Council adopt Resolution No. 2019-039 recognizing the importance of a complete count during Census 2020.

No public comment. Vice Mayor Egan moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

RESOLUTION NO. 2019-039. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA RECOGNIZING THE IMPORTANCE OF THE 2020 UNITED STATES CENSUS AND SUPPORTING A COMPLETE, FAIR AND ACCURATE COUNT OF ALL BLYTHE RESIDENTS.

Sales Tax Ballot Measure. Interim City Manager Crecelius stated during a budget study session held earlier this year staff and Council discussed the feasibility of placing a Sales Tax Measure on a future ballot. The first step was to determine what the community would be willing to support by conducting a public opinion survey. In July, Council approved an agreement with Ann Knock of AMN Key Solutions for Sales Tax Consulting Services, including a community opinion survey. The Community Opinion Survey was administered in October to a random sample of registered voters in the City. The results of the survey suggest that a sales tax measure has a chance for success provided that it is accompanied by a robust community/opinion leader engagement, education and communication effort to raise awareness of the City's budget challenges. The survey also provided information related to the main concerns of our residents which include: homelessness, building blight and attracting businesses to the City. Public safety and roads were also at the top of the list. Although great strides have been made in improving the financial health of the city, it is a challenge every year to prepare a balanced budget that does not include cuts to staff or services. The City over the past 10+ years has made a number of cuts to expenditures including the loss of 35+ staff members, deferring maintenance, streamlining operational procedures and generally doing more with less. Every year costs continue to rise while our revenues remain stagnant. Without new revenue sources in the near future we could be forced to make additional cuts which would impact services provided to residents. In 2012 cities were forced to dissolve their Redevelopment Agencies. This Agency provided funding for blight elimination and economic incentives for new businesses along with funding for affordable housing. Since 2012 the City has not been able to fund these services. If passed, proceeds from this tax measure would be used for building abatement, tearing down blighted, burnt and/or dilapidated structures which will help clean up the City and make it more attractive to our residents and potential businesses. Funding could also be allocated to provide incentives for new businesses starting a new operation in the City.

Part of the deferred maintenance discussed above includes police and fire equipment. The proceeds from this tax measure could be used to purchase new police and fire vehicles and replace an aging radio system currently used by the Blythe Fire Department. As of now the City is making due, but could do better for our residents with additional funding. This equipment will help with response times making Blythe a safer place to live and work. Part of the proceeds will also be used to fund the on-going maintenance of the Computer Aided Dispatch System the City was recently awarded a grant from the Federal Government to install. This system allows officers to do more in the field improving response times and the number of officers on our streets at all times. Another major item the City has been working to address is the state of our streets and roads. The State has SB 1 funding for road maintenance which is allocated to Cities. Cities must meet a maintenance of effort to spend these dollars. The City at this time cannot meet the maintenance of effort required which could impact our ability to spend these increased road maintenance and repair funds in the future. Revenue from this tax measure could be used to meet the maintenance of effort which will increase the City's spending on roads and also enable the City to receive and use the additional State SB 1 funds on road repair and improvements. If passed, how the funds will be spent will ultimately be at the discretion of the City Council. The funds will be programmed into the City's annual budget and will be subject to an annual independent audit. It is important to note that the sales tax would be paid by anyone shopping or dining in the City of Blythe. Due to this, a significant portion of the \$1.6 million raised by this tax measure would be paid by travelers and visitors as well as by residents shopping in the City. If passed, a taxable purchase of \$100 in Blythe would cost the consumer an additional \$1. This tax will not be applied to food purchased at local grocery stores or for prescription medication. Therefore, it is recommended Council direct staff to prepare the necessary documents to call a Special Election in May of 2020 and place a 1% Sales Tax measure on the ballot. It is further recommended Council direct staff to prepare the educational campaign about the tax measure.

Public comment. Jack Calabrese asked how much will a special election cost in May. Why don't we put it on the General Election in November to save the City some money? Interim City Manager Crecelius stated the May Election will be 100% vote by mail. There will be no polling places; everyone will receive their ballot by mail. That will cut down on the cost of a Special Election. I don't have the cost difference between a Special vs. General Election. We have held Special Elections in the past that have not been that costly especially when its only one item on the ballot. There are other reasons as to why we feel it's best to move forward in May vs. November.

Vice Mayor Egan moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote. Councilman Halby stated it's important to note that although it says staff recommendation, Council directed staff to do this. It was the Council deciding to do this.

Bond Proceeds Funding Agreement between City and Successor Agency. Finance Director Elms stated prior to the dissolution of the RDA, the RDA would issue bonds as a funding mechanism to fund projects within the RDA project area. The Blythe Successor Agency still has a small amount of bond proceeds on hand which it has been trying to spend pursuant to the dissolution law, but has been unsuccessful to date. Although the law allows the Agency to spend available proceeds for the purpose of which the bonds were issued and in line with the bond covenants the final approval must come from the Department of Finance. The Agreement before you is between the City and Successor Agency and if approved by the County Oversight Board and DOF, will allow transfer of these proceeds to the City, allowing the City to spend these proceeds for their intended purpose. The agreement is intended to provide flexibility in determining the projects to be undertaken and cut out the lengthily process of placing the spending of the proceeds on the annual ROPS. Assuming Oversight Board and DOF approve the agreement along with the corresponding line in the 20/21 ROPS, the transfer of these proceeds can happen as early as July 1, 2020. It is recommended Council adopt Resolution No. 2019-040, approving the execution and delivery of the Bond Proceeds Funding Agreement. This agreement will need to be approved by both the Council and Successor Agency.

No public comment. Vice Mayor Egan moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

RESOLUTION NO. 2019-040. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE APPROVING THE EXECUTION AND DELIVERY OF A BOND PROCEEDS FUNDING AGREEMENT AND TAKING RELATED ACTIONS.

ORAL REPORTS:

The Mayor thanked the City for a fantastic Christmas Parade. It makes me feel good to belong to a community that puts out the extra effort.

PUBLIC COMMENT:

Dr. Steve Montgomery spoke on behalf of the Blythe Blue Grass Festival. We are in our 33rd year and are calling on volunteers from the community. The Chamber has organized the event in past years, but has stumbled lately and will hopefully pick themselves back up. Bruce at the Fairgrounds has stepped up to be the anchor this year and we are moving forward the 3rd weekend in January. This is a pretty big event in the Blue Grass world and known internationally. We are the first festival of the season and have a pretty good reputation. The people who come really appreciate it. They make a pretty significant economic impact while they are here and make a point to spend money here. It's an all volunteer effort. We used to have a committee of about 40 people but we have dwindled down to a very small group. If you can help the week of the event we would appreciate it.

George Colangeli General Manager of PVVTA invited the community to their annual Holiday Light Runner event scheduled December 13-15th at the Transit Office.

Interim City Manager Crecelius stated as we are talking about holiday events I wanted to point out Ace Days which corresponds with the annual Christmas Parade. David Bayles and his staff put on the event which is 100% free of charge to the community. He and his staff do a great job out there. It's a great event for our community so I wanted to highlight that. David and Ace is also a big help with the Civil Servants for Santa program which took place this past Saturday. I would like to thank David and his staff for those events.

Councilman Halby stated I attended it this weekend and it's a heck of an event. It's really nice what they do.

ADJOURN: The City Council meeting was adjourned at 7:11pm.

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

City of Blythe
PERMITS ISSUED

For the Period 12/1/2019 thru 12/31/2019

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1910-017 12/5/2019	ALARM FIRE	650 WEST WELLS STREET 848110017	GENERATE HOTEL PARTNERS FIRSTCHOICE	43,000.00	1,279.65	1,279.65
10/11/2019 11/15/2019	ISSUED	Permit Name FIRE ALARM				
Total for: ALARM				43,000.00	1,279.65	1,279.65

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1911-018 12/23/2019	COM-STOR	301 SIEGFRIED LANE 839120028	G C PRODUCE INC OWNER	34,416.00	1,040.99	1,040.99
11/19/2019 12/3/2019	ISSUED	Permit Name METAL SHED				
Total for: COM-STOR				34,416.00	1,040.99	1,040.99

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-011 12/9/2019	DEMO-INT	1293 WEST HOBSONWAY 836180034	IMPERIAL HARDWARE CO EMERGENCY RESPONSE REST	0.00	65.00	65.00
12/9/2019 12/9/2019	ISSUED	Permit Name DEMO OF FLOOD DAMAGE				
B1912-008 12/9/2019	DEMO-INT	1273 WEST HOBSONWAY 836180034	IMPERIAL HARDWARE CO EMERGENCY RESPONSE REST	0.00	65.00	65.00
12/9/2019 12/9/2019	ISSUED	Permit Name DEMO OF FLOOD DAMAGE				
B1912-009 12/9/2019	DEMO-INT	1277 WEST HOBSONWAY 836180034	IMPERIAL HARDWARE CO EMERGENCY RESPONSE REST	0.00	65.00	65.00
12/9/2019 12/9/2019	ISSUED	Permit Name DEMO OF FLOOD DAMAGE				
B1912-010 12/9/2019	DEMO-INT	1287 WEST HOBSONWAY 836180034	IMPERIAL HARDWARE CO EMERGENCY RESPONSE REST	0.00	65.00	65.00
12/9/2019 12/9/2019	ISSUED	Permit Name DEMO OF FLOOD DAMAGE				
Total for: DEMO-INT				0.00	260.00	260.00

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-001 12/3/2019	ELEC	810 CYPRESS LANE 842224008	KIMBERLY KRESZYN SELF	45.00	97.00	97.00
12/3/2019 12/3/2019	FINALED	Permit Name NEW 50 AMP OUTLET				
B1911-009 12/4/2019	ELEC SOLAR	591 SEVILLE LANE 839054004	SOSA & SPIVEY STEVE GRIFFIN CONSTRUCTIC	24,999.00	152.00	152.00
11/7/2019 11/21/2019	ISSUED	Permit Name ROOF SOLAR				
B1912-013 12/12/2019	ELEC SOLAR	321 JUNIPER TRAIL 842220013	GERMAN SAMAYOA ZACHARY NOAH GAMEZ	40,436.00	155.01	155.01
12/9/2019 12/10/2019	ISSUED	Permit Name ROOF MOUNT SOLAR				
B1912-002 12/12/2019	ELEC SOLAR	341 ALAMEDA STREET 851170013	MANUAL MILKE STEVE GRIFFIN CONSTRUCTIC	49,999.00	156.25	156.25
11/22/2019 12/9/2019	ISSUED	Permit Name ROOF MOUNT SOLAR				

City of Blythe
PERMITS ISSUED
For the Period 12/1/2019 thru 12/31/2019

B1911-010 12/4/2019 11/8/2019 11/21/2019	ELEC SOLAR ISSUED	2188 HIDDEN SPRINGS 824222006 Permit Name ROOF SOLAR	DAVID PEREZ STEVE GRIFFIN CONSTRUCTIO	28,799.00	153.49	153.49
B1911-011 12/4/2019 11/8/2019 11/21/2019	ELEC SOLAR ISSUED	361 BRISTLECONE AVENUE 854122005 Permit Name ROOF SOLAR & UPGRADE	ARTURO & CAROLINA RODRIG STEVE GRIFFIN CONSTRUCTIO	39,999.00	178.95	178.95
B1911-035 12/4/2019 11/14/2019 12/2/2019	ELEC SOLAR ISSUED	772 MICHELLE COURT 842200013 Permit Name ROOF SOLAR & UPGRADE	HARDIN & PATACSIL HARDIN STEVE GRIFFIN CONSTRUCTIO	34,999.00	182.85	182.85
B1911-036 12/4/2019 11/14/2019 12/2/2019	ELEC SOLAR ISSUED	402 EAST CHAPARRAL DRIVE 842200018 Permit Name ROOF SOLAR	DAVID ANCISCO STEVE GRIFFIN CONSTRUCTIO	29,999.00	137.65	137.65
Total for: ELEC				249,275.00	1,213.20	1,213.20

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1911-033 12/11/2019 11/25/2019 12/9/2019	GARAGE CARPORT ISSUED	2647 COLORADO RIVER ROAD 833370033 Permit Name CARPORT	ARTHUR & MARLO FLECK OWNER	27,532.80	890.67	890.67
Total for: GARAGE				27,532.80	890.67	890.67

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-006 12/6/2019 12/6/2019 12/6/2019	INSP FINALED	236 LEE STREET 842060010 Permit Name Special Insp of Existing Electrical	ANTONIO & MARIA OCHOA N/A - ALL EXISTING	0.00	94.00	94.00
Total for: INSP				0.00	94.00	94.00

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-024 12/26/2019 12/26/2019 12/26/2019	OTHER ISSUED	1287 WEST HOBSONWAY 836180033 Permit Name REPAIR OF FLOOD DAMAGE	ROBERT RAMOS STAN DUNCAN	50,000.00	812.65	812.65
B1912-020 12/20/2019 12/19/2019 12/20/2019	OTHER ISSUED	1904 RIVIERA DRIVE 869390021 Permit Name Interior Remodel & Siding	STEVE DONNER	25,000.00	1,698.98	1,698.98
B1912-025 12/26/2019 12/26/2019 12/26/2019	OTHER ISSUED	1293 WEST HOBSONWAY 836180033 Permit Name REPAIR OF FLOOD DAMAGE	ROBERT RAMOS STAN DUNCAN	50,000.00	812.65	812.65
B1912-017 12/13/2019 12/13/2019 12/13/2019	OTHER ISSUED	2191 MCKINLEY DRIVE 824193015 Permit Name New Windows & Siding	KC HOLDINGS OWNER	2,000.00	87.11	87.11
B1912-023 12/26/2019 12/26/2019 12/26/2019	OTHER ISSUED	1273 WEST HOBSONWAY 836180033 Permit Name REPAIR OF FLOOD DAMAGE	ROBERT RAMOS STAN DUNCAN	100,000.00	1,261.00	1,261.00

City of Blythe
PERMITS ISSUED

For the Period 12/1/2019 thru 12/31/2019

Total for: OTHER 227,000.00 4,672.39 4,672.39

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-019 12/18/2019	PLUMB WATER HEATER	157 SOUTH FIFTH STREET 848082015	RICHARD & JENNIFER AGUILA OWNER	1,000.00	36.00	36.00
12/18/2019 12/18/2019	ISSUED	Permit Name WATER HEATER				
B1912-014 12/16/2019	PLUMB	155 NORTH THIRD STREET 845153013	MARGARET HOCKETT EARL SCHMID	1,500.00	962.00	962.00
11/26/2019 12/13/2019	ISSUED	Permit Name Install Separate Water Meter				

Total for: PLUMB 2,500.00 998.00 998.00

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-005 12/3/2019	RERF	261 NORTH SPRING STREET 845122015	GEORGE & REBECCA DAGNIN SELF	7,000.00	174.09	174.09
12/3/2019 12/3/2019	ISSUED	Permit Name				

Total for: RERF 7,000.00 174.09 174.09

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
RC1905-005 12/18/2019	RIVCOUNTY	13400 WEST FOURTEENTH AVI 824170046	DANIEL & SHELLEY NASCA RICHARD E HOOVER	1,000.00	248.44	248.44
5/28/2019 6/19/2019	FINALED	Permit Name Water Tank-Foundation (only)				
RC1911-004 12/11/2019	RIVCOUNTY	12761 COYOTE COURT 824180019	ANTHONY MALFI CRECELIUS INC	991.00	180.30	180.30
11/25/2019 11/25/2019	FINALED	Permit Name WATER HEATER REPLACEMENT				

Total for: RIVCOUNTY 1,991.00 428.74 428.74

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1911-013 12/2/2019	SIGN	507 EAST HOBSONWAY 845164006	PETE R SALINAS PENN NEON SIGN COMPANY	25,000.00	902.20	902.20
11/14/2019 11/27/2019	ISSUED	Permit Name				

Total for: SIGN 25,000.00 902.20 902.20

27 Permits Issued from 12/1/2019 Thru 12/31/2019

Total Valuation: \$617,714.80
Total Fees: \$11,953.93
Total Fees Paid: \$11,953.93

City of Blythe
Permits Applications Received
For the Period 12/1/2019 thru 12/31/2019

Permit No.	Applied	Type	Subtype	Status	Site Address/Parcel No.	Applicant/Owner/Contractor
BP1912-001	12/13/2019	BURNPERMIT		FINALED	100 BLOCK OF NORTH ACACIA STREOWNER 851071019	DEREK A BARRERAS
Permit Name Description:						
BP1912-002	12/2/2019	BURNPERMIT		FINALED	300 BLOCK SOUTH INTAKE BOULEVSHORTY & HULL 857210037	CHANDRA REAL ESTATE HOLDINGS
Permit Name Description:						
BP1912-003	12/2/2019	BURNPERMIT		FINALED	2231 MCKINLEY DRIVE 824193013	OWNER MICHAEL & MARIANNE KISILEWICZ
Permit Name Description:						
BP1912-004	12/2/2019	BURNPERMIT		FINALED	2000 BLOCK EAST HOBSONWAY 857180019	DAKOTA DUNES INC
Permit Name Description:						
BP1912-005	12/2/2019	BURNPERMIT		FINALED	1593 EAST HOBSONWAY 851110027	SHORTY COLE RIVERSIDE INVESTMENT
Permit Name Description:						
BP1912-006	12/2/2019	BURNPERMIT		FINALED	400 BLOCK WEST DONLON STREET 848100008	SHORTY & HULL DAKOTA DUNES INC
Permit Name Description:						
BP1912-007	12/2/2019	BURNPERMIT		FINALED	240 SOUTH SECOND STREET 848073007	LARRY SCOTT ANDY JOHN SCOTT
Permit Name Description:						
7 Permit Applications from 12/1/2019 Thru 12/31/2019						

City of Blythe
Cases Opened (By Type)
For the Period 12/1/2019 thru 12/31/2019

Type of Case	Number opened
BLDG	1
COMPLAINT	1
FIRE	1
WATER	1
WEED	1

Total Cases Opened: 5

Cases Closed: 6

Remaining Active Cases: 410

City of Blythe
Projects by Type, Status and Date
For the Period 12/1/2019 thru 12/31/2019

PLANNER NAME: MALLORY CRECELIUS

Project Number	Project Type Owner Name Site Address	Project Name	Date Applied Date Expired	Status of Project Date Approved Date Closed
PRC1912-001	PRC DCR CONSTRUCTION INC 151 SOUTH LOVEKIN BOULEVARD	LA PALOMA RESTAURANT	12/5/2019	RECIEVED

Comments:

Total Projects for MALLORY CRECELIUS For the Period 12/1/2019 thru 12/31/2019: 1

City of Blythe
Projects by Type, Status and Date
For the Period 12/1/2019 thru 12/31/2019

PLANNER NAME: MICHELLE VAN DYKE

Project Number	Project Type Owner Name Site Address	Project Name	Date Applied Date Expired	Status of Project Date Approved Date Closed
VP1912-001	VACANT PROPERTY ROLLIE L & SHEILA GILLIAM 1011 EAST COURT STREET		12/26/2019	RECIEVED

Comments:

VP2001-001	VACANT PROPERTY KIRK DAVIES 971 NORTH EUCALYPTUS AVENUE		12/30/2019	RECIEVED
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Comments:

Total Projects for MICHELLE VAN DYKE For the Period 12/1/2019 thru 12/31/2019: 2

**CITY OF BLYTHE FIRE DEPARTMENT
MONTHLY INCIDENT AND ACTIVITY REPORT
December 2019**

<u>Incident</u>	<u>Total</u>
Public Assist / Rescue / Medical Aid	20
Structure	3
Vehicle Fire	1
Brush, Grass, Leaves	8
Arching Electric Equip./Power Line Down	1
Fire Alarms	1
Other	5
Total # of Incidents	39
<u>Activity</u>	
Drills	4
Staff Meeting	1
Total Activities	5

Respectfully Submitted

Billy Kem, Fire Chief



BLYTHE POLICE DEPARTMENT

Monthly Incident and Activity Report

December 2019

<u>Incident</u>	<u>Total</u>
Resident Burglaries	13
Commercial Burglaries	3
Vehicle Burglaries	9
Domestic Violence	6
Battery	6
Grand Theft	7
Petty Theft	37
Shoplifting	12
Traffic Collision-Injury	2
Traffic Collision-Non injury	7
Traffic Collision-Hit and Run	1
Driving Under the Influence	3
Vandalisms	29
Trespassing	20
Prowlers	5
Public Intoxication	9
Alarm-Residential	23
Alarm-Commercial	17
Abandoned Vehicle Abatement	5
AVA Vehicles Tows	1
Vehicle Red Tags	3
Documented Police Reports	182
Total Incidents	1647

Respectfully Submitted,

Joshua Coe
Interim Chief of Police

A handwritten signature in cursive script that reads "Joshua Coe".



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Investment Report for Second Quarter Fiscal Year 2019-20
December 31, 2019

PRESENTED BY: Christa Elms, City Treasurer

PREPARED BY: Christa Elms, City Treasurer

RECOMMENDATION: City Council accepts and files the Quarterly Investment Report.

FISCAL IMPACT: None

STAFF REPORT: The City of Blythe has for many years invested all excess cash (cash not needed for daily operations) for all City funds and the Successor Agency with the California State Local Agency Investment Fund (LAIF). LAIF offers the City and the Agency liquidity and safety. There are more profitable investment instruments on the market, but risk increases with yield.

ATTACHMENTS: Attached for your review are copies of the following:

City of Blythe

Quarter-end statements from LAIF

Quarter-end statement for General Checking Account

Successor Agency

Quarter-end statements from LAIF

Quarter-end statement for the SA Agency Checking Account

Quarter-end statements from US Bank

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 06, 2020

LAIF Home
PMIA Average
Monthly Yields

CITY OF BLYTHE

TREASURER
235 NORTH BROADWAY
BLYTHE, CA 92225

Tran Type
Definitions

Account Number: [REDACTED]

December 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,070,874.40
Total Withdrawal:	0.00	Ending Balance:	1,070,874.40



**STATEMENT
OF ACCOUNTS**

Page 1 of 6
CITY OF BLYTHE
Statement Number [REDACTED]
11/30/19 - 12/31/19

UNION BANK
GOVERNMENT SERVICES- SOUTH 0274
POST OFFICE BOX 513840
LOS ANGELES CA 90051-3840

Customer Inquiries
800-798-6466

Thank you for banking with us
since 1967

**CITY OF BLYTHE
GENERAL ACCOUNT
235 N BROADWAY
BLYTHE CA 92225**

Public Fund Checking Summary

Account Number: [REDACTED]

Days in statement period: Days in statement period: 32

Balance on 11/30	\$	3,021,004.60
Total Credits		1,997,652.59
Deposits (23)	214,072.06	
Electronic credits (36)	276,908.01	
Other credits (26)	1,506,672.52	
Total Debits		-1,848,482.78
Electronic debits (28)	-202,760.16	
ZBA debits (38)	-1,642,999.42	
Other debits (6)	-2,723.20	
Balance on 12/31	\$	3,170,174.41

C R E D I T S

Deposits including check and cash credits

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
12/4	CCV DEPOSIT SEQ# 1204076280 A-0000000001N	90237055 \$	3,294.98
12/4	CCV DEPOSIT SEQ# 1204076040 A-0000000001N	90237035	3,316.46
12/4	CCV DEPOSIT SEQ# 1204076050 A-0000000001N	90237036	3,397.00
12/5	OFFICE DEPOSIT # 0000795880	85836193	325.00
12/11	CCV DEPOSIT SEQ# 1211073200 A-0000000001N	90237078	6,942.68
12/11	CCV DEPOSIT SEQ# 1211073230 A-0000000001N	90237081	7,323.46
12/11	CCV DEPOSIT SEQ# 1211073160 A-0000000001N	90237075	8,001.19
12/11	CCV DEPOSIT SEQ# 1211073250 A-0000000001N	90237083	9,020.62
12/11	CCV DEPOSIT SEQ# 1211073210 A-0000000001N	90237079	9,026.45
12/12	OFFICE DEPOSIT # 0000525945	86572756	40.00
12/17	OFFICE DEPOSIT # 0000795882	86572873	40.00
12/18	CCV DEPOSIT SEQ# 1218074560 A-0000000001N	90237110	2,909.79
12/18	CCV DEPOSIT SEQ# 1218074590 A-0000000001N	90237113	6,034.39
12/18	CCV DEPOSIT SEQ# 1218074620 A-0000000001N	90237116	6,181.32
12/18	CCV DEPOSIT SEQ# 1218074340 A-0000000001N	90237089	10,439.02
12/18	CCV DEPOSIT SEQ# 1218074200 A-0000000001N	90237078	10,508.24
12/24	OFFICE DEPOSIT # 0000525943	85789408	119.00
12/26	CCV DEPOSIT SEQ# 1226079530 A-0000000001N	90238317	2,137.66
12/26	CCV DEPOSIT SEQ# 1226079560 A-0000000001N	90238320	2,220.81
12/26	CCV DEPOSIT SEQ# 1226079770 A-0000000001N	90238340	2,609.23
12/26	CCV DEPOSIT SEQ# 1226079750 A-0000000001N	90238338	3,455.09
12/26	CCV DEPOSIT SEQ# 1226079570 A-0000000001N	90238321	12,856.60

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 06, 2020

LAIF Home
PMIA Average
Monthly Yields

S/A CITY OF BLYTHE FOR BLYTHE
REDEVELOPMENT AGENCY
FINANCE OFFICER
235 NORTH BROADWAY
BLYTHE, CA 92225

Tran Type
Definitions

Account Number: [REDACTED]

December 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1.46
Total Withdrawal:	0.00	Ending Balance:	1.46



Mechanics Bank
P.O. Box 6010
Santa Maria, CA 93456-6010
www.RabobankAmerica.com
Return Service Requested



Account Number: [REDACTED]
This Statement: December 31, 2019
Last Statement: November 29, 2019
Days in Statement Period: 32
Checks/Items Enclosed: 1
Page 1 of 3

6119 TR029STM010120125014 01 000000000 1 004



CITY OF BLYTHE
SUCCESSOR AGENCY TO THE
BLYTHE REDEVELOPMENT AGENCY
235 N BROADWAY
BLYTHE CA 92225-1609

Customer Service Information

- Telephone Banking**
1-800-942-6222
- Written Inquiries:**
P.O. Box 6002, Arroyo Grande, CA 93421-6002
- Visit Us Online:**
www.RabobankAmerica.com/contact-us

6119 0023414 0001-0003 000000000000000000

PUBLIC INTEREST CHECKING

Account Number: [REDACTED]

Balance Summary

Beginning Balance as of 11/29/2019	\$1,195,003.47
+ Deposits and Credits (0)	0.00
+ Interest Paid	19.44
- Withdrawals and Debits (1)	125,000.00
Ending Balance as of 12/31/2019	\$1,070,022.91
Low Balance	1,070,003.47
Average Balance	1,109,065.97

Earnings Summary

Interest Paid This Period	19.44
Interest Paid Year to Date	339.31
Interest Earned	19.44
Interest-Bearing Days	32
Annual Percentage Yield Earned	0.02%

Credits

Date	Description	Additions
12-31	INTEREST CREDIT	19.44

Checks

* Indicates a Skip in Check Number(s)
"E" Indicates an Electronic Check

Number	Date	Amount
3240	12-10	125,000.00

Daily Balances

Date	Amount	Date	Amount	Amount
11-29	1,195,003.47	12-10	1,070,003.47	1,070,022.91



If you have questions about FDIC insurance or would like to calculate coverage for your individual situation, please visit www.fdic.gov/deposit or call 877.ASK.FDIC.

As of September 1, 2019, Rabobank, N.A. and Mechanics Bank merged and are considered insured by the same depository institution (Mechanics Bank). Basic FDIC insurance coverage for deposit accounts (checking, savings, money market, and certificates of deposit [CDs]) is \$250,000. If you have deposits at both banks at this time, your deposits will remain separately insured for at least six months from the date of merger – and possibly longer for CDs. This grace period gives you the opportunity to restructure your accounts, if necessary. You may also qualify for more than \$250,000 in FDIC insurance coverage if you own deposit accounts in different ownership categories. If you determine that you need to restructure your accounts, your local branch staff will be able to help you make those changes.





ACCOUNT NUMBER: [REDACTED]
 SUCCESSOR AGENCY TO THE BLYTHE
 REDEVELOPMENT AGENCY
 CUSTODY ACCOUNT

This statement is for the period from
 December 1, 2019 to December 31, 2019

ASSET DETAIL AS OF 12/31/19

Shares or Face Amount	Security Description	Market Value/ Price	Tax Cost/ Unit Cost	% of Total Yield at Market	Est Ann Inc
Cash Equivalents					
141,238.994	Dreyfus Amt-Free Tax Exempt Cash Mgmt Inst #264 26202K205	141,238.99 1.0000	141,245.88 1.00	4.7 1.34	1,898.31
Total Cash Equivalents		\$141,238.99	\$141,245.88	4.7	\$1,898.31
Municipal Issues					
1,545,000.000	Kentucky ST Property Bldgs Commission Revenues Ref Proj 112 Ser 5.000 11/01/2020 49151FND8 Standard & Poors Rating: A- Moodys Rating: A1	1,592,400.60 103.0680	1,628,399.10 105.40	53.6 4.85	77,250.00
1,200,000.000	Pennsylvania ST Turnpike Commission Turnpike Revenue Sub Ser B 5.000 12/01/2020 7092232Y6 Standard & Poors Rating: A Moodys Rating: A3	1,241,856.00 103.4880	1,268,604.00 105.72	41.7 4.83	60,000.00
Total Municipal Issues		\$2,834,256.60	\$2,897,003.10	95.3	\$137,250.00
Total Assets		\$2,975,495.59	\$3,038,248.98	100.0	\$139,148.31

ASSET DETAIL MESSAGES

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your Analyst.

Yield at Market and Estimated Annual Income are estimates provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Police Chief Employment Agreement- Joshua Coe

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: It is recommended Council authorize the City Manager to enter into an Employment Agreement with Joshua Coe for the position of Police Chief.

FISCAL IMPACT: None. Funding for this position is adopted in the current budget.

BACKGROUND: Chief Jeff Wade retired from service on April 19, 2019. Lt. Joshua Coe was appointed as Interim Chief on April 20, 2019.

STAFF REPORT: In October 2019 the City initiated recruitment for the position of Police Chief. Lieutenant Coe was the successful candidate through the recruitment process and the City Manager was directed to enter contract negotiations with Lt. Coe. Lt. Coe is an 18 year veteran of the Blythe Police Department. He worked closely with Chief Wade and has been serving as Interim Chief since Mr. Wade's retirement in April of 2019.

ATTACHMENTS:

1. Police Chief Employment Agreement

POLICE CHIEF EMPLOYMENT AGREEMENT

THIS AGREEMENT FOR EMPLOYMENT ("Agreement") is made and entered into this 14th day of January 2020 between the CITY OF BLYTHE, a municipal corporation ("City") and Joshua Coe, an individual ("Employee"), pursuant to the following recitals, terms and conditions:

- A. City wishes to employ the services of Employee as the Police Chief of the City;
- B. City and Employee desire to provide for certain procedures, benefits and requirements regarding the employment of Employee by the City; and
- C. Employee is willing to work as Police Chief of said City under the terms and conditions recited herein.

NOW, THEREFORE, City and Employee agree as follows:

SECTION 1. Duties. City agrees to retain Employee as Police Chief of the City of Blythe, California, to perform all duties as specified by law and ordinance, and to perform such other proper duties as assigned from time to time by the City Manager.

SECTION 2. Compensation.

- a. The base salary of Employee shall be \$116,866.00 per year. Compensation shall be paid in equal payments on a bi-weekly basis consistent with employee payroll periods of City.
- b. During the term of this Agreement, the City Manager shall evaluate Employee annually on merit and fitness. The evaluation shall be conducted no later than the anniversary of the Commencement Date. The City Manager may give up to a 5% merit salary increase in year two (2) and year three (3) of the contract, subject to the City Council approved budget. Employee will not be eligible for a merit salary increase in year four (4) of the Agreement.
- c. Except as otherwise expressly provided herein, management employee benefits will be made available to Employee as outlined in the current Resolution 2019-026, a Resolution of the City of Blythe Adopting the Senior Management Benefits Policy, and any future amendment of such resolution, a copy of which is attached to this Agreement as Exhibit "A."
- d. City shall provide an automobile for reasonable, personal use during his employment with City. City shall be responsible for providing liability, property damage, and comprehensive insurance, and for the purchase, operation, maintenance, repair and regular replacement of Employee's automobile. Employee shall not permit his spouse, dependent, nor any unauthorized person to drive or use said automobile.

- e. City shall provide P.O.S.T. Certificate pay of 6.0% of Employee's current base rate of pay for the completion of requirements for an Advanced P.O.S.T. Certificate.
- f. City shall provide Employee Longevity Pay in the amount of \$150 per pay period for 15 to 19 years of continuous service and \$200 per pay period for 20 plus years of continuous service.
- g. City shall provide employee \$62.30 each bi-weekly pay period for equipment and uniform allowance.
- h. City shall provide employee with a one-time signing bonus in the amount of \$500. The signing bonus will be effective with the first pay period following approval of the City Council on January 14, 2020.

SECTION 3. Term, Termination, and Severance Pay.

- a. The term of this Agreement shall be for four (4) years, commencing on the 15th Day of January 2020 and shall expire on the 14th day of January 2024.
- b. If Employee is terminated from employment of City during said term for any reason except as expressly provided herein by this Agreement, Employee shall be entitled to severance pay in an amount equal to Four (4) months' salary based upon the annual salary of the Employee at the time of termination (benefits other than salary as set forth in Section 2 shall not be included). Employee agrees to accept this severance as the sole remedy.
- c. Employee shall not be entitled to severance pay if Employee voluntarily resigns his position or is terminated for cause. For purpose of resolving any dispute regarding whether the severance payment has been properly denied, City shall have the burden of establishing by a preponderance of evidence that Employee engaged in willful misconduct or was convicted of a felony or a crime involving moral turpitude.

For purposes of this section, the term "cause" shall mean the following:

(1) Conviction of, or plea of, guilty or nolo contendere to, any crime or offense (other than minor traffic violations or similar offenses) which is likely to have a material adverse impact on the City or Employee's reputation; or

(2) Proven failure of the Employee to observe or perform any of his duties and obligations, if that failure continues for a period of thirty business days from the date of his receipt of notice from the City Manager specifying the acts or omissions deemed to amount to that failure; or

(3) Moral Turpitude which is defined herein as (a) conduct, which is contrary to honesty, or, (b) conduct which constitutes a blatant violation of moral conduct standards, vileness. Moral turpitude acts are considered to be intentionally evil which makes the act criminal.

- d. Notwithstanding any provisions in this Agreement to the contrary, Employee expressly acknowledges and agrees that Employee is an "at will" employee serving at the pleasure of the City Manager and subject to summary dismissal without any right of hearing, including any Skelly hearing. Nothing in this Agreement shall prevent, limit, or interfere with the City Manager's right to exercise his/her uncontrolled discretion to remove Employee from employment with the City at any time.
- e. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Employee to resign at any time from his position with City. In the event Employee voluntarily resigns his position, Employee shall furnish notice to the City Manager, in writing, at least 30 days prior to the effective date. Notwithstanding the foregoing, Employee shall use his best efforts to give Employer a minimum of sixty (60) days written notice in advance.

SECTION 4. Reimbursement to City Required

Notwithstanding the foregoing, the following provisions requiring reimbursement for certain compensation and/or indemnification provided to Employee by the City apply:

1. Paid Leave: Pursuant to Government Code section 53243, in the event that Employee is convicted of a crime involving the abuse of his office or position, as defined by Government Code section 53243.4, with the City, any paid leave salary provided by the City for the time period in which the Employee is under investigation for such crimes shall be fully reimbursed by Employee to the City.
2. Legal Defense: Pursuant to Government Code section 53243.1, in the event that Employee is convicted of a crime involving abuse of his office or position, as defined by Government Code section 53243.4, Employee shall fully reimburse the City for all the costs of her legal criminal defense.
3. Severance: Pursuant to Government Code section 53243.2, in the event that Employee is convicted of a crime involving abuse of her office or position, as defined by Government Code Section 53243.4, Employee shall fully reimburse the City for any case settlement, including but not limited to severance pay, paid to Employee related to her termination under this Agreement.

SECTION 5. Suspension. City may suspend Employee with or without pay and benefits at any time during the term of this Agreement with cause.

SECTION 6. Hours of Work. The position is FLSA exempt and not eligible for overtime. It is acknowledged and agreed by Employee that Employee must devote time outside the normal office hours to business of the City. City may, from time-to-time, adjust his scheduled outside of the "normal" business day as necessary to accomplish business related to the Police Department.

SECTION 7. Other Benefits. Except as provided herein, all regulations and rules of City relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other Tier 1 management employees.

SECTION 8. Jurisdiction and Venue. This Agreement shall be construed in accordance with the laws of the State of California, and the Parties agree that venue shall be in Riverside County, California.

SECTION 9. Severability. If any clause, sentence, part, section, or portion of this Agreement is found by a court of competent jurisdiction to be illegal or unenforceable, such clause, sentence, part, section, or portion so found shall be regarded as though it were not part of this Agreement and the remaining parts of this Agreement shall be fully binding and enforceable by the Parties hereto.

SECTION 10. Notices. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

a. City: City Manager
City of Blythe
235 Broadway
Blythe, CA 92225

b. Employee: Joshua Coe
City of Blythe
240 N. Spring Street
Blythe, CA 92225

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

SECTION 11. Entire Agreement. This Agreement represents the entire agreement of the Parties, and no representations have been made or relied upon except as set forth herein. This Agreement may be amended or modified only by a written, fully executed agreement of the Parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement of Employment to be executed, in duplicate, on the day and year first above written.

CITY OF BLYTHE

Mallory Crecelius, Interim City Manager

EMPLOYEE

Joshua Coe, Police Chief

APPROVED AS TO FORM:

Baron J. Bettenhausen, City Attorney



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: SB 2 Planning Grants Program Application

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Adopt Resolution No. 2020-001 authorizing the application for and receipt of SB 2 Planning Grant Program Funds.

FISCAL IMPACT: \$160,000 in potential grant funds to update the City's General Plan and Zoning Ordinance.

BACKGROUND: The SB 2 Planning Grant Program administered through the California Department of Housing and Community Development (HCD) provides one-time grants to local governments to update a variety of planning documents and processes that streamline housing approvals and accelerate housing production.

STAFF REPORT: Staff prepared a grant application in the amount of \$160,000 to update the City's General Plan and Zoning Ordinance. The City's 2025 General Plan was adopted in 2007. Aside from the Housing Element which must be updated every eight years, there is no mandate to update the General Plan within a specified time frame. However, General Plans should be updated every 10 years. Due to the cost of an update and lack of planning staff the General Plan has not been updated since 2007.

Last year the City applied for TCC Grant Funds for the Re-envision Blythe: Downtown Climate Action Plan which would have provided an opportunity to revitalize the City's downtown. The City was not awarded the grant, in large part due to an outdated General Plan. SB 2 funding would be the best way for the City to update the General Plan which could open the door to grant opportunities and help streamline some of the development processes in the City. The grant was submitted on December 19, 2019. The Resolution will need to be submitted as soon as possible to be considered for the funds.

ATTACHMENTS:

1. Resolution No. 2020-001

RESOLUTION 2020-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); and

WHEREAS, the City Council of the City of Blythe desires to submit a project application for the PGP Program to accelerate the production of housing and will submit a 2019 PGP grant application as described in the Planning Grants Program NOFA and SB 2 Planning Grants Program Guidelines released by the Department for the PGP Program; and

WHEREAS, the Department is authorized to provide up to \$123 million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. (Chamber 364, Statutes of 2017 (SB 2)) related to the PGP Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE RESOLVES AS FOLLOWS:

Section 1. The City Council is hereby authorized and directed to apply for and submit to the Department the 2019 Planning Grants Program allocation released March 28, 2019 in the amount of \$160,000.

Section 2. In connection with the PGP grant, if the applicaiotn is approved by the Departmetn, the City Manager is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$160,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP Grant, the City's obligations related thereto, and all amendments thereto (collectively, the "PGP" Grant Documents").

Section 3. The City shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP Guidelines published by the Department. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

Section 4. The City Manager is authorized to execute the City of Blythe's Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the City of Blythe as required by the Department for receipt of the PGP Grant.

PASSED, APPROVED and ADOPTED by the City Council of the City of Blythe this 14th day of January 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Amendment One to Vested Cannabis Master Development Agreement

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Conduct the second reading by title only, waiving further reading of Ordinance No. 897-19 approving an amendment to the Development Agreement between the City and Palo Verde Center, LLC.

FISCAL IMPACT: None.

BACKGROUND: The developer of the Palo Verde Center project requested to enter into a Development Agreement with the City for a proposed cannabis complex on Intake Blvd. The Agreement went into effect on December 28, 2017. Section 6.5 of the Agreement states termination of the Agreement may occur for a number of reasons, one of which being failure of the developer to acquire building permits within one year of the effective date of the Agreement. As the Developer was unable to secure building permits by December 28, 2018 he asked the City for a six month extension. That extension expired on June 27, 2019.

STAFF REPORT: As the sixth month extension granted by Council expired on June 27, 2018 Developer has asked for another extension. Staff and the City Attorney have prepared an Amendment to the Development Agreement extending this provision of the Agreement to June 27, 2020.

The Developer requested to amend other items of the Agreement including the addition of acreage to the project site and the removal of the public benefit fee language. At the October 8, 2019 Council meeting staff was directed to negotiate new terms of the Public Benefit Fee with the Developer. After some back and forth both the City and Developer agreed on a new public benefit fee. The Public Benefit Fee will be a rate of .6667 cents per square feet for buildings 150,000 square feet or larger and a rate of \$1 per square feet for buildings 149,999 or smaller. The public benefit fee will be paid prior to issuance of a Certificate of Occupancy for each building. The contract provides this fee will be paid on cannabis related buildings/facilities only and does not apply to ancillary buildings/structures built on the property such as generator storage or a guard shack. The amendment also includes the additional acreage as requested by the developer.

The first reading of Ordinance No. 897-19 was conducted at the December 10, 2019 City Council meeting.

ATTACHMENTS:

2. Ordinance No. 897-19

ORDINANCE NO. 897-19

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLYTHE,
CALIFORNIA, APPROVING AMENDMENT NUMBER ONE TO THE
DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF BLYTHE AND
PALO VERDE CENTER, LLC**

WHEREAS, to strengthen the public planning process, encourage private participation in comprehensive planning and reduce the economic risk of development, the Legislature of the State of California adopted Section 65864 et seq. of the California Government Code (the “Development Agreement Statute”); and

WHEREAS, the Development Agreement Statute authorizes the City to enter into a property development agreement with any person having legal or equitable interest in real property for the development of such property in order to establish certain development rights; and

WHEREAS, the City of Blythe City Council as the City’s legislative body and planning agency, following a properly noticed public hearing on November 14, 2017, adopted Ordinance No. 887-17 on November 28, 2017 approving the Vested Cannabis Master Development Agreement between the City of Blythe and Palo Verde Center, LLC (“Development Agreement”); and

WHEREAS, on December 11, 2018, the City Council approved extending the period within which the developer was required to acquire construction permits pursuant to Article II, Section E(6.5) of the Development Agreement; and

WHEREAS, the developer requested an amendment to the Development Agreement, attached hereto as Exhibit A (the “Amendment”); and

WHEREAS, the Amendment provides for a one-year extension for the developer to acquire building permits, adds additional parcels, amends the Public Benefit Fee requirements, clarifies that re-zoning is no longer required since it has been completed, and includes other clarifying changes; and

WHEREAS, if the City Council approves of the terms and conditions of the Amendment to the Development Agreement, it is required per State law to approve the Amendment to the Development Agreement by ordinance.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE DOES
ORDAIN AS FOLLOWS:**

SECTION 1. RECITALS

That the above Recitals are true and correct and are incorporated as though fully set forth herein.

SECTION 2. GENERAL PLAN CONSISTENCY

That the City Council finds that the provisions of Amendment Number One to Vested Cannabis Master Development Agreement, attached hereto as Exhibit A, are consistent with the Blythe General Plan.

SECTION 3. APPROVAL OF AMENDMENT

That the City Council hereby approves Amendment Number One to Vested Cannabis Master Development Agreement by and between the City of Blythe and Palo Verde Center, LLC, subject to the terms and conditions stated therein.

SECTION 4. SEVERABILITY

That the City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance as hereby adopted shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE OF ORDINANCE

That this Ordinance shall take effect thirty (30) days after its second reading and adoption by the City Council.

SECTION 6. EFFECTIVE DATE OF AMENDMENT

That Amendment Number One to Vested Cannabis Master Development Agreement shall not be executed by the City until on or after the effective date of the Ordinance.

SECTION 7. RECORDATION OF AMENDMENT

That the City Clerk is hereby directed to record the fully executed Amendment Number One to Vested Cannabis Master Development Agreement with the Riverside County Recorder no later than ten (10) days after its execution.

SECTION 8. CERTIFICATION

That the City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published according to law.

PASSED AND ADOPTED this 14th day of January, 2020 by the following roll call
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

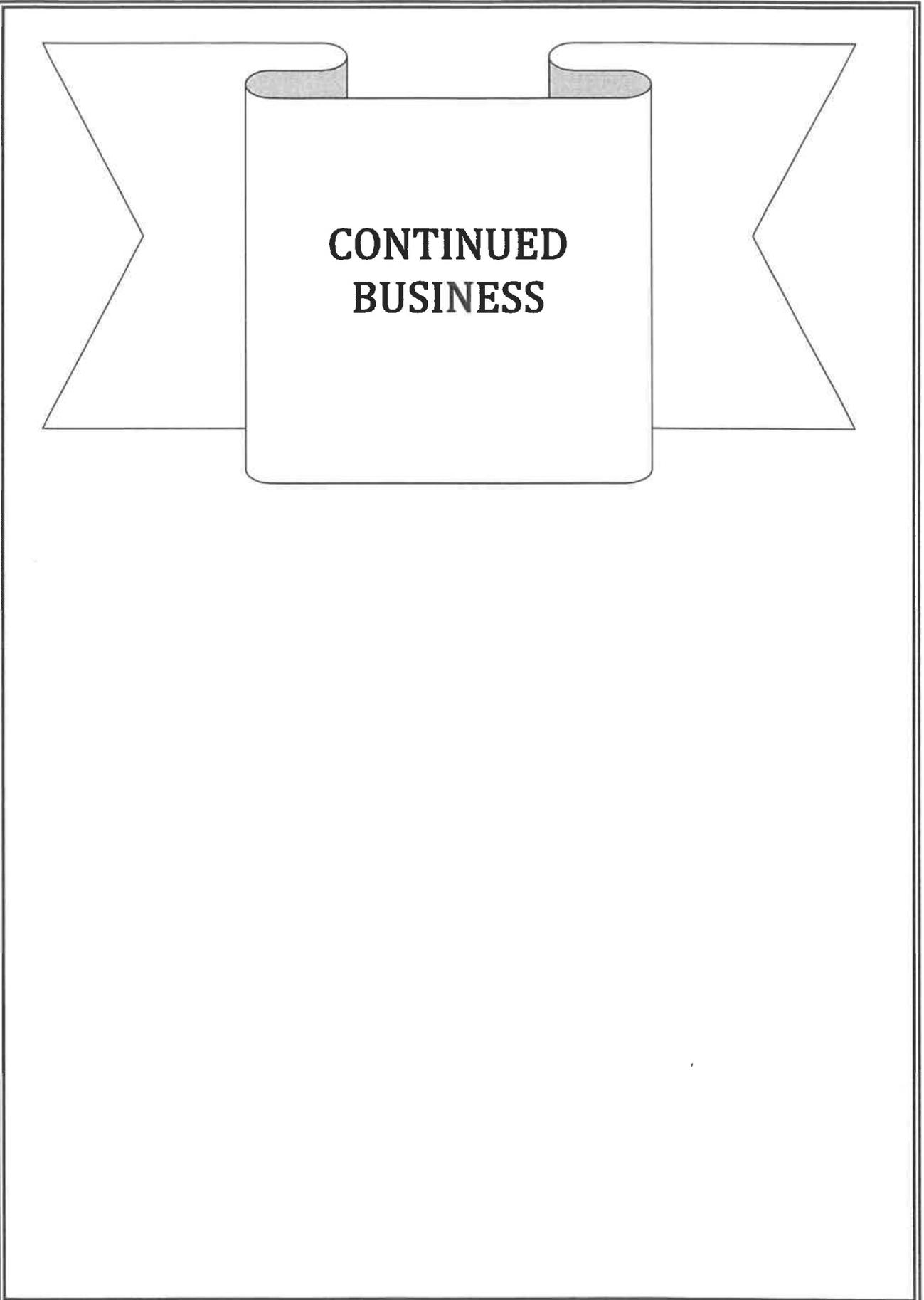
Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

APPROVED AS TO FORM:

Baron J. Bettenhausen, City Attorney



**CONTINUED
BUSINESS**



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Calling an Election to be held on May 5, 2020

PRESENTED BY: Mallory Crecelius, City Clerk

PREPARED BY: Mallory Crecelius, City Clerk

RECOMMENDATION: Council take the following actions in order to place a 1% Transactions (Sales) and Use Tax Measure on the May 5, 2020 ballot:

1. Adopt, by unanimous vote, the following Resolution:

RESOLUTION NO. 2020-002. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, DECLARING A FISCAL EMERGENCY.

2. Adopt the following Resolutions:

RESOLUTION NO. 2020-003. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, CALLING FOR AND GIVING NOTICE OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MAY 5, 2020, TO BE CONDUCTED WHOLLY BY MAIL-IN BALLOT, FOR THE SUBMISSION TO THE VOTERS OF AN ORDINANCE TO ESTABLISH A GENERAL TRANSACTIONS (SALES) AND USE TAX IN THE AMOUNT OF ONE PERCENT (1%).

RESOLUTION NO. 2020-004. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO PERMIT THE RIVERSIDE COUNTY REGISTRAR OF VOTERS TO RENDER SPECIFIED SERVICES TO THE CITY OF BLYTHE FOR THE CITY'S SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MAY 5, 2020.

RESOLUTION NO. 2020-005. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, AUTHORIZING MEMBERS OF THE CITY COUNCIL TO AUTHOR AND FILE WRITTEN ARGUMENTS, DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, AUTHORIZING REBUTTAL ARGUMENTS, AND SETTING DEADLINES FOR THE SUBMISSION OF ARGUMENTS AND REBUTTALS REGARDING A CITY MEASURE TO ESTABLISH A ONE PERCENT (1%) TRANSACTIONS (SALES) AND USE TAX.

3. Conduct the first reading, by title only, waiving further reading, of the following Ordinance:

ORDINANCE NO. 900-2020. AN ORDINANCE OF THE CITY OF BLYTHE, CALIFORNIA, ENACTING A TRANSACTIONS AND USE TAX (SALES TAX) TO BE ADMINISTERED BY THE DEPARTMENT OF TAX AND FEE ADMINISTRATION, SUBJECT TO ADOPTION BY THE ELECTORATE.

FISCAL IMPACT: The cost to place a Transactions (Sales) and Use Tax Measure on the Ballot for consideration by voters is estimated to cost \$10,000. The potential revenue to be generated from passage of this Measure is estimated at \$1,144,000 annually.

BACKGROUND: During a study session held to review the FY 2019/20 budget, staff and Council had a discussion related to the feasibility of placing a sales tax measure on a future ballot. The first step in the process was to determine what the community would be willing to

support by conducting a public opinion survey and polling residents. In July, Council approved an agreement with Ann Knock of AMN Key Solutions for Sales Tax Consulting Services, including a community opinion survey.

The Community Opinion Survey was administered in October to a random sample of registered voters in the City likely to participate in the March 2020 Election. The results of the survey suggest that a sales tax measure has a chance for success provided that it is accompanied by a robust community/opinion leader engagement, education and communication effort to raise awareness of the City's budget challenges. The survey also provided information related to the main concerns of our residents, which include: homelessness, building blight and attracting businesses to the City. Public safety and roads were also at the top of the list.

At the December 10, 2019 Council meeting, Council directed staff to begin the educational campaign for the proposed 1% Transactions (Sales) and Use Tax Measure and prepare the documents necessary to call an election to be held on May 5, 2020.

STAFF REPORT: Cities may only place a tax measure on the ballot at a regularly scheduled municipal election that also includes at least one open Council seat. The City's next General Municipal Election will be held on November 3, 2020. The only exception to the requirement that a tax measure be placed on the ballot of a regular municipal election is in the case of emergency declared by a unanimous vote of the Council.

Over the past ten years, the City has reasonably managed its limited financial resources and has taken considerable steps to mitigate its continuing state of fiscal affairs, which include the layoff of 35% of the City's workforce and deferring maintenance. The City continues to experience stagnation in the local economy and the remaining effects of the Great Recession. The General Fund is no longer in a deficit position, but there are little to no reserves available for unexpected expenses. The City lacks the resources necessary to adequately maintain roads, tackle blight and building abatement, apply for state grants, attract new businesses and replace aging public safety equipment. Every year operational costs continue to rise and revenues are not keeping pace. Without new revenue sources in the near future the City will be forced to make additional cuts, which would once again impact the services provided to our residents. Resolution No. 2020-002 sets forth findings to support the Council's declaration of a fiscal emergency. The Resolution must be adopted by unanimous vote of the Council. If adopted, Resolution No. 2020-002 will declare a fiscal emergency allowing the Council to place a 1% Transactions (Sales) and Use Tax Measure on the May Ballot in an effort to obtain revenue to address the City's needs.

Resolutions 2020-003 through 2020-005 are required to place the measure on the May Ballot. The Resolutions include language to call the election, set the ballot question that will be presented to voters, order the measure to be submitted to the voters, request the County Registrar of Voters to conduct the election, and set guidelines for accepting written and rebuttal arguments for and against the proposed tax measure. The Ballot question is as follows:

To provide the City of Blythe with funding to maintain police and fire services, fund blight and building abatement, address homelessness, attract/retain businesses, replace aging public safety equipment, make street/pothole repairs, and fund other general services, shall the measure establishing a 1% local sales tax (transactions and use tax) that will raise approximately \$1,144,000 annually, until ended by voters, with annual independent audits and all funds remaining in Blythe, be adopted?

Under California law, transaction and use taxes may be approved locally and added to the combined state, county, and local sales and use tax rate as long as the total rate does not exceed the state-set cap of 10.25%. The current combined sales tax rate applicable to taxable sales in Blythe is 7.75%.

A “yes” vote would be in favor of the establishment of a 1% transactions (sales) and use tax increase, which would increase the combined tax rate in the City from 7.75% to 8.75%. A “no” vote would be a vote against the tax.

If the tax measure is approved by voters in May, it would be paid by anyone shopping or dining in the City of Blythe. Due to this, a significant portion of the approximately \$1.14 million anticipated to be raised by this tax measure would be paid by travelers and visitors.

If passed, a taxable purchase of \$100 in Blythe would cost the consumer an additional \$1. This tax *would not* be applied to food purchased at local grocery stores or for prescription medication.

All revenue collected from the adoption of this tax will remain in Blythe. The City will not have to share any portion of these funds with the State or County. The City Council would deem how the proceeds should be spent during the City’s annual budget process. Items could include: replacement of aging police and fire equipment, funding for blight and building abatement to clean up our City, funding to attract new businesses to Blythe, repair and maintenance of roads, matching funds needed to apply for State and Federal Grants, and improving the financial health of the City. These funds would be subject to an annual independent audit.

If approved by voters, the tax measure would go into effect as of October 1, 2020, with the first proceeds to be received by the City in January 2021.

A city may levy, increase, or extend a transactions and use tax for general purposes if the ordinance proposing the tax is approved by a two-thirds vote of all members of the City Council (four of five council members) and the tax is approved by a majority vote of the qualified voters of the city voting on the issue. Cal. Rev. & Tax Code § 7285.9. Attorneys specializing in state and local taxes recommend that the City Council follow the standard procedure for adopting ordinances – i.e., give first reading and second reading, in order to comply with the “approval” requirement in Revenue and Taxation Code section 7285.9. The attached Ordinance No. 900-2020 is prepared in accordance with the Revenue and Taxation Code’s requirements for transactions and use taxes.

It is important to note that the City Council is not deciding whether to impose the tax. Rather, the Council’s role in this process is in deciding whether to place the matter on the ballot for consideration by the voters of Blythe.

ATTACHMENTS:

1. Resolution No. 2020-002
2. Resolution No. 2020-003
3. Resolution No. 2020-004
4. Resolution No. 2020-005
5. Ordinance No. 900-2020

RESOLUTION NO. 2020-002

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF BLYTHE, CALIFORNIA, DECLARING A FISCAL
EMERGENCY**

WHEREAS, the City of Blythe is experiencing an existing and immediate funding crisis due to factors largely outside of its control, such as the continuing severe impact of the depressed housing market, California state takeaways, and insufficient tax revenues to cover government expenses; and

WHEREAS, despite the City responsibly managing its limited financial resources and taking reasonable and considerable steps to mitigate its continuing state of fiscal affairs, the City continues to experience a stagnation in the local economy and the remaining effects of Great Recession; and

WHEREAS, while the City's General Fund is currently not running a deficit, there are minimal reserves available in the event unexpected City expenses exceed projected expenses; and

WHEREAS, the Lighting District fund, the Golf Course fund, and the Sanitation Fund are all operating at a deficit and there is no revenue source for any of these funds besides the General Fund; and

WHEREAS, the City will continue with a going concern on its audited financial statements until the City addresses fund deficits and builds reserve funds; and

WHEREAS, the City has already made deep cuts to City expenditures resulting in the elimination or reduction of key programs, positions and services to deliver a balanced budget; and

WHEREAS, further budget cuts would have a devastating effect on essential services that impact the general welfare of the community; and

WHEREAS, the residents of the City have expressed a desire to avoid further cuts in essential City services such as police, fire, and capital improvements; and

WHEREAS, the City was recently listed by the California State Auditor as the third most fiscally challenged city in the State of California based on a State tool which ranks the fiscal health of over 470 California cities across the state; and

WHEREAS, the City's fiscal situation herein described is of sufficient gravity and severity that the City must at the earliest feasible juncture propose revenue enhancement measures in order to maintain, to the extent possible, the minimum level of government services necessary to protect and preserve the health, safety and general welfare of the City's residents, workers and visitors; and

WHEREAS, to address this fiscal situation and to maintain the level of City services expected, required, and desired by the residents of the City of Blythe and to stabilize the finances of the City of Blythe, the City Council has identified the establishment of a one percent (1%) transactions (sales) and use tax for consideration by the voters of the City of Blythe; and

WHEREAS, Section 2(b) of Article XIII C of the California Constitution provides: “No local government may impose, extend, or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote. A general tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved. The election required by this subdivision shall be consolidated with a regularly scheduled general election for members of the governing body of the local government, except in cases of emergency declared by a unanimous vote of the governing body”; and

WHEREAS, waiting until the November 2020 general election to address the City’s fiscal situation described herein will undermine the City’s ability to fund essential public services; and

WHEREAS, the City Council desires to declare an emergency as that term is used in Section 2(b) of Article XIII C of the California Constitution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the City Council finds that all of the foregoing recitals are true and correct and hereby incorporates and adopts them as findings and determinations by the City Council as if fully set forth herein.

SECTION 2. That the City Council hereby unanimously finds and declares a fiscal emergency, as the term “emergency” is used in Article XIII C, Section 2(b) of the California Constitution, now exists in the City of Blythe justifying calling for a special municipal election in order that the City may propose, and the City voters may consider, adoption of a general tax measure intended to address that emergency by ensuring that the City has the resources necessary to preserve the public health, safety and welfare.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of January, 2020 by the following vote:

AYES:
NOES:
ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(SEAL)

RESOLUTION NO. 2020-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, CALLING FOR AND GIVING NOTICE OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MAY 5, 2020, TO BE CONDUCTED WHOLLY BY MAIL-IN BALLOT, FOR THE SUBMISSION TO THE VOTERS OF AN ORDINANCE TO ESTABLISH A GENERAL TRANSACTIONS (SALES) AND USE TAX IN THE AMOUNT OF ONE PERCENT (1%)

WHEREAS, Blythe residents strongly prioritize maintaining and protecting City services that protect the health, welfare and safety of residents and maintain the quality of life of residents in the City; and

WHEREAS, to preserve vital City services, the City must identify a reliable source of locally controlled funding for priorities such as police and fire services, blight and building abatement, addressing homelessness, attracting/retaining businesses, replacing aging public safety equipment, and making street and pothole repairs; and

WHEREAS, the City faces severe budget pressures due to increasing General Fund expenditures outpacing General Fund revenue, thereby creating potential budget deficits in future years which would result in the depletion of the City's General Fund reserves if the current financial condition of the City is not addressed by new funding sources; and

WHEREAS, if enacted, a new transactions and use tax would give the City local control over funds for local needs; and

WHEREAS, California Revenue and Taxation Code section 7285.9 authorizes the City to levy a general transactions (sales) and use tax, with all revenues deposited into the City's General Fund to be expended for governmental purposes as determined by the City Council; and

WHEREAS, in order to levy such a tax, the ordinance imposing the tax must be approved by a two-thirds vote of all members of the City Council and by a majority vote of the votes cast; and

WHEREAS, Section 2(b) of Article XIII C of the California Constitution requires the election for the tax measure to be consolidated with a regularly scheduled general election for members of the City Council, except in cases of emergency declared by a unanimous vote of the City Council; and

WHEREAS, upon the City Council's unanimous declaration of a fiscal emergency, the City Council is permitted to submit the tax measure to the voters at a special election; and

WHEREAS, on January 14, 2020, by Resolution No. 2020-002, the City Council of the City of Blythe unanimously declared a fiscal emergency in the City, as the term "emergency" is defined in Section 2(b) of Article XIII C of the California Constitution; and

WHEREAS, the City Council now desires to submit to the voters of the City, at a Special Municipal Election to be held on May 5, 2020, an ordinance imposing a one percent (1%) transactions (sales) and use tax; and

WHEREAS, the Special Municipal Election will be conducted wholly by mail-in ballot.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Blythe, California, on Tuesday, May 5, 2020 (“Election Day”), a Special Municipal Election (“Election”) for the purpose of submission to the voters of the City of Blythe a proposed ordinance to establish a transactions (sales) and use tax in the amount of one percent (1%).

SECTION 2. That the following question shall be submitted to the voters of the City of Blythe at the Election:

To provide the City of Blythe with funding to maintain police and fire services, fund blight and building abatement, address homelessness, attract/retain businesses, replace aging public safety equipment, make street/pothole repairs, and fund other general services, shall the measure establishing a 1% local sales tax (transactions and use tax) that will raise approximately \$1,144,000 annually, until ended by voters, with annual independent audits and all funds remaining in Blythe, be adopted?	YES
	NO

SECTION 3. That the complete text of ordinance to be submitted to the voters is attached hereto as Exhibit “A” and is incorporated herein by this reference. The ballot question and the proposed ordinance are collectively referred to herein as the “Measure.”

SECTION 4. The vote requirement for the Measure to pass is a majority (50%+1) of the votes cast.

SECTION 5. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 6. That the City Clerk is authorized, instructed and directed to coordinate with the Riverside County Registrar of Voters to procure and furnish any and all official ballots,

notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 7. That the Election will be conducted wholly by mail-in ballot in the manner required by law.

SECTION 8. That no polling places will be secured as the Election is to be conducted wholly by mail-in ballot. Official ballots will be mailed together with the sample ballot pamphlet and a postage prepaid envelope for return of the official ballot. Voted ballots must be returned to the Riverside County Registrar of Voters' Office or to one of the drop-off locations no later than 8:00 p.m. on Election Day, or be postmarked on or before the Election Day and received no later than three (3) days after the Election Day, to be counted.

SECTION 9. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 10. That notice of the time and place of holding the Election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the Election, in time, form and manner as required by law.

SECTION 11. That the City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 12. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of January, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(SEAL)

RESOLUTION NO. 2020-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO PERMIT THE RIVERSIDE COUNTY REGISTRAR OF VOTERS TO RENDER SPECIFIED SERVICES TO THE CITY OF BLYTHE FOR THE CITY'S SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MAY 5, 2020

WHEREAS, a Special Municipal Election is to be held in the City of Blythe, California, on May 5, 2020; and

WHEREAS, in the course of conducting the election, it is necessary for the City to request certain election services of the Riverside County Registrar of Voters; and

WHEREAS, the City of Blythe will reimburse the County of Riverside for all election services rendered for the City for its Special Municipal Election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of Section 10002 of the California Elections Code, the City Council requests the Board of Supervisors of Riverside County to permit the Riverside County Registrar of Voters to render election services to the City of Blythe as may be requested by the City.

SECTION 2. That the City shall reimburse the County of Riverside for election services provided upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward a certified copy of this Resolution to each the Riverside County Board of Supervisors and the Riverside County Registrar of Voters.

SECTION 4. That the City Clerk shall certify to the passage of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of January, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(SEAL)

RESOLUTION NO. 2020-005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, AUTHORIZING MEMBERS OF THE CITY COUNCIL TO AUTHOR AND FILE WRITTEN ARGUMENTS, DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, AUTHORIZING REBUTTAL ARGUMENTS, AND SETTING DEADLINES FOR THE SUBMISSION OF ARGUMENTS AND REBUTTALS REGARDING A CITY MEASURE TO ESTABLISH A ONE PERCENT (1%) TRANSACTIONS (SALES) AND USE TAX

WHEREAS, a Special Municipal Election is to be held in the City of Blythe, California, on May 5, 2020, at which there will be submitted to the voters the following question:

To provide the City of Blythe with funding to maintain police and fire services, fund blight and building abatement, address homelessness, attract/retain businesses, replace aging public safety equipment, make street/pothole repairs, and fund other general services, shall the measure establishing a 1% local sales tax (transactions and use tax) that will raise approximately \$1,144,000 annually, until ended by voters, with annual independent audits and all funds remaining in Blythe, be adopted?	YES
	NO

WHEREAS, the City Council desires to take certain actions with respect to that election and that ballot measure.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That arguments for and against the measure shall be accepted in the manner required by law. The City Council authorizes any and all members of the City Council to file written argument(s) in favor of or against the measure. The arguments may be changed or withdrawn until and including **4:00 p.m. on January 28, 2020**, the date fixed by the City Clerk after which no arguments for or against the City measure may be submitted to the City Clerk. If more than argument for or against the measure is submitted to the City Clerk, the City Clerk shall select one argument in favor and one argument against the measure for printing and distribution to the voters in accordance with the order specified in Elections Code section 9287.

Arguments submitted for or against the measure shall not exceed 300 words, and shall be accompanied by the printed name(s) and signature(s) of the author(s) submitting the argument, or, if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. An argument may be signed by multiple authors, but if more than five authors provide a signature to the argument, then only the signatures of the first five authors shall be printed to the exclusion of

the excess signatures. The arguments shall be accompanied by the Form of Statement to be Filed by Author(s) of Argument as provided by the City Clerk.

SECTION 2. That the City Council directs the City Clerk to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure not exceeding 500 words showing the effect of the measure on the existing law and the operation of the measure. The City Attorney shall file the impartial analysis for the measure with the City Clerk by **4:00 p.m. on January 28, 2020.**

SECTION 3. That the provisions of Elections Code section 9285 shall apply to the election. The deadline for submitting rebuttal arguments to the City Clerk is **4:00 p.m. on February 7, 2020.**

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 14th day of January, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(SEAL)

ORDINANCE NO. 900-2020

AN ORDINANCE OF THE CITY OF BLYTHE, CALIFORNIA, ENACTING A TRANSACTIONS AND USE TAX (SALES TAX) TO BE ADMINISTERED BY THE DEPARTMENT OF TAX AND FEE ADMINISTRATION, SUBJECT TO ADOPTION BY THE ELECTORATE

The people of the City of Blythe do ordain as follows:

SECTION 1. ADOPTION OF NEW CHAPTER.

Chapter 3.14 (Transactions and Use Tax) is hereby added to the Blythe Municipal Code to read as follows:

Chapter 3.14 -TRANSACTIONS AND USE TAX

3.14.010 Title.

The ordinance codified in this chapter shall be known as the City of Blythe Transactions and Use Tax Ordinance. This chapter shall be applicable in the incorporated territory of the city.

3.14.020 Operative date.

“Operative Date” means the first day of the first calendar quarter commencing more than 110 days after the approval of the tax set forth herein by the voters.

3.14.030 Purpose.

The city adopts the ordinance codified by this chapter to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorize the city to adopt a tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the

same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this Ordinance.

E. To provide transactions and use tax revenue to the city to be used for general purposes.

3.14.040 Contract with state.

Prior to the operative date, the city shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of the transactions and use tax ordinance codified herein; provided, that if the city shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

3.14.050 Transactions tax rate.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the city at the rate of one percent (1%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of the ordinance codified in this chapter.

3.14.060 Place of sale.

For the purposes of this chapter, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his or her agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

3.14.070 Use tax rate.

An excise tax is hereby imposed on the storage, use or other consumption in the city of tangible personal property purchased from any retailer on and after the operative date of this chapter for storage, use or other consumption in said territory at the rate of one percent (1%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.14.080 Adoption of the provisions of state law.

Except as otherwise provided in this chapter and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this chapter as though fully set forth herein.

3.14.090 Limitations on adoption of state law and collection of use tax.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this city shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this city or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this chapter.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

1. "A retailer engaged in business in the District" shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in this state or for delivery in the State by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000). For purposes of this section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder.

3.14.100 Permit not required.

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this chapter.

3.14.110 Exemptions and exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any State-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the city which is shipped to a point outside the city, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the city shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code, by registration to an out-of-city address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-city and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of the ordinance codified in this chapter.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of the ordinance codified in this chapter.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this chapter, the storage, use or other consumption in this city of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of the ordinance codified in this chapter.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for

which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the city shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the city or participates within the city in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the city or through any representative, agent, canvasser, solicitor, subsidiary, or person in the city under the authority of the retailer.

7. "A retailer engaged in business in the city" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the city.

D. Any person subject to use tax under this chapter shall be entitled to credit against that tax any transactions tax, or to reimbursement for a transactions tax, paid to a district or retailer in a district imposing a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code.

3.14.120 Amendments to state law.

All amendments subsequent to the effective date of the ordinance codified in this chapter to Part 1 of Division 2 of the Revenue and Taxation Code (commencing with Section 6001) relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this chapter, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this chapter. The city council or the city's voters may amend this chapter to comply with applicable law or as may be otherwise necessary to further the ordinance codified in this chapter's stated purposes. However, as required by Article XIII C of the California Constitution, no amendment to this chapter may increase the rate of the taxes authorized by this chapter unless such amendment is submitted to an approved by the voters.

3.14.130 Enjoining collection forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the city, or against any officer of the State or the city, to prevent or enjoin the collection under this chapter, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

3.14.140 Use of proceeds.

The proceeds of the tax imposed by the ordinance codified in this chapter shall be deposited in the general fund of the city and may be used for any lawful municipal purpose. The tax does not meet the criteria established by Section 1(d) of Article XIII C of the California Constitution for special taxes, and is a

general tax imposed for general government purposes

3.14.150 Annual audit.

The proceeds of this tax shall be subject to annual audit by an independent certified public accountant and the results of the audit shall be reported to the city council in a document posted on the city's website and available for public inspection. Such audit may be done at the same time (and as a part of) the city's annual audit, and such reporting may be done as a part of the city's Consolidated Annual Financial Report.

3.14.160 Severability.

If any provision of this chapter or the application thereof to any person or circumstance is held invalid, the remainder of the chapter and the application of such provision to other persons or circumstances shall not be affected thereby.

3.14.170 Effective date.

This chapter relates to the levying and collecting of the city transactions and use taxes and shall take effect immediately.

3.14.180 Termination date.

The authority to levy the tax imposed by this chapter shall not expire unless terminated by lawful vote of the electorate or as required or authorized by law.

SECTION 2. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 3. CEQA.

The adoption of this Ordinance is not a "project" subject to the requirements of the California Environmental Quality Act (CEQA) (Public Resources Code Section §§ 21000 et seq.). CEQA Guideline § 15378(b)(4) provides that the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment are not projects subject to the requirements of CEQA.

SECTION 4. CERTIFICATION.

The City Clerk of the City of Blythe shall certify that this Ordinance was passed, approved and adopted by the People of the City of Blythe, California, voting on the 5th day of May, 2020.

SECTION 5. EFFECTIVE DATE. AND SUBMISSION TO VOTERS.

This Ordinance relates to the levying and collecting of a City transactions and use tax and shall

take effect immediately. However, no tax imposed by this Ordinance shall be effective unless that tax has been approved by the voters of the City as required by Section 2(b) of Article XIII C of the California Constitution and applicable law. Furthermore, the tax shall become operative only as set forth in Section 3.14.020 (Operative Date) of Chapter 3.14 (Transactions and Use Tax), which is codified by the adoption of this Ordinance.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2020.

AYES:
NOES:
ABSENT:
ABSTAIN:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

APPROVED AS TO FORM:

Baron J. Bettenhausen, City Attorney



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Repair of Concrete Lined Debris Basin -Wastewater Treatment Plant to comply with findings of the Salinity Study for Colorado River Basin Regional Water Quality Control Board ORDER R7-2016-0013

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Award the rehabilitation of one (1) concrete lined debris basin at the Waste Water Treatment Plant to R.E. Hoover in an amount not to exceed \$49,065.50 (\$44,605 plus a 10% contingency) and authorize the Interim City Manager to execute the documents and purchase orders necessary to complete the project.

FISCAL IMPACT: \$49,065.50 in Sewer Contingency Funds.

BACKGROUND: The Colorado River Basin Regional Water Quality Control Board (RWQCB) adopted Board Order R7-2016-0013 on June 30, 2016. The Order regulates the waste discharge requirements of the City of Blythe as the owner and operator of the Blythe Municipal Wastewater Treatment Plant. The Board approved the work plan to produce a City-Wide Salinity Study on October 6, 2017. At the July 10, 2018 meeting Council authorized staff to award a contract to The Holt Group for the City Wide Salinity Study.

On November 28, 2018 the RWQCD issued a Notice of Violation to the Blythe Municipal Wastewater Treatment Plant describing violations to the Waste Discharge Requirements (WDRs) as prescribed in the ORDER R7-2016-0013 during the months of June, July, August and September of 2018. The Notice of Violation required the immediate implementation of corrective and preventive actions, and to ensure full compliance of all WDRs contained in Board Order R7-2016-0013. The Notice of Violation also explains the enforcement actions RWQCB may apply if their requirements are not met. Actions include:

- Up to \$5,000 for each day the violation occurs, or
- \$10 for each gallon of waste discharged, and may be assessed by the RWQCB beginning the date the violations first occurred and without further notice.

In May 2019 Council met in a Study Session to discuss the results of the Salinity Study and how to address the Notice of Violation. At the June 5, 2019 meeting Council awarded The Holt Group a contract for the engineering design for rehabilitation of two (2) evaporation ponds at the WWTP.

STAFF REPORT: The Blythe Municipal Wastewater Treatment Plant receives on average 1.2 million gallons per day of waste discharge. Therefore; the City of Blythe may be subject to penalties in the amounts of \$150,000 per month of violation or \$12,000,000 per day of violation. Public Works responded to the RWQCB Notice of Violation to avoid penalties by demonstrating that the Salinity Study was in process and that the effluents in the month of October 2018 met the

limitations of the WDRs. After the Notice of Violation was received, the Blythe Municipal Wastewater Treatment Plant exceeded the WDRs limits in the months of January and May of 2019.

The Salinity Study identified areas of high concentration of TDS and some of the sources discharging salt in the municipal sewer system. The recommendations from the consultant to remove salt (TDS) at the wastewater treatment plant to comply with the limits established by the WDRs include:

- Design and construct a 240,000 gallons per day Reverse Osmosis (RO) system. This solution will treat 20% of the 1.2 million gallons per day; will require 10 acres of lined evaporation ponds; and the overall cost is \$8.2 million dollars; or
- Refurbish 2 existing evaporation ponds at the WWTP. This solution will have the capacity to accept 2,200 gallons of brine per day; and the cost is in the order of \$100,000.

Considering the difference in cost; the financial situation of the City; and the requirement of immediate corrective and preventive actions received on the Notice of Violation, Council authorized staff to move forward with refurbishing the ponds. A bid document was prepared by the Holt Group and three sealed bids were received as follows:

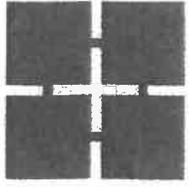
Bidders Name:	Location:	Bid Amount:
AZCA Drilling and Pump, Inc.	Ehrenberg, AZ	\$46,455.00
Burrow Construction	Blythe, CA	\$49,500.00
R.E. Hoover	Blythe, CA	\$44,605.00

The engineer's opinion of probable cost for the project was \$42,400. The lowest bid was submitted by R.E. Hoover in the amount of \$44,605.00. R.E. Hoover is a well known company in the City and has successfully performed similar work on various city projects. R.E. Hoover's contractor's license is current and in good standing with the State of California. Therefore, staff determined R.E. Hoover to be the responsive and responsible bidder and recommends awarding the contract to R.E. Hoover for the basin repair at the WWTP.

The second basin in need of rehabilitation will be repaired by separate bid, after the completion of the first basin.

ATTACHMENTS:

1. Bid tabulation Form
2. Notice of Award
3. Evaporation Pond Repair Proposal



**The
Holt
Group, Inc.**

Engineering ■ Planning ■ Surveying

**CONCRETE – LINED DEBRIS BASIN
BLYTHE WASTEWATER TREATMENT PLANT**

**JANUARY 8, 2020
2:00PM**

BID TABULATION FORM

1. AZCA Drilling & Pump, Inc.	\$ <u>46,455.00</u>
2. Burrow Construction	\$ <u>49,500.00</u>
3. R.E. Hoover	\$ <u>44,605.00</u>
Engineer's Estimate	\$42,400

NOTICE OF AWARD

TO: R.E. Hoover
Po Box 1717
Blythe, CA 92226
Attention: Richard Hoover, Owner.

PROJECT DESCRIPTION:

**CITY OF BLYTHE
CONCRETE-LINED DEBRIS BASIN
BLYTHE WASTEWATER TREATMENT PLANT**

The City of Blythe has considered the bid submitted by you for the above-described work in response to its Invitation for Proposals and Information for Bidders.

You are hereby notified that your bid has been accepted as listed on the Schedule of Items and Prices in the proposal forms in the amount of **\$44,605.00.**

You are required by the Information for Bidders to execute an Agreement, furnish the required Certificates of Insurance and all other required documents within five (5) calendar days from the date of this Notice to you.

If you fail to execute said Agreement within five (5) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned. The City will be entitled to such other rights as may be granted by law.

Upon receipt of Notice to Proceed, the undersigned shall complete all work within fifteen (15) calendar days.

You are required to return an acknowledged copy of this Notice of Award to the CITY OF BLYTHE.

Dated this 15th day of January 2020.

CITY OF BLYTHE - OWNER

By: Daniel Ojeda
Interim Public Works Director



Robert K. Holt, PE
James G. "Jack" Holt, PE
Fumi Hamanaka Galvan, PE, LS
Jesus "Juny" Marmolejo, PE

Sameer Patel, PE
Pavani Gudipati, PE
Lindsay Holt-Tofte, AICP
Jennifer Wellman, AICP

Engineering ■ Planning ■ Surveying

June 5, 2019

Mr. Armando Baldizzone
Public Works Director, City of Blythe
440 South Main Street
Blythe, CA 92225
Phone: (760) 922-6611

**RE: Blythe Salinity Study
THG Project No. 100.284
Evaporation Pond Repair Work at the City of Blythe Wastewater Treatment Facility**

Dear Mr. Baldizzone:

In accordance with your recent request we are pleased to present this proposal for Design Engineering Services to repair the above referenced evaporation ponds. The design will address the repairs necessary to return the two ponds to a structurally sound and water tight condition that existed upon their completion in 1978.

The repair work will include the use of hand applied water proof mortars such as Sica-Flex or an approved equal to fix the cracks and damaged concrete, the installation of a two sack slurry to fix sections of the lining that have been undercut and eroded, and the necessary site grading to result in the area surrounding the ponds being free draining to eliminate the current undercutting process. Please note that the proposed design is intended to be consistent with the attached Geotechnical letter prepared by Landmark Geo-Engineers and Geologists dated 11/21/18.

COMPENSATION

THG proposes to complete the design including plans and technical specifications for the lump sum of **fifteen thousand dollars and 00/100 (\$15,000.00)**.

Please contact us with any questions. We look forward to completing this important component pursuant to the implementation of the recommendations associated with the ongoing Salinity Study.

Sincerely,

Robert K. Holt, PE, President



780 N. 4th Street
El Centro, CA 92243
(760) 370-3000
landmark@landmark.ca.com

77 948 Wildcat Drive
Palm Desert, CA 92211
(760) 360-0665
gchandra@landmark-ca.com

November 21, 2018

Mr. Robert Holt
The Holt Group
201 E. Hobsonway
Blythe, CA 92225

**Geotechnical Letter
Evaporation Pond #1
Blythe Waste Water Treatment
Blythe, California
LCI Report No.: LP18185**

Dear Mr. Holt:

As per your request, *LandMark Consultants, Inc.* is providing the following geotechnical letter for the proposed repair for Evaporation Pond #1 project located at 15901 S. Broadway in Blythe, California. The purpose of this letter was to provide geotechnical observation and recommendations for the concrete slope face repair.

Site Conditions

The evaporation pond is located in the east portion of the existing twin evaporation ponds. The pond is rectangular shaped in plan view, elongated in the north-south direction, and is currently empty. The project site lies at an elevation of approximately 265 to 270 feet above mean sea level (AMSL) in the Palo Verde Valley region of the California low desert. Annual rainfall in this arid region is less than 4 inches per year with four months of average summertime temperatures above 100 °F. Winter temperatures are mild, seldom reaching freezing.

Subsurface Soils

Subsurface soils observed during our site visit on October 30, 2018 consist of silty sands and sands, and are non-expansive in nature. Aggregate layer covered approximately 5 feet of the surface areas around the pond.

Site Conditions

The pond condition has shown some surface cracks and erosion due to water and corrosion conditions. Most of the surface cracks along the slope faces are minor, ranges from ¼" to ½". The water erosion has shown minor damages along the east and west slope faces. Some of the damage areas also has shown voids underneath the concrete surfaces. Corrosion has also shown along the bottom of slope surface within the east and west slope areas. Approximately 25 feet wide of the concrete surface along north slope face has major cracks along the dump areas.

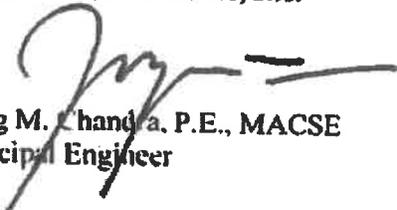
Recommendations

The concrete surfaces for Evaporation Pond #1 are generally in acceptable conditions, considering the ages of this pond. Minor repairs will be required to extend the usage of this Pond:

- Minor cracks should be cleaned and re-sealed with Sika -Flex or similar product.
- The voids behind the concrete surfaces and corrosion exposed surfaces, can be filled with 2 sacks slurry mix.
- The damage north slope face should be removed to expose the subgrade soils, and replaced with 4,500 psi, Type II/V cement, concrete mix to match the existing surface grade.
- The surface areas on top of the concrete slope faces should re-graded to provide positive grades away from the Pond. We recommend to place 12-inch by 12-inch slurry strip around the pond, to prevent water erosion to underneath concrete slope faces.

We appreciate the opportunity to provide our findings and professional opinions regarding geotechnical conditions at the site. If you have any questions or comments regarding our findings, please call our office at (760) 360-0665.

Respectfully Submitted,
LandMark Consultants, Inc.


Greg M. Chandra, P.E., MACSE
Principal Engineer

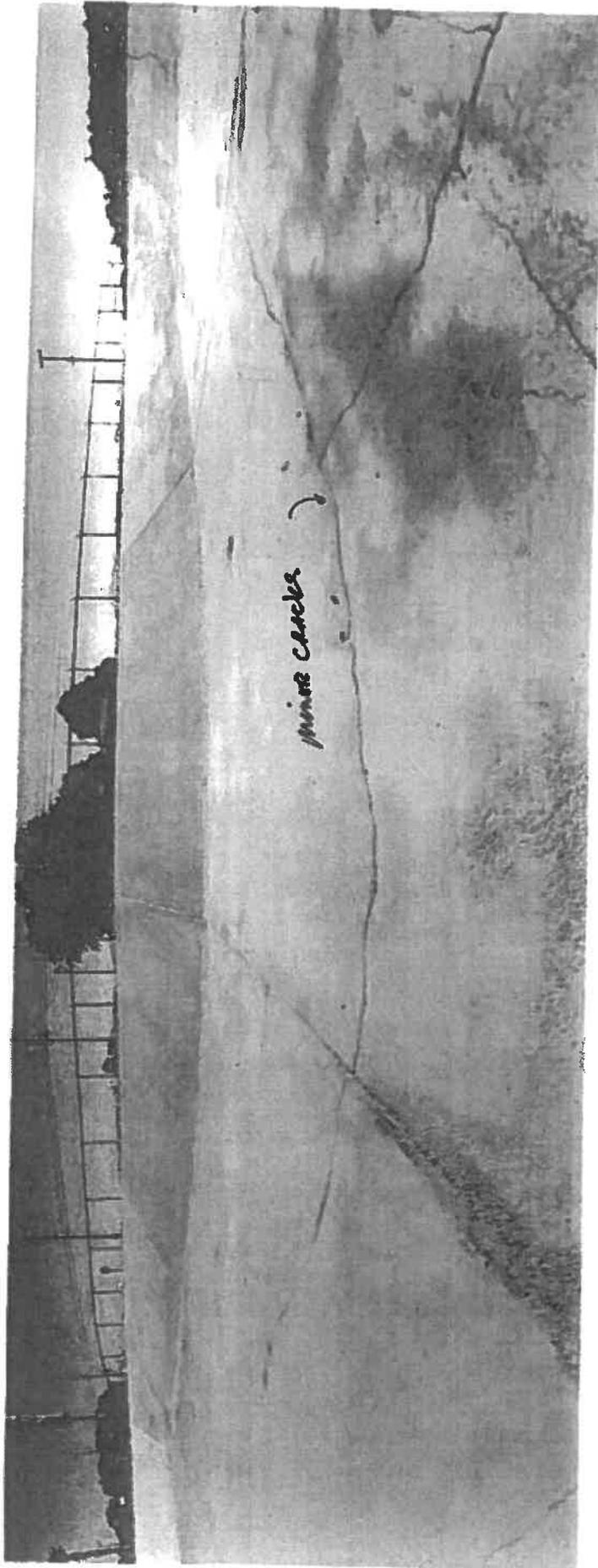




<p>LANDMARK Geo-Engineers and Geologists Project No.: LP18185</p>	<p>WEST SLOPE</p>	<p>Plate 1</p>
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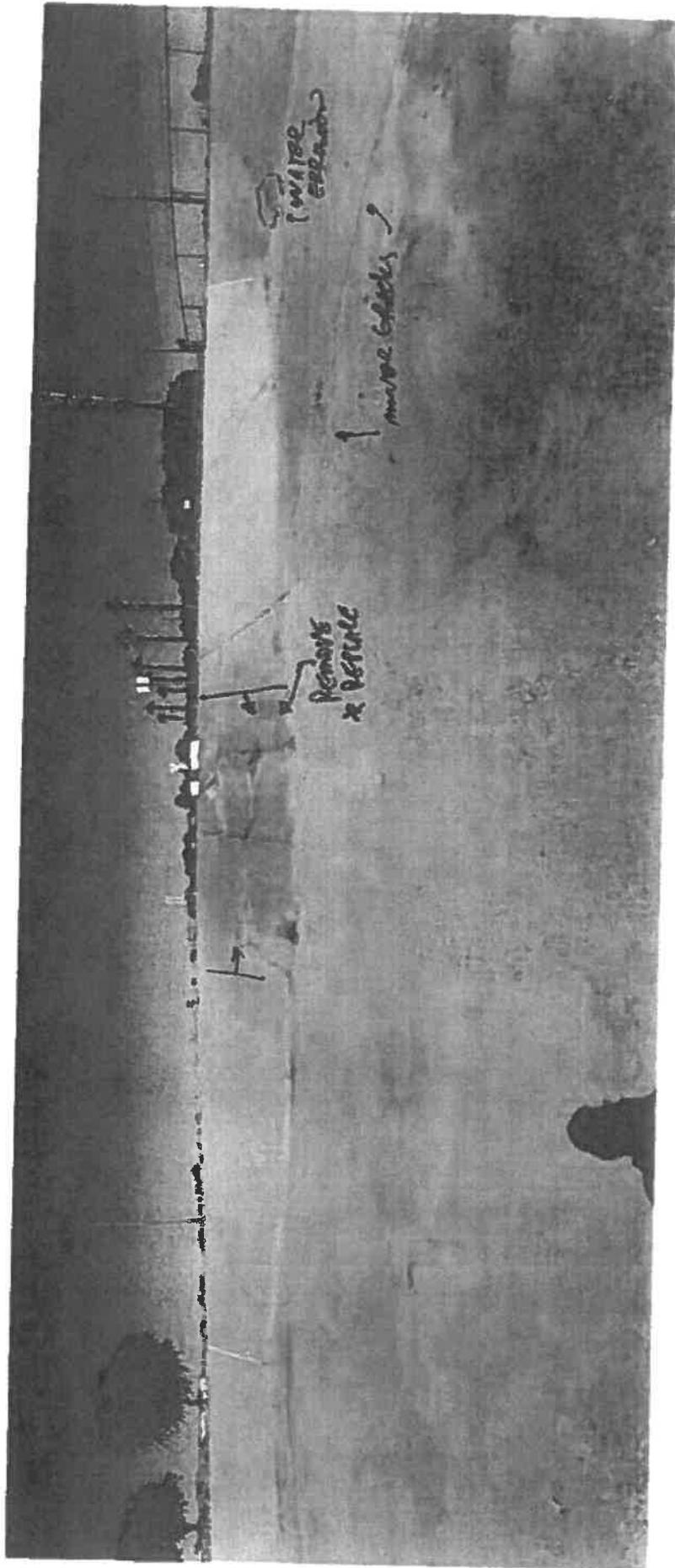


LANDMARK <small>Soil Survey and Reclamation</small> Project No.: I.P18185	SOUTH SLOPE	Plate 2
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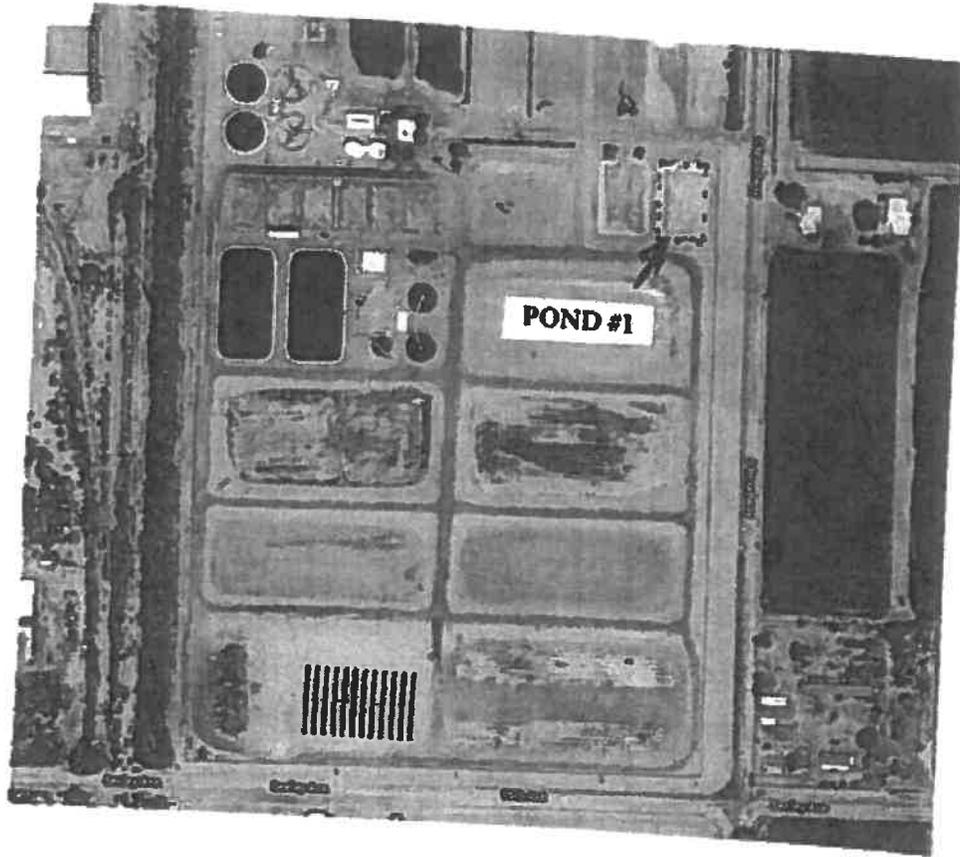


minor cracks

LANDMARK <small>CONCRETE AND GROUTS</small> Project No.: LP18185	EAST SLOPE	Plate 3
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LANDMARK <small>Geo-Engineers and Geologists</small> Project No.: LP18185	NORTH SLOPE	Plate 1
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Not To Scale



LANDMARK
Geo-Engineers And Geologists

Project No.: LP18185

SITE PLAN

**Plate
5**



NEW BUSINESS



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Letter of Engagement for Greg Cervantes to consult with Indian Tribes interested in placing a gaming operation in Blythe

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Council authorize the Mayor to execute a letter on behalf of the City of Blythe authorizing Greg Cervantes to engage interested Tribes on the placement of a gaming operation in the City of Blythe.

FISCAL IMPACT: None. All work done by Greg Cervantes will be pro bono for the City of Blythe.

BACKGROUND: Greg Cervantes was the Chief of Staff for Manuel Perez during Manuel's time as a California State Assemblyman representing the City of Blythe. Due to this, Mr. Cervantes is very familiar with Blythe and would like to provide his assistance to the City. Mr. Cervantes is now a consultant with the Rainmaker Group Pacific Rim and has 30 years of experience in federal legislation. Greg is currently working with 20 tribes nationally and is in good standing with a number of Indian Tribes in our area.

STAFF REPORT: In December staff learned Sandy Hudson and former Councilman Oscar Galvan had met with Mr. Cervantes regarding the feasibility of placing a casino in Blythe. Mr. Cervantes stated with a letter of engagement from the City authorizing him to open negotiations with the tribes he could gauge their interest in locating a gaming operation in the City.

Staff spoke with Greg in late December about this project and verified he is willing to provide his services for this effort to the City pro bono. The goal would be to bring both the City and an interested Tribe to the table to discuss a gaming operation for the City.

As you may recall in the early 2000's the City was working with the CRIT Indian Tribe to place a gaming operation in the City. A MOU was drafted and progress on the development was being made when the State of California suspended the issuance of new gaming licenses statewide. This change in legislation killed the project and shortly thereafter we went into a recession and development was quelled. We are now in a position to revisit a gaming operation for the City which would provide an entertainment amenity for our residents and visitors. It is therefore recommended Council authorize the Mayor to execute a letter of engagement to start the process of attracting a casino development to the City.

ATTACHMENTS:

1. Letter of Engagement



CITY OF BLYTHE

235 North Broadway • Blythe, California 92225
Phone (760) 922-6161 • Fax 760-922-4938

January 15, 2020

Mr. Greg Cervantes
82265 Padova Dr.
Indio, CA 92203

Re: Letter of Engagement to Initiate Discussions with Indian Tribes interested in placing a Gaming Operation within the City of Blythe

Dear Mr. Cervantes,

The Blythe City Council is pleased to engage your services to represent the City of Blythe and the Blythe City Council for the purpose of consulting with Indian Tribes to gauge interest in the placement of a gaming operation within the City.

The Blythe City Council is invested in working with and bringing new businesses and operations to the City. We are excited for this opportunity to partner with you to initiate discussions with interested Tribes on the placement of a gaming operation within the City.

A gaming operation located on the Colorado River or strategically placed along Interstate 10 would be a great amenity for our residents and visitors, as well as the developer. With your help, it is our goal to bring all partners to the table to discuss a gaming operation for the City of Blythe and the process to ultimately place a casino development in the City.

The City of Blythe looks forward to this partnership, and the opportunity to work together to bring a gaming operation to the City.

Sincerely,

Dale Reynolds, Mayor
City of Blythe

cc: Vice Mayor Egan
Councilmember DeConinck
Councilmember Rodriguez
Councilmember Halby
Interim City Manager Crecelius



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Request to Waive Fees for Zone Change/General Plan Amendment

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Council waive a Zone Change/General Plan Amendment Fee of \$2,630.00 for Anthony Orfanos to construct a Commercial Manufacturing and Distribution Facility on vacant land located in the 100 block of North Hickory Rd.

FISCAL IMPACT: Loss of \$2,630 in General Fund Revenue to cover the cost of staff time to process the Zone Change/General Plan Amendment.

BACKGROUND: In June 2019 staff received a request for Zoning Verification for a potential Cannabis Business to be located in the 100 block of N. Hickory Rd. The letter was issued stating the property was located in a C-G zone which is an approved zone for cannabis businesses. In later talks with the developer staff realized that the wrong property had been identified in the Zoning Verification and the 100 block of N. Hickory is in fact in a residential zone triggering the need for a zone change should the developer want to proceed with a cannabis development.

STAFF REPORT: Due to the error being on the part of City staff, staff told the developer a request would be made to Council asking for a fee waiver for the Zone Change/General Plan Amendment necessary to continue the project. The current adopted fee for a Zone Change/GPA is \$2,630 which covers the cost of staff time.

A Zone Change/GPA triggers the need for environmental review. As the City retains a consultant for this work, staff is not recommending waving those fees as it's a direct cost to the City and will need to be passed along to the developer. The developer understands there will be a cost associated with CEQA review. The Zone Change/General Plan Amendment also has public noticing requirements and the noticing costs will also be passed along to developer.

There will be no direct cost to the City from this request. There will be a loss of revenue for the staff time needed to process the Zone Change. As the property is contiguous with properties in a General Commercial Zone staff has determined a Zone Change/General Plan Amendment may be supported for this property.

ATTACHMENTS: None



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: March's City Council Meeting Schedule

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Council go dark on March 10, 2020 with March's Council meeting held on March 24, 2020 which is the fourth Tuesday of the month.

FISCAL IMPACT: None

BACKGROUND: Per the Blythe Municipal Code, regular meetings of the Blythe City Council are held on the second and fourth Tuesday of each month. For a number of years Council has held one Council meeting, on the second Tuesday of every month. Council then goes dark for the meeting scheduled for the fourth Tuesday. The City must hold at least one regularly scheduled meeting each month.

STAFF REPORT: To accommodate the Interim City's Manager's medical leave she is requesting Council go dark the 2nd Tuesday and hold March's meeting on March 24th. This will ensure she is able to prepare the Agenda for the March meeting and be in attendance. After March, the meetings will resume their normal schedule of the 2nd Tuesday of every month.

ATTACHMENTS: None



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Blythe Clean up Day

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Receive and File a report on the City's annual Community Clean up Day scheduled for Saturday, February 1, 2020 at Todd Park from 7-11 am.

FISCAL IMPACT: Purchase of supplies and equipment needed for Blythe Clean up Day.

BACKGROUND: The City hosts and/or partners with the Chamber of Commerce to hold an annual Blythe Clean- up Day. This year the City is partnering with the Chamber, Blythe Community Project, CR&R, Palo Verde Times and Palo Verde Valley Transit Agency. The County of Riverside has also agreed to waive dump fees for trash collected during the event. These Clean-up Days are dependent on the donation of supplies and equipment and most importantly, community volunteers.

STAFF REPORT: The first clean-up day of 2020 has been scheduled for Saturday, February 1st. Volunteers will meet in Todd Park and be dispatched to various areas of the City in need of trash/debris removal. Transportation will be provided during the event along with the equipment needed for trash removal. The event will last from 7am to 11 am. Refreshments will be provided for volunteers at the conclusion of the event.

A second event may be scheduled for later in the year, possibly around Homecoming.

ATTACHMENTS:

1. Blythe Clean-up Day Event Flyer

BLYTHE CLEAN-UP DAY

Saturday, February 1st, 7 AM - 11 AM
MEET AT TODD PARK



VOLUNTEERS NEEDED!

Take pride in your community and help clean up Blythe!
Transportation, Supplies and Refreshments Provided!

Bring A Team! Bring A Friend!

OUR TOWN. OUR HOME. OUR RESPONSIBILITY.

A Special Thanks To Our Sponsors:



Blythe Community Project
Palo Verde Valley Alliance



Palo Verde
Valley Times

Call Us With Questions! (760) 922-6161



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: January 14, 2020

SUBJECT: Replacement of Biolac System Aeration Lines – Waste Water Treatment Plant

PRESENTED BY: Daniel Ojeda, Interim Public Works Director/City Engineer

PREPARED BY: Daniel Ojeda, Interim Public Works Director/City Engineer

RECOMMENDATION: Staff recommends that the City Council authorize the repairs to the Aeration Lines for the Biolac System as follows:

- Authorize a purchase order to Fortiline Waterworks for the necessary parts for the repair of the Biolac system aeration lines in the amount of \$ 38,736.32
 - Authorize a purchase order to R.E. Hoover Company for the removal and replacement of the existing Biolac System aeration lines in the amount of \$36,000.00.
 - Authorize a 10% contingency fund for this work in the amount of \$7,473.63
-

FISCAL IMPACT: \$82,209.95 from the Sewer Utility-Enterprise Fund, Contingency for Repairs.

BACKGROUND: During the normal operation of the City's Water Treatment Plant; staff noticed that the Biolac System aeration lines were not providing the required amount of air for effective results. Staff did some exploratory excavation of the existing cast in concrete piping system and determined that the existing pipes have deteriorated and are leaking to the point of not being able to deliver the required amount of air for proper operation of the Waste Water Treatment Plant. As such, it was determined that the existing piping system should be removed and replaced and be considered an emergency due to the impending inspection by the Regional Water Board. Also, the new piping system is being installed above ground in an attempt to save time and money for the City of Blythe in the future.

STAFF REPORT: Subsequently, staff requested a price quote from the R.E. Hoover Company a local contractor that has done work for the City of Blythe on various occasions; and they responded by providing the above noted costs for the removal and replacement of the existing aeration lines. Staff reviewed the price cost that was submitted and determined that it is acceptable. Also, the cost submitted by the Fortiline Waterworks Company for the replacement parts was reviewed by staff and determined that it is also acceptable.

ATTACHMENTS:

1. Fortiline Waterworks – Quote for needed steel pipe and fittings.
2. R.E. Hoover Company – Quote for the removal and replacement of the Biolac System aeration lines.

RE Hoover

PO Box 1717
CA 92226

Estimate

Date	Estimate #
1/6/2020	36

Name / Address
City of Blythe

Project

Description	Qty	Rate	Total
Remove old air line and replace with new 12" pip under ground for 25' on east side.		0.00	0.00
Install new 12" pip above ground for 15" then install 196' of 10" air line pip and attach to 12" line ,install 7 2'x2'x3'deep footings for pip support . Install and weld on 12 4" flange adapters to 10" pip. City will provide all parts and materiel.		0.00	0.00
All labor is based on a 6 days estimate		18,000.00	18,000.00
Total			\$18,000.00

RE Hoover
 PO Box 1717
 CA 92226

Estimate

Date	Estimate #
1/6/2020	37

Name / Address
City of Blythe

			Project
Description	Qty	Rate	Total
Saw cut remove asphalt and excavate to remove and replace 12" valve and air line under ground for about 35' and sub up above ground on west side.		0.00	0.00
Install 196' of new 10" air line pip and attach to 12" pip		0.00	0.00
Install 7 2'x2'x3'deep footings pip support.		0.00	0.00
Install and weld on 12 4" flange adapters to 10" pip.		0.00	0.00
City well provide all parts and materiel.		18,000.00	18,000.00
Total			\$18,000.00

QUOTE



**Pricing for some of the products included in this quote may be impacted by Section 301 List 3: the proposed China tariff. In the event that the tariff is implemented, we will be forced to pass it on to the market. The actual price of these items may increase up to the rate of the tariff that is imposed. **

CUSTOMER NO	QUOTING BRANCH	QUOTE NO	QUOTE DATE	PAGE
222793	FORTILINE PEORIA	5919368	12/23/19	1

CUSTOMER
CITY OF BLYTHE 440 S. MAIN BLYTHE, CA 92226

PROJECT INFORMATION
STEEL PIPE & FITTINGS

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
30	18	EA	10"X21' FLGXFLG STEEL SPOOL	1,144.4400	20,599.92
450	1	EA	10"X21' PEXPE STEEL PIPE	627.0800	627.08
40	4	EA	12"X21' FLGXFLG STEEL SPOOL	1,393.4000	5,573.60
50	3	EA	4"X21' FLGXFLG STEEL SPOOL	395.8300	1,187.49
70	4	EA	12" FLG 90 STEEL	740.2800	2,961.12
80	2	EA	12" FLG 45 STEEL	681.2500	1,362.50
90	18	EA	4" WELD SLIP ON FLANGE 150#	22.7800	410.04
100	4	EA	12" WELD SLIP ON FLANGE 150#	145.4900	581.96
110	2	EA	12X10" FLG CONC RED STEEL	597.9200	1,195.84
460	2	EA	10" STEEL BLIND FLANGE	138.6100	277.22
170	200	EA	7/8-9 X 3-3/4" A307A HEX BOLT ZINC FOR 10" FLANGES	2.8500	570.00
180	150	EA	7/8-9 X 4 HEX C/S 316 SS BOLTS FOR 12" FLANGES	6.2900	943.50
200	14	EA	10"X1/8" FLG FF NEOPRENE GSKT	5.3500	74.90
410	10	EA	12" X 1/8 FLG FF NEOPRENE GSKT	7.4600	74.60
220	1	EA	12" VICTAULIC GROOVED COUPLING 12 PTD GRV COUP W/E GSKT 77 12" CPL 77 E ORG 316SS B/N PN: VL120077PE0	1,264.0100	1,264.01
270	1	EA	12" VICTAULIC EPDM GASKET 12 STD FS GRD E GSKT ONLY 77 PN: VG120077LE1-NR	171.4200	171.42
350	2	EA	12" GRVXFLG SPOOL 01'00"	312.5000	625.00
360	2	EA	12" GRVXPE SPOOL 01'00"	118.0600	236.12
LEAD TIME: ESTIMATED 8 WEEKS FOR VICTAULIC MATERIAL AND 1-2 WEEKS FOR STEEL MATERIAL					
				Subtotal:	38,736.32
				Tax:	.00
				Bid Total:	38,736.32

ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES

All PVC and HDPE material is quoted for shipment within 7 days of quote/bid date. All other material is quoted for shipment within 30 days of quote/bid date. After 7 days for PVC and HDPE or 30 days for all other material. ALL quoted prices are subject to review based on current market conditions.

Ent By RLR 1/09/20 15:50:12



**SUCCESSOR
AGENCY**

**MINUTES
BLYTHE SUCCESSOR AGENCY
December 10, 2019**

The December 10, 2019 meeting of the Blythe Successor Agency was called to order by Chair Reynolds. Also in attendance were Vice Chair Egan and Board Members DeConinck, Rodriguez and Halby. Staff in attendance included Board Secretary Crecelius, Finance Director Elms and other agency staff.

NEW BUSINESS:

Bond Proceeds Funding Agreement between City and Successor Agency. Finance Director Elms stated prior to the dissolution of the RDA, the RDA would issue bonds as a funding mechanism to fund projects within the RDA project area. The Blythe Successor Agency still has a small amount of bond proceeds on hand which it has been trying to spend pursuant to the dissolution law, but has been unsuccessful to date. Although the law allows the Agency to spend available proceeds for the purpose of which the bonds were issued and in line with the bond covenants the final approval must come from the Department of Finance. The Agreement before you is between the City and Successor Agency and if approved by the County Oversight Board and DOF, will allow transfer of these proceeds to the City, allowing the City to spend these proceeds for their intended purpose. The agreement is intended to provide flexibility in determining the projects to be undertaken and cut out the lengthily process of placing the spending of the proceeds on the annual ROPS. Assuming Oversight Board and DOF approve the agreement along with the corresponding line in the 20/21 ROPS, the transfer of these proceeds can happen as early as July 1, 2020. It is recommended the Board adopt Resolution No. SA 2019-002 approving the execution and delivery of a Bond Proceeds Funding Agreement. This agreement will need to be approved by both the City Council and Successor Agency.

No public comment. Vice Chair Egan moved approval of staff's recommendation. The motion was seconded by Board Member Rodriguez with a unanimous aye vote.

RESOLUTION NO. SA 2019-002. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY APPROVING THE EXECUTION AND DELIVERY OF A BOND PROCEEDS FUNDING AGREEMENT AND TAKING RELATED ACTIONS.

Recognized Obligation Payment Schedule and Administrative Budget for FY 20/21. Finance Director Elms stated pursuant to the dissolution act the Agency must prepare a Recognized Obligation Payment Schedule known as the ROPS and an Administrative Budget for each year beginning July 1st and ending June 30th. The ROPS is the process for which the Agency can request tax increment revenue from the Redevelopment property tax trust fund to pay its enforceable obligations. It is recommended the Board adopt Resolution No. SA 2019-001 approving the 20/21 ROPS and Administrative Budget and further authorizing staff to submit to the County Oversight Board and DOF for final approval.

No public comment. Vice Chair Egan moved approval of Resolution No. SA 2019-001. The motion was seconded by Board Member Rodriguez with a unanimous aye vote.

RESOLUTION NO. SA 2019-001. A RESOLUTION OF THE SUCCESSOR AGENCY TO THE BLYTHE REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021 AND TAKING RELATED ACTIONS IN CONNECTION THEREWITH.

ADJOURN:

There being no further business to come before the Board the meeting was adjourned.

Dale Reynolds, Chair

ATTEST:

Mallory Crecelius, Secretary

A graphic illustration of a report folder. The folder is a white rectangular box with rounded corners and a grey shadow on its top edge, suggesting depth. It is centered within a larger white rectangular frame. On either side of the folder, there are two white, arrow-shaped banners pointing towards the center. The word "REPORTS" is printed in a bold, black, sans-serif font in the center of the folder.

REPORTS

A graphic of a white banner with a central rectangular section and two pointed ends. The central section has a 3D effect with a grey shadow on the top edge. The text "PUBLIC COMMENT" is centered on the white surface of the banner.

**PUBLIC
COMMENT**

