

BLYTHE CITY COUNCIL



AGENDA

MARCH 24, 2020

6:00 P.M.

Dale S. Reynolds, Mayor
Eric Egan, Vice Mayor
Joseph DeConinck, Council Member
Johnny Z. Rodriguez, Council Member
Joseph Halby, III, Council Member
Mallory Crecelius, Interim City Manager/City Clerk
Baron Bettenhausen, City Attorney

MEETINGS ARE HELD IN THE CITY COUNCIL CHAMBER, 235 NORTH BROADWAY, BLYTHE, CA

Governor Newsom issued Executive Orders (N-25-20 and N-29-20), which temporarily suspend certain requirements of the Brown Act. Pursuant to the Executive Orders, Council Members may attend City Council meetings telephonically and the City Council is not required to make available a physical location from which members of the public may observe the meeting and offer public comment. Please be advised that some, or all, of the Blythe City Council Members may attend this meeting telephonically.

On March 19, 2020, the Governor issued Executive Order N-33-20, directing that all individuals living in the State of California stay at home or their place of residence except as needed to maintain the continuity of operations of designated federal critical infrastructure sectors.

Due to the essential nature of City Council meetings in conducting official City business, the upcoming Tuesday, March 24, 2020 City Council meeting will take place as scheduled at 6:00 p.m. in the City Council Chambers, with the following changes, additional opportunities to participate, and reminders:

1. **E-MAILED PUBLIC COMMENT.** Members of the public that wish to address the Council during public comment may submit public comments via e-mail to the City Clerk at msutterfield@cityofblythe.ca.gov with the subject "Public Comment - 3/24/20". Please include your full name and address in your e-mail. The City Clerk will read e-mails received by 3:00 p.m. the day of the Council meeting out loud into the public record.
2. **TELEPHONIC ACCESSIBILITY.** Members of the public may access the City Council meeting telephonically by utilizing the following conference call-in information:

Conference Call-In Number: (800) 719-7514
Conference Code: 133500

Please be aware that all rules of procedure and decorum will apply when participating in the meeting and addressing the City Council by teleconference. If attending the meeting by teleconference, please set your phone to "mute" to eliminate background noise or other interference from telephonic participation.

If you are participating telephonically and would like to address the City Council during public comment at the Council meeting, please contact the City Clerk by e-mail at msutterfield@cityofblythe.ca.gov or by telephone at (760) 922-6161 by 3:00 p.m. the day of the Council meeting to advise the City Clerk that you would like to address the City Council during public comment. When it is time for public comments, the City Clerk will call your name when it is your turn to speak. Please do not speak until your name is called.

3. **LIVE STREAM.** The Palo Verde Valley Times (PVVT) will live stream the Council meeting via Facebook Live on its Facebook page, www.facebook.com/blythenews/.

Members of the public may watch the meeting live online by accessing PVVT's Facebook page.

4. **SOCIAL DISTANCING AT THE MEETING.** If you choose to attend the Council meeting in person, you will be requested to maintain appropriate social distancing, i.e., maintain a 6-foot distance between yourself and other attendees in accordance with recommendations from public health officials.
5. **SICK AND VULNERABLE INDIVIDUALS.** If you are experiencing cold or flulike symptoms, such as coughing, sneezing, or fever, the City encourages you participate in the meeting from home by watching the meeting via the [PVVT Facebook page](#) and/or participating telephonically. If you are in the group of individuals who may be most vulnerable to COVID-19, including those over the age of 60 and those with underlying health conditions, including but not limited to lung, heart, immune-compromised, diabetes, or other conditions that could interfere with your ability to fight COVID-19, please consider carefully before attending this meeting in person and, if you do attend, keep a six-foot distance from others as much as possible.
6. **AMERICANS WITH DISABILITIES ACT.** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact ADA Coordinator Mallory Crecelius at (760) 922-6161 EXT. 1237 or by email at msutterfield@cityofblythe.ca.gov. Notification at least 24 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.104 ADA Title II).

The City of Blythe thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



**CITY OF BLYTHE
CITY COUNCIL MEETING
March 24, 2020
5:30pm**

CALL TO ORDER

ROLL CALL

Mayor Reynolds	Interim City Manager/City Clerk Crecelius
Vice Mayor Egan	City Attorney Bettenhausen
Councilman DeConinck	City Treasurer/Finance Director Elms
Councilman Rodriguez	Police Chief Coe
Councilman Halby	Interim Public Works Director Ojeda

PUBLIC COMMENT: Public comments will be allowed on matters not appearing on the agenda, but within Council/Successor Agency's jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

CLOSED SESSION:

1. **Existing Litigation**, Pursuant to Government Code Section 54956.9, conference with legal counsel regarding existing litigation: Hossain L. Sahlolbei, M.D an individual v. City of Blythe, a municipal corporation, case No. BLC2000009.

NOTE TO THE PUBLIC:

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**Meeting of
The Blythe City Council
March 24, 2020
6:00pm**

CALL TO ORDER

ROLL CALL

Mayor Reynolds
Vice Mayor Egan
Councilman DeConinck
Councilman Rodriguez
Councilman Halby

Interim City Manager/City Clerk Crecelius
City Treasurer/Finance Director Elms
Police Chief Coe
Interim Public Works Director Ojeda
Chief Building Official Brown

City Attorney Bettenhausen

PLEDGE OF ALLEGIANCE

INVOCATION

ADDED STARTER

The City Council may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the City Council and/or staff subsequent to the posting of the Agenda. An action adding an item to the Agenda requires a 2/3 vote of the City Council (4 of 5 Council Members). If less than 2/3 of the City Council is present, adding an item to the Agenda requires a unanimous vote.

REPORT FROM CLOSED SESSION:

CONSENT CALENDAR- (Items 1-8)

All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Council or staff request specific items be discussed and/or removed from the Consent Calendar for separate action.

1. Posting of the Agenda.

The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, March 20, 2020.

2. Approval of the Warrant Register.

Recommendation: Approve **03/24/2020**, warrants numbered 71292 through 71375 and Utility Billing Refund warrants numbered 71376 through 71394 in the amount of \$245,680.73; **03/24/2020**, warrants numbered 71396 through 71472 in the amount of \$642,443.88 and **03/24/2020**, warrants numbered 71473 through 71500 and Utility Billing Refund warrants numbered 71501 through 71512 in the amount of \$140,322.59.

3. Approval of the Payroll Register.

Recommendation: Approve **03/24/2020**, warrants numbered 51592 through 51607 and Direct Deposits numbered 46948 through 47005 in the amount of \$217,728.21; **03/24/2020**, warrants numbered 51572 through 51587 and Direct Deposits numbered 46889 through 46947 in the amount of \$227,431.59; **03/24/2020**, warrants numbered 51588 through 51591 in the amount of \$8,979.28; **03/24/2020**, warrants numbered 51608 through 51612 and Direct Deposits numbered 47006 through 47111 in the amount of \$79, 521.79 and **03/24/2020**, warrants numbered 51613 through 51629 and Direct Deposits numbered 47112 through 47170 in the amount of \$227,837.88.

4. Minutes of the February 11, 2020 City Council Meeting.

Recommendation: Approve the Minutes of the February 11, 2020 meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this Agenda will be made available for Public inspection in the City Clerk's Office at City Hall, 235 N. Broadway, Blythe, California during normal business hours. In addition such writings and documents will be posted on the City's website: www.cityofblythe.ca.gov.

5. **City of Blythe Permits issued for the Month of February 2020.**
Recommendation: Receive and file this monthly report.
6. **City of Blythe Fire Department Monthly Activity Report for February 2020.**
Recommendation: Receive and file this monthly report.
7. **City of Blythe Police Department Monthly Activity Report for February 2020.**
Recommendation: Receive and file this monthly report.
8. **Agreement for CFD No. 2004-1 Special Tax Administration Services.**
Recommendation: Authorize the City Manager to sign an agreement for CFD No. 2004-1 with David Taussig and Associates.

PUBLIC HEARING: (Item 9) As part of the City's response to the COVID-19 outbreak, the City is permitting members of the public that wish to speak on the public hearing item from home to submit their comments via email or participate by teleconference as follows:

E-MAILED PUBLIC COMMENT. Members of the public that wish to address the Council during the public hearing may submit comments via e-mail to the City Clerk at msutterfield@cityofblythe.ca.gov with the subject "Public Hearing - 3/24/20". Please include your full name and address in your e-mail. The City Clerk will read e-mails received by 3:00 p.m. the day of the Council meeting out loud into the public record during the public hearing.

TELEPHONIC ACCESSIBILITY. Members of the public may access the City Council meeting telephonically by utilizing the following conference call-in information:

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Conference Code: 133500

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9. **Tentative Parcel Map 857-110-008.**
Recommendation: Subsequent to the Public Hearing, adopt Resolution No. 2020-007 approving the Notice of Exemption with De Minimis Impact Finding for Tentative Parcel Map 857-110-008 and Resolution No. 2020-008 approving Tentative Parcel Map 857-110-008 with conditions.

RESOLUTION NO. 2020-007. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A NOTICE OF EXEMPTION WITH DE MINIMIS IMPACT FINDING FOR TENTATIVE PARCEL MAP 857-110-008

RESOLUTION NO. 2020-008. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF APPROVING TENTATIVE PARCEL MAP 857-110-008 TO ALLOW THE DIVISION OF ONE (1) 21.72± (GROSS) ACRE PARCEL INTO FOUR (4) SEPARATE PARCELS AND ONE (1) REMAINDER PARCEL ON PROPERTY LOCATED AT 1575 CHANSLORWAY (ASSESSOR'S PARCEL NUMBER 857-110-008)

NEW BUSINESS: (Items 10-14)

10. **Ratification of Proclamation of the Existence of a Local Emergency.**
Recommendation: Adopt Resolution No. 2020-009 ratifying Proclamation No. 2020-001.

RESOLUTION NO. 2020-009. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, RATIFYING PROCLAMATION NO. 2020-001 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY.

11. **COVID-19 Update.**
Recommendation: Receive and file a report from City staff related to recent actions taken in

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response to the COVID-19 outbreak.

12. Utility Customer Protection Policy in response to COVID-19.

Recommendation: Adopt the Utility Customer Protection Policy.

13. April's City Council Meeting Schedule.

Recommendation: Council go dark on Tuesday, April 14, 2020 and hold April's Council meeting on April 28, 2020.

14. Office 365 Migration.

Recommendation: Authorize the Interim City Manager to issue purchase orders the amount of \$12,320 for migration from Microsoft Exchange and Office 2007 to Office 365 and an estimated \$8,550 for labor.

ORAL REPORTS (Council may ask a question for clarification, make a brief announcement, make a brief report on his/her own activities, request staff to report back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.)

PUBLIC COMMENT Public comments will be allowed on matters not appearing on the agenda, but within Council/Blythe Successor Agency jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

ADJOURNMENT The next meeting will be held on April 28, 2020 at 6:00 p.m. in the Council Chamber, 235 N. Broadway, Blythe, California.

NOTE TO THE PUBLIC:

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**CONSENT
CALENDAR**

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71292	2/14/2020	004850 ELIZALDE, ROCKY	013020	012195	REIMBURSEMENT - WORK BOOTS	106.20
					Total:	106.20
71293	2/21/2020	007085 SHUBIN, PETER	022520	012256	TRAVEL - M&I 2/25-2/27/2020 (ADDITION	90.00
					Total:	90.00
71294	2/21/2020	007085 SHUBIN, PETER	22677846	012256	LODGING - 2/25-2/27/2020	294.30
					Total:	294.30
71295	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2394985527	011434	ELECTRICITY/EV CHARGE STATION 1/1	14.57
					Total:	14.57
71296	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2245360151	011434	ELECTRICITY/STREET LIGHTING 1/1-2/	42.79
					Total:	42.79
71297	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2295418958	011434	ELECTRICITY/HIDDEN BEACHES 12/23.	92.03
					Total:	92.03
71298	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2204765226	012279	TAP DEVICE 12/1/2019-1/2/2020	664.14
					Total:	664.14
71299	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2396171134	011434	ELECTRICITY/WWPTF 1/27/2019-1/28/202	2,442.21
					Total:	2,442.21
71300	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2396171092	011434	ELECTRICITY/WWTP 12/27/2019-1/28/20	5,774.91
					Total:	5,774.91
71301	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2012032199	011434	ELECTRICITY/STREET LIGHTING 1/1-2/	10,270.34
					Total:	10,270.34
71302	2/21/2020	000283 SOUTHERN CALIFORNIA EDISON CO	2004171732	011434	ELECTRICITY/CITY FACILITIES	16,107.65
					Total:	16,107.65
71303	2/21/2020	000247 THE GAS COMPANY	07632638008	011114	NATURAL GAS/COMMUNITY CENTER	141.13
					Total:	141.13
71304	2/21/2020	000247 THE GAS COMPANY	11185732804	011114	NATURAL GAS/IPD 1/7-2/5/2020	141.13

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71314	2/25/2020	005289 005289 AYRES SUITES	(Continued)			1,075.40
71315	2/25/2020	006243 BRUCE BOWER INVESTIGATIONS	20-005	012153	BACKGROUND SERVICES - C BERMUL	1,060.67
					Total :	1,060.67
71316	2/25/2020	000048 BURTRONICS BUSINESS SYSTEMS	AR66929	012270	MAINT CONTRACT #24867-02 11/11/201	214.91
					Total :	214.91
71317	2/25/2020	000051 C B PLUMBING	85353	012271	PORTA POTTY RENTAL 1/2020	250.00
					Total :	250.00
71318	2/25/2020	000057 CALIFORNIA PEACE OFFICERS ASSO	030320	012189	REGISTRATION - 2020 LEGISLATIVE SL	240.00
					Total :	240.00
71319	2/25/2020	006368 CHANDRA HOSPITALITY LLC	1/2020	012272	ECONOMIC DEVELOPMENT INCENTIVE	17,675.80
					Total :	17,675.80
71320	2/25/2020	000366 CIRCLE H VETERINARY HOSPITAL	012520	012193	VET SERVICES	203.50
			012820	012194	VET SERVICE	743.00
					Total :	946.50
71321	2/25/2020	003753 COE, JOSHUA	030220	012190	TRAVEL - M&I 3/2-3/5/2020	170.00
			041920	012154	TRAVEL - M&I 4/19-4/23/2020	200.00
					Total :	370.00
71322	2/25/2020	001086 COPA INC	CL09683	011094	FUEL - CITY VEHICLES/FIRE DEPT	452.69
					Total :	452.69
71323	2/25/2020	007028 CORE & MAIN LP	L756377	012044	PARTS/SUPPLIES	5,265.48
					Total :	5,265.48
71324	2/25/2020	000227 COUNTY OF RIVERSIDE	AN0000001883	011095	SHELTER SERVICES 1/1-1/31/2020	3,419.67
					Total :	3,419.67
71325	2/25/2020	005603 CR&R INCORPORATED	JAN 2020	012187	FRANCHISE CONTRACT 1/2020	69,156.76
					Total :	69,156.76
71326	2/25/2020	005603 CR&R INCORPORATED	0096902	011097	DISPOSAL SERVICES/CC 2/1-2/29/2020	227.72

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71326	2/25/2020	005603 CR&R INCORPORATED	(Continued)			
71327	2/25/2020	000084 D & LAUTO PARTS INC	8681-166801	012103	PARTS/SUPPLIES	227.72
			8681-167025	012103	167025 PARTS/SUPPLIES	287.28
			8681-167138	012225	PARTS/SUPPLIES	43.17
					Total :	569.92
71328	2/25/2020	003556 DAVID TAUSSIG & ASSOC., INC.	2001051	012273	PROFESSIONAL SERVICES THROUGH	635.00
					Total :	635.00
71329	2/25/2020	005996 DE LAGE LANDEN PUBLIC FINANCE	66666974	011100	CONTRACT #25340910 LANIER/MP6054	213.83
			66758986	011041	CONTRACT #100-10153340 2/20-3/19/20	3,839.07
			66820732	011099	CONTRACT #25563258 LANIER/IMC600	417.82
			66822837	011257	CONTRACT #25559071 LANIER/IMC300	301.61
			66983083	011100	CONTRACT #25340910 LANIER/MP6054	224.53
					Total :	4,996.86
71330	2/25/2020	002173 DEPARTMENT OF JUSTICE	435875	012237	BLOOD ALCOHOL ANALYSIS 1/2020	490.00
					Total :	490.00
71331	2/25/2020	004106 DESERT SUN PUBLISHING LLC	0003152525	012038	ADVERTISEMENTS/PUBLICATIONS 1/1-	732.60
					Total :	732.60
71332	2/25/2020	002453 DOSSIER SYSTEMS	45744	011101	FLEET MAINTENANCE SOFTWARE 4/2	762.00
					Total :	762.00
71333	2/25/2020	000016 E S BABCOCK & SONS INC	BA00365-0040	011102	TESTING SERVICES	45.00
			BA00367-0040	011102	TESTING SERVICES	62.05
			BL91135-0040	011102	TESTING SERVICES	209.95
			CA01918-0040	011102	TESTING SERVICES	100.00
			CA01955-0040	011102	TESTING SERVICES	101.00
			CA02097-0040	011102	TESTING SERVICES	50.00
			CA02218-0040	011102	TESTING SERVICES	45.00
			CA02219-0040	011102	TESTING SERVICES	60.00
			CB00105-0040	011102	TESTING SERVICES	524.45
			CB00107-0040	011102	TESTING SERVICES	951.30
			CB00468-0040	011102	TESTING SERVICES	121.55
			CB00470-0040	011102	TESTING SERVICES	45.00

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71333	2/25/2020	000016 E S BABCOCK & SONS INC	(Continued) CB00471-0040 CB00761-0040 CB00966-0040 CB00968-0040 CB00970-0040 SINV05090 SINV05276 SINV101054 SINV101243	011102 011102 011102 011102 011102 011102 011102 011102 011102	TESTING SERVICES TESTING SERVICES TESTING SERVICES TESTING SERVICES TESTING SERVICES FINANCE CHARGE FINANCE CHARGE FINANCE CHARGE FINANCE CHARGE	75.00 670.65 15.00 45.00 209.95 10.00 10.00 10.00 10.00 3,370.90
71334	2/25/2020	003378 EMPIRE SOUTHWEST	EPWK0471326 EPWK0477558 EPWK0477658	011937 012197 012197	REPAIR/MAINTENANCE SERVICES INSPECTION SERVICES INSPECTION SERVICES	7,178.95 1,109.87 1,059.87 9,348.69
71335	2/25/2020	007520 EVERYTHINGATTACHMENTS	89146	012287	REPAIR/MAINTENANCE SUPPLIES	760.72 760.72
71336	2/25/2020	003222 EVIDENT, INC	1528728	012238	SUPPLIES	32.86 32.86
71337	2/25/2020	003447 EXTREME AUTO BODY & CUSTOMS	6472	012126	REPAIR/MAINTENANCE SERVICES	338.88 338.88
71338	2/25/2020	006948 FENDERSON, CURTIS	021020	012236	REIMBURSEMENT - GRADE I EXAM	120.00 120.00
71339	2/25/2020	006127 FLORES, ROBERTO	031120 032320	012223 012227	TRAVEL - M&I 3/11/2020 TRAVEL - M&I 3/23-3/24/2020	25.00 45.00 70.00
71340	2/25/2020	005213 FRONTIER	7609228395 9091590042	011103 011103	COMMUNICATIONS/IQUECHAN 2/1-2/29 CENTRANET ACCESS-SLWELLS 2/1-2/	60.78 1,993.36 2,054.14
71341	2/25/2020	000318 GLENN JOHNSON COOLING/HEATING	029736	012239	REPAIR/MAINTENANCE SERVICES	3,271.00

02/26/2020 12:56:06PM

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71341	2/25/2020	000318	GLENN JOHNSON COOLING/HEATING (Continued)			
71342	2/25/2020	000140	HINDERLITER DE LLAMAS & ASSOC	011347	CONTRACT SERVICES PROPERTY TAX	3,271.00
					Total :	3,150.00
71343	2/25/2020	002165	HOPKINS TECH PRODUCTS INC	012086	REPAIR/MAINTENANCE SUPPLIES	393.49
				012086	REPAIR/MAINTENANCE SUPPLIES	1,178.55
					Total :	1,572.04
71344	2/25/2020	007502	HOTEL PALM SPRINGS	012175	LODGING - J COE 4/19-4/23/2020	882.36
					Total :	882.36
71345	2/25/2020	003088	HUNTINGTON COURT REPORTERS	012221	TRANSCRIPTION SERVICES 1/1-1/31/20	17.64
					Total :	17.64
71346	2/25/2020	000150	INLAND BUILDERS SUPPLY INC	012196	PARTS/SUPPLIES	53.37
				012224	PARTS/SUPPLIES	23.60
				012196	PARTS/SUPPLIES	117.81
				012196	PARTS/SUPPLIES	69.96
				012196	PARTS/SUPPLIES	107.66
				012196	PARTS/SUPPLIES	20.53
				012224	PARTS/SUPPLIES	59.21
				012224	PARTS/SUPPLIES	37.66
					Total :	489.80
71347	2/25/2020	004956	JAKOBSEN, ROBERT	012176	TRAVEL - M&I 3/9-3/13/2020	245.00
					Total :	245.00
71348	2/25/2020	005295	KONICA MINOLTA	011353	ACCT 1165535 BIZHUB C554/COPIES 1/	74.13
					Total :	74.13
71349	2/25/2020	002150	LAW OFFICES OF JONES & MAYER	012289	LEGAL SERVICES 1/2020	11,708.06
					Total :	11,708.06
71350	2/25/2020	001460	LAWSON PRODUCTS INC	012108	GRAFFITI REMOVAL SUPPLIES	706.35
					Total :	706.35
71351	2/25/2020	000166	LEAGUE OF CALIFORNIA CITIES	012254	2020 RIVERSIDE COUNTY DIVISION DL	100.00

Bank code :	union											Amount
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount						
71351	2/25/2020	000166 LEAGUE OF CALIFORNIA CITIES	(Continued)			Total : 100.00						
71352	2/25/2020	007369 MJS-INC	2	012240	BLOOD DRAWS/ION CALL FEES 1/2020	825.00						
						Total : 825.00						
71353	2/25/2020	007106 MOGG, WAYNE	030920	012177	TRAVEL - M&I 3/9-3/13/2020	245.00						
						Total : 245.00						
71354	2/25/2020	002811 MVCAC	21-00056	012229	REGISTRATION - CDPH PROGRAM #21	80.00						
						Total : 80.00						
71355	2/25/2020	003093 NCL OF WISCONSIN, INC	433959	012085	PARTS/SUPPLIES	1,127.78						
						Total : 1,127.78						
71356	2/25/2020	002871 NELSON, JON KEVIN	1/2020	012233	INSPECTION SERVICES 1/2020	807.50						
						Total : 807.50						
71357	2/25/2020	005983 NICHOLS CONSULTING	9833092-01	012275	CONSULTING SERVICES	1,600.00						
						Total : 1,600.00						
71358	2/25/2020	000201 PALO VERDE VALLEY TIMES INC	2001-00019668	012276	PUBLICATIONS 1/1-1/31/2020	592.48						
						Total : 592.48						
71359	2/25/2020	000008 PRAXAIR DISTRIBUTION INC 266	94544807	012277	ANNUAL LEASE RENEWAL - AIR TANKS	426.20						
						Total : 426.20						
71360	2/25/2020	000213 QUILL CORPORATION	4230301	012149	SUPPLIES	534.42						
						Total : 534.42						
71361	2/25/2020	000216 RAMSEY TOWING	13444	012222	AVA TOWING SERVICES	400.00						
						Total : 400.00						
71362	2/25/2020	001564 RIVERSIDE CNTY SHERIFF'S DEPT	BCTC0019315	012178	REGISTRATION - BOATING SAFETY/EN	444.00						
			BCTC0019316	012178	REGISTRATION - BOATING SAFETY/EN	444.00						
						Total : 888.00						
71363	2/25/2020	000627 S & S WORLDWIDE, INC	IN100400334	012158	SPORT PROGRAM SUPPLIES	45.54						

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71370	2/25/2020	000323	000323 STATE BOARD OF EQUALIZATION (Continued)			
71371	2/25/2020	002455	75521 THE COUNSELING TEAM INTERNATIO	012257	PSYCHOLOGICAL ASSESSMENT - C BEF	275.00
					Total :	275.00
71372	2/25/2020	000141	B19-12-202 THE HOLT GROUP INC	012198	SALINITY STUDY 7/1-12/31/2019	13,425.00
			B20-01-202	012235	SALINITY STUDY 1/1-1/31/2020	7,500.00
					Total :	20,925.00
71373	2/25/2020	004501	04455649478 US BANK CORP	012282	CREDIT CARD CHARGES 1/2020	5,753.54
					Total :	5,753.54
71374	2/25/2020	003035	9848392534 VERIZON WIRELESS	011116	WIRELESS SERVICE 1/14-2/13/2020	680.21
			9848392535	011116	WIRELESS SERVICE/WATER METERS *	76.02
					Total :	756.23
71375	2/25/2020	000278	28405 WEEKS PRINTING	012230	NAME PLATE FOR COUNCIL CHAMBER	17.24
					Total :	17.24
71376	2/25/2020	007515	Ref000201799 A & N QUALITY BUILDERS, INC.		UB Refund Cst #023907	525.03
					Total :	525.03
71377	2/25/2020	007505	Ref000201786 BAKER, RON		UB Refund Cst #003726	0.40
					Total :	0.40
71378	2/25/2020	007507	Ref000201789 CORONADO, SOCORRO		UB Refund Cst #020250	88.56
					Total :	88.56
71379	2/25/2020	007517	Ref000201801 COURTER, JESSICA		UB Refund Cst #023983	27.68
					Total :	27.68
71380	2/25/2020	007514	Ref000201798 DUENAZ, DANA		UB Refund Cst #023834	43.45
					Total :	43.45
71381	2/25/2020	007516	Ref000201800 HALL, DILLON		UB Refund Cst #023938	84.78
					Total :	84.78
71382	2/25/2020	007510	Ref000201794 HALLORAN, PATRICK		UB Refund Cst #023569	36.38

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71382	2/25/2020	007510 HALLORAN, PATRICK	(Continued)			
71383	2/25/2020	007519 HERMAN WEISSKER INC	Ref000201803		UB Refund Cst #024027	36.38
71384	2/25/2020	007512 HERNANDEZ, ALEXIA	Ref000201796		UB Refund Cst #023648	373.03
71385	2/25/2020	007513 HICKS, VINCENT	Ref000201797		UB Refund Cst #023776	373.03
71386	2/25/2020	007509 KERN, TRACIE	Ref000201792		UB Refund Cst #022345	61.16
71387	2/25/2020	007511 MARLOW, ERIC	Ref000201795		UB Refund Cst #023607	61.16
71388	2/25/2020	004302 OSBORNE, ROGER	Ref000201787		UB Refund Cst #014941	243.03
71389	2/25/2020	007508 PATTERSON, RASHEDA	Ref000201790		UB Refund Cst #020671	243.03
71390	2/25/2020	006833 RICE, HEATHER	Ref000201791		UB Refund Cst #021751	65.41
71391	2/25/2020	007494 SMITH, JONATHAN	Ref000201804		UB Refund Cst #024163	65.41
71392	2/25/2020	007518 SOUTHLANDS ENGINEERING	Ref000201802		UB Refund Cst #023984	37.05
71393	2/25/2020	007215 VALLADOLID, JOHN	Ref000201793		UB Refund Cst #023442	37.05
71394	2/25/2020	007506 WHITE JR, JERRY	Ref000201788		UB Refund Cst #017705	78.93
103 Vouchers for bank code : union						78.93
Bank total :						245,680.73

Bank code :	union	Date	Vendor	Invoice	PO #	Description/Account	Amount
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103 Vouchers in this report Total vouchers : 245,880.73

CLAIMS VOUCHER APPROVAL

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO HEREBY CERTIFY THAT THE WARRANTS NUMBERED 71292-71375 AND THE UTILITY BILLING REFUND WARRANTS NUMBERED 71376-71394 ARE HEREBY APPROVED IN THE AMOUNT OF \$245,680.73 ON THIS 24th DAY OF MARCH, 2020.

CHRISTA ELMS _____ DIRECTOR OF FINANCE

DALE REYNOLDS _____ MAYOR

ERIC EGAN _____ VICE-MAYOR

JOSEPH DECONINCK _____ COUNCILMAN

JOSEPH HALBY _____ COUNCILMAN

JOHNNY RODRIGUEZ _____ COUNCILMAN

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71396	3/4/2020	005923 CALIFORNIA PUBLIC EMPLOYEES'	000015957914		HEALTH BENEFITS - ELECTED 3/2020	2,800.90
					Total :	2,800.90
71397	3/4/2020	005923 CALIFORNIA PUBLIC EMPLOYEES'	000015957909		HEALTH BENEFITS - ALL EMPLOYEES :	98,756.33
					Total :	98,756.33
71398	3/4/2020	006924 SUN LIFE FINANCIAL	923380		DENTAL, VISION, LIFE, STD, PREMIUM:	6,291.46
					Total :	6,291.46
71399	3/4/2020	004496 FAIRFIELD INN & SUITES	75470196	012260	LODGING - N NUNEZ 3/15-3/19/2020	396.70
					Total :	396.70
71400	3/4/2020	007106 MOGG, WAYNE	031520	012261	TRAVEL - M&I 3/15-3/16/2020	65.00
					Total :	65.00
71401	3/4/2020	007169 SBSD	031620	012263	BASIC TRAFFIC COLLISION INVESTIGA	215.00
					Total :	215.00
71402	3/4/2020	000646 COUNTY OF RIVERSIDE	121919	012234	BIOSOLIDS SITE REGISTRATION FEES	391.00
					Total :	391.00
71403	3/4/2020	000646 COUNTY OF RIVERSIDE	IN0374855	012234	ACCOUNT #AR011046 FACILITY #FA00	115.00
					Total :	115.00
71404	3/4/2020	000646 COUNTY OF RIVERSIDE	IN0351162	012234	ACCOUNT #AR0056577 FACILITY #FA00	928.00
					Total :	928.00
71405	3/6/2020	005996 DE LAGE LANDEN PUBLIC FINANCE	66666974	011100	CONTRACT #25340910 LANIER/IMP6054	213.83
			66758986	011041	CONTRACT #100-10153340 2/20-3/19/20	3,839.07
			66820732	011099	CONTRACT #25563258 LANIER/IMC600	417.82
			66822837	011257	CONTRACT #25559071 LANIER/IMC300	301.61
			66983083	011100	CONTRACT #25340910 LANIER/IMP6054	224.53
					Total :	4,996.86
71406	3/10/2020	000150 INLAND BUILDERS SUPPLY INC	J20722	012220	PARTS/SUPPLIES	48.80
			J21521	012220	PARTS/SUPPLIES	190.52
			J24728	012220	PARTS/SUPPLIES	59.63

Bank code : union											
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount					
71406	3/10/2020	000150	000150 INLAND BUILDERS SUPPLY INC								
			(Continued)								
71407	3/10/2020	000283	SOUTHERN CALIFORNIA EDISON CO	011434	ELECTRICITY/STREET LIGHTING 2/1-3/	42.79					
			2245360151								
71408	3/10/2020	000283	SOUTHERN CALIFORNIA EDISON CO	011434	ELECTRICITY/HIDDEN BEACHES 1/24-2	83.93					
			2295418958								
71409	3/10/2020	000283	SOUTHERN CALIFORNIA EDISON CO	011434	ELECTRICITY/WWPTF 1/28-2/27/2020	2,275.36					
			2396171134								
71410	3/10/2020	000283	SOUTHERN CALIFORNIA EDISON CO	011434	ELECTRICITY/WWTP 1/28-2/27/2020	5,190.81					
			2396171092								
71411	3/10/2020	000283	SOUTHERN CALIFORNIA EDISON CO	011434	ELECTRICITY/STREET LIGHTING 2/1-3/	10,269.72					
			2012032199								
71412	3/10/2020	000283	SOUTHERN CALIFORNIA EDISON CO	011434	ELECTRICITY/CITY FACILITIES	19,285.93					
			2004171732								
71413	3/10/2020	000247	THE GAS COMPANY	011114	NATURAL GAS/IPD 2/5-3/6/2020	91.57					
			11185732804								
71414	3/10/2020	000247	THE GAS COMPANY	011114	NATURAL GAS/COMMUNITY CENTER 2	109.64					
			07632638008								
71415	3/10/2020	000247	THE GAS COMPANY	011114	NATURAL GAS/CITY FACILITIES	285.39					
			06622932165								
71416	3/10/2020	002768	AIRWAVE BROADBAND WIRELESS	012265	REPAIR/MAINTENANCE SERVICES	96.27					
			93033								
71417	3/10/2020	007436	ALANIZ, DANELLE	011065	FUNSTEPS INSTRUCTOR	900.00					
			FS1/2020								
71418	3/10/2020	006366	ALARM PROTECTION SERVICES	011091	ALARM MONITORING SERVICES/PW - I	10.00					
			047448								
71419	3/10/2020	005178	ALFARO, EVELYN	011160	ZUMBA INSTRUCTOR	375.00					
			ZPM1/2020								

Voucher List
City of Blythe

03/11/2020 9:45:06AM

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71419	3/10/2020	005178 ALFARO, EVELYN				
71420	3/10/2020	007274 ALPINE TECHNICAL SERVICES, LLC	26057 26117	012298 012298	BIO-AUGMENTATION PROGRAM BIO-AUGMENTATION PROGRAM	12,652.55 663.06 13,315.61
71421	3/10/2020	007105 ANDRADE, MAURICIO	022520	010999	REIMBURSEMENT - WORK BOOTS	150.00 150.00
71422	3/10/2020	006873 ARAMARK UNIFORM & CAREER	001451170093 001451182129	011092 011092	UNIFORMS/MATS/TOWELS SERVICE UNIFORMS/MATS/TOWELS SERVICE	237.25 261.82 499.07
71423	3/10/2020	005289 AYRES SUITES	173233	012264	LODGING - W MOGG 3/15-3/16/2020	107.54 107.54
71424	3/10/2020	002023 BLYTHE FREEWAY TOWING & REPAIR	015027 015145 015180 8328 8364	011166 011166 011166 011166 011166	TOW SERVICE/PD TOW SERVICE/PD TOW SERVICE/PD REPAIR/MAINTENANCE SERVICES REPAIR/MAINTENANCE SERVICES	100.00 215.00 100.00 98.00 229.45 742.45
71425	3/10/2020	006225 BRASWELL AIR CONDITIONING	5543	011535	REPAIR/MAINTENANCE SERVICES	89.31 89.31
71426	3/10/2020	000048 BURTRONICS BUSINESS SYSTEMS	AR67681	011640	MAINT CONTRACT #CN10665-01 3/6-4/20	49.01 49.01
71427	3/10/2020	000051 C B PLUMBING	85531 85756	011250 012186	PORTA POTTY RENTAL 2/2020 REPAIR/MAINTENANCE SERVICES	200.00 487.14 687.14
71428	3/10/2020	004804 CITY OF BLYTHE	FEB 2020 JAN 2020		AMOUNT BILLED TO CUSTOMERS 2/20 AMOUNT BILLED TO CUSTOMERS 1/20	33,381.00 33,543.00 66,924.00
71429	3/10/2020	000667 CITY OF BLYTHE-WATER UTILITIES	FEB 2020	011093	WATER/SEWER BILLING - CITY FACILIT	3,147.07

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71429	3/10/2020	000667	CITY OF BLYTHE:WATER UTILITIES			
			(Continued)			
71430	3/10/2020	007134	CLIMATEC LLC	011982	MEASUREMENTS AND VERIFICATION /	3,147.07
					Total :	12,500.00
71431	3/10/2020	001086	COPA INC	011094	FUEL - CITY VEHICLES/FIRE DEPT	71.35
				011094	FUEL - CITY VEHICLES/SEWER DEPT	168.51
					Total :	239.86
71432	3/10/2020	000227	COUNTY OF RIVERSIDE	011095	SHELTER SERVICES 2/2020	3,419.67
					Total :	3,419.67
71433	3/10/2020	005603	CR&R INCORPORATED	012318	FRANCHISE CONTRACT 2/2020	68,728.98
					Total :	68,728.98
71434	3/10/2020	005603	CR&R INCORPORATED	011097	DISPOSAL SERVICES/CC 3/1-3/31/2020	227.72
					Total :	227.72
71435	3/10/2020	000037	CULLIGAN SOFT WATER SERVICE	011098	WATER SERVICE/WWTP 2/29-3/27/2020	76.13
					Total :	76.13
71436	3/10/2020	000156	CYLE JOHNSON ELECTRIC INC	011293	REPAIR/MAINTENANCE SERVICES	142.50
				012031	REPAIR/MAINTENANCE SERVICES	651.69
				012295	REPAIR/MAINTENANCE SERVICES	462.89
				011282	REPAIR/MAINTENANCE SERVICES	225.02
					Total :	1,482.10
71437	3/10/2020	000084	D & L AUTO PARTS INC	012226	PARTS/SUPPLIES	61.92
					Total :	61.92
71438	3/10/2020	001757	DATA TICKET INC	011294	ADMIN CITATION PROCESSING 1/2020	200.00
				011294	PARKING CITATION PROCESSING 1/20:	100.00
					Total :	300.00
71439	3/10/2020	005996	DE LAGE LANDEN PUBLIC FINANCE	011041	CONTRACT #100-10153340 3/20-4/19/20	3,839.07
				011257	CONTRACT #25559071 LANIER/JMC300	316.70
				011099	CONTRACT #25563258 LANIER/JMC600	437.64

Bank code :		union											
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount							
71446	3/10/2020	005978	005978 FULTON DISTRIBUTING - SO CAL		(Continued)								
			9433095909	012258	PARTS/SUPPLIES	673.14							
71447	3/10/2020	000869	9440878743	012231	PARTS/SUPPLIES	288.94							
					Total :	962.08							
71448	3/10/2020	000140	HINDERLITER DE LLAMAS & ASSOC	011976	CANNABIS MANAGEMENT PROGRAM	500.00							
			0033193-IN	011976	CONTRACT SERVICES - SALES QTR 3	1,559.27							
					Total :	2,059.27							
71449	3/10/2020	005295	KONICA MINOLTA	011353	ACCT 1165535 BIZHUB C554/COPIES 2/	155.43							
					Total :	155.43							
71450	3/10/2020	003135	LARRY GREEN FORD INC.	012150	REPAIR/MAINTENANCE SUPPLIES	11.83							
			6076808	012150	REPAIR/MAINTENANCE SERVICES	2,893.11							
					Total :	2,904.94							
71451	3/10/2020	002150	LAW OFFICES OF JONES & MAYER	011339	LEGAL SERVICES 2/2020	7,114.03							
					Total :	7,114.03							
71452	3/10/2020	003944	LUSK PLUMBING	011365	REPAIR/MAINTENANCE SERVICES	1,468.94							
			8704		Total :	1,468.94							
71453	3/10/2020	004367	MES	011432	SERVICES/SUPPLIES	232.50							
			IN-1425821	011432	SERVICES/SUPPLIES	217.06							
			IN-1429354		Total :	449.56							
71454	3/10/2020	000697	MOJAVE DESERT AQMD	012302	PERMIT #E005315 CO/FACILITY #0746/I	339.16							
					Total :	339.16							
71455	3/10/2020	007421	MUNITEMPS STAFFING	011677	INTERIM STAFFING/PW DIRECTOR - O.	8,000.00							
			129675	011677	INTERIM STAFFING/PW DIRECTOR - O.	8,000.00							
			129692		Total :	16,000.00							
71456	3/10/2020	006734	NUNEZ, NATHANIEL	012262	TRAVEL - M&I 3/15-3/16/2020	200.00							
			031520		Total :	200.00							
71457	3/10/2020	000201	PALO VERDE VALLEY TIMES INC	011934	PUBLICATIONS 2/1-2/29/2020	919.96							

Bank code :	union	Date	Vendor	Invoice	PO #	Description/Account	Amount
71457	000201	3/10/2020	000201 PALO VERDE VALLEY TIMES INC	(Continued)			919.96
71458	005009	3/10/2020	005009 PARKER OIL PRODUCTS, INC	81983	011105	GASOLINE/OIL - EQUIPMENT	345.57
						Total :	345.57
71459	000213	3/10/2020	000213 QUILL CORPORATION	5105609	012304	SUPPLIES	121.75
						Total :	121.75
71460	000315	3/10/2020	000315 RDO EQUIPMENT CO	P5431342	012268	PARTS/SUPPLIES	268.66
						Total :	268.66
71461	000224	3/10/2020	000224 RIVERSIDE CNTY WASTE MGMNT	202001000385	012299	LANDFILL FEES - JANUARY 2020	850.78
						Total :	850.78
71462	003606	3/10/2020	003606 RODRIGUEZ, GUSTAVO	074	011108	WATER TREATMENT SERVICES 2/2020	1,825.00
						Total :	1,825.00
71463	003567	3/10/2020	003567 SCMAF	SAS-2020	011764	BASKETBALL ALL STARS - A/B BOYS DI	795.00
						Total :	795.00
71464	003567	3/10/2020	003567 SCMAF	MEM-INDV-20-10	011765	ANNUAL MEMBERSHIP - ACTIVE MEME	70.00
						Total :	70.00
71465	000241	3/10/2020	000241 SMART & FINAL IRIS CORP	041401	011126	SUPPLIES - SNACK SHACK	208.39
				041402	012301	SUPPLIES - REC BLDG	26.37
				066310	011126	SUPPLIES - SNACK SHACK	296.19
						Total :	530.95
71466	005176	3/10/2020	005176 SPARKLETTTS	9470757	011109	BULK DRINKING WATER/PW	42.16
						Total :	42.16
71467	001136	3/10/2020	001136 STANDAGE TIRE & AUTOMOTIVE	188791	011111	TIRE SERVICE/SUPPLIES	3,887.71
				188796	011111	TIRE SERVICE/SUPPLIES	142.46
				1888000	011111	TIRE SERVICE/SUPPLIES	1,205.63
				188803	011111	TIRE SERVICE/SUPPLIES	64.31
				188923	011111	TIRE SERVICE/SUPPLIES	316.97
				188929	011111	TIRE SERVICE/SUPPLIES	131.16
				189002	011111	TIRE SERVICE/SUPPLIES	86.16

Bank code :	union	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO
 HEREBY CERTIFY THAT THE WARRANTS NUMBERED 71396-71472
 ARE HEREBY APPROVED IN THE AMOUNT OF \$642,443.88
 ON THIS 24th DAY OF MARCH, 2020.

DIRECTOR OF FINANCE

CHRISTA ELMS

MAYOR

DALE REYNOLDS

VICE-MAYOR

ERIC EGAN

COUNCILMAN

JOSEPH DECONINCK

COUNCILMAN

JOSEPH HALBY

COUNCILMAN

JOHNNY RODRIGUEZ

Bank code :	union	Date	Vendor	Invoice	PO #	Description/Account	Amount
71494	3/24/2020	000213	QUILL CORPORATION	4826535	012327	SUPPLIES	53.25
				4840310	012328	SUPPLIES	275.31
					Total :		328.56
71495	3/24/2020	000315	RDO EQUIPMENT CO	P5481142	012297	PARTS/SUPPLIES	43.21
					Total :		43.21
71496	3/24/2020	004728	ROSERUSH SERVICES, LLC	5507	012313	ANNUAL SOFTWARE RENEWAL 2/25/20	395.00
					Total :		395.00
71497	3/24/2020	000241	SMART & FINAL IRIS CORP	026372	011126	SUPPLIES - SNACK SHACK	323.89
					Total :		323.89
71498	3/24/2020	004721	TEAMTALK NETWORK	066884	011112	RADIO COMMUNICATIONS/PD 4/2020	1,445.02
					Total :		1,445.02
71499	3/24/2020	000991	USA BLUEBOOK	154068	012316	PARTS/SUPPLIES	993.62
				162217	012316	PARTS/SUPPLIES	282.27
					Total :		1,275.89
71500	3/24/2020	005075	VALLEY VET	248090	012329	ANIMAL CONTROL SUPPLIES	255.65
					Total :		255.65
71501	3/24/2020	007536	CHAMBERS, ROBERT	Ref00202153		UB Refund Cst #024219	13.83
					Total :		13.83
71502	3/24/2020	007532	CHUN-CHING CHEN, NANCY	Ref00202149		UB Refund Cst #024015	132.78
					Total :		132.78
71503	3/24/2020	007391	CUNHA, RAPHAEL	Ref00202148		UB Refund Cst #023943	124.63
					Total :		124.63
71504	3/24/2020	007533	LIU, RICK X	Ref00202150		UB Refund Cst #024143	113.09
					Total :		113.09
71505	3/24/2020	007531	MARTINEZ, JESUS	Ref00202147		UB Refund Cst #023890	111.85
					Total :		111.85

Bank code :	union	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO
 HEREBY CERTIFY THAT THE WARRANTS NUMBERED 71473-71500
 AND THE UTILITY BILLING REFUND WARRANTS NUMBERED
 71501-71512 ARE HEREBY APPROVED IN THE AMOUNT OF \$140,322.59
 ON THIS 24th DAY OF MARCH, 2020.

CHRISTA ELMS _____ DIRECTOR OF FINANCE

DALE REYNOLDS _____ MAYOR

ERIC EGAN _____ VICE-MAYOR

JOSEPH DECONINCK _____ COUNCILMAN

JOSEPH HALBY _____ COUNCILMAN

JOHNNY RODRIGUEZ _____ COUNCILMAN

CITY OF BLYTHE

PAYROLL LISTING

Pay period 02/07/2020 to 02/20/2020

Payday 02/28/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51592 to 51607 and Direct Deposits numbered 46948 to 47005 are hereby approved in the amount of \$217,728.21 this 24th day of March 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 01/24/2020 to 02/06/2020

Payday 02/14/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51572 to 51587 and Direct Deposits numbered 46889 to 46947 are hereby approved in the amount of \$227,431.59 this 24th day of March 2020.


Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 02/07/2020 to 02/14/2020
Payday 02/14/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51588 to 51591 are hereby approved in the amount of \$8,979.28 this 24th day of March 2020.



Christine Egan
Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 02/01/2020 to 02/29/2020

Payday 03/05/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51608 to 51612 and Direct Deposits numbered 47006 to 47111 are hereby approved in the amount of \$79,521.79 this 24th day of March 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 02/21/2020 to 03/05/2020

Payday 03/13/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51613 to 51629 and Direct Deposits numbered 47112 to 47170 are hereby approved in the amount of \$227,837.88 this 24th day of March 2020.



Director of Finance

Mayor Reynolds

Vice Mayor Egan

Councilman De Coninck

Councilman Rodriguez

Councilman Halby

**Minutes of the Blythe City Council Meeting
February 11, 2020**

The February 11, 2020 meeting of the Blythe City Council was called to order at 6:00pm in the Council Chambers by Mayor Reynolds. Also in attendance were Vice Mayor Egan and Council Members DeConinck, Rodriguez and Halby. Staff in attendance included: Interim City Manager and City Clerk Crecelius, Finance Director and City Treasurer Elms, Interim Public Works Director Ojeda and Police Chief Coe. Deputy City Attorney Roberto participated via teleconference.

The Pledge of Allegiance was led by Mayor Reynolds. The Invocation was led by Vice Mayor Egan.

REPORT FROM CLOSED SESSION:

Deputy City Attorney Roberto stated there was no reportable action taken in Closed Session.

CONSENT CALENDAR: *Items on the Consent Calendar are considered routine and will be enacted with one motion of the Council. If any item requires individual consideration, it will be removed from the consent calendar and acted upon separately.*

No public comment. Councilman DeConinck moved approval of the Consent Calendar. The motion was seconded by Vice Mayor Egan with a unanimous aye vote. City Clerk Crecelius read the title of Ordinance No. 897-19 into the record.

1. **Posting of the Agenda.**

The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, February 7, 2020.

2. **Approval of the Warrant Register.**

Recommendation: Approve **02/11/2020**, warrants numbered 71140 through 71217 and Utility Billing Refund warrants numbered 71218 through 71231 in the amount of \$139,948.30 and **02/11/2020**, warrants numbered 71232 through 71291 in the amount of \$263,116.01.

3. **Approval of the Payroll Register.**

Recommendation: Approve **02/11/2020**, warrants numbered 51540 through 51554 and Direct Deposits numbered 46667 through 46725 in the amount of \$216,274.68; **02/11/2020**, warrants numbered 51555 through 51566 and Direct Deposits numbered 46726 through 46782 in the amount of \$198,615.62; **02/11/2020**, warrants numbered 51567 through 51571 and Direct Deposits numbered 46783 through 46888 in the amount of \$75,196.00.

4. **Minutes of the January 14, 2020 City Council Meeting.**

Recommendation: Approve the Minutes of the January 14, 2020 meeting.

5. **City of Blythe Permits issued for the Month of January 2020.**

Recommendation: Receive and file this monthly report.

6. **City of Blythe Fire Department Monthly Activity Report for January 2020.**

Recommendation: Receive and file this monthly report.

7. **City of Blythe Police Department Monthly Activity Report for January 2020.**

Recommendation: Receive and file this monthly report.

8. **Ordinance No. 900-2020 Enacting a Transactions and Use Tax if Adopted by the Electorate.**

Recommendation: Conduct the second reading, by title only, waiving further reading, of Ordinance No. 900-2020

ORDINANCE NO. 900-2020. AN ORDINANCE OF THE CITY OF BLYTHE, CALIFORNIA, ENACTING A TRANSACTIONS AND USE TAX (SALES TAX) TO BE ADMINISTERED BY THE DEPARTMENT OF TAX AND FEE ADMINISTRATION, SUBJECT TO ADOPTION BY THE ELECTORATE.

9. **Destruction of Records.**

Recommendation: Adopt Resolution No. 2020-006 authorizing the destruction of police records.

RESOLUTION NO. 2020-006. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE AUTHORIZING AND DIRECTING THE DESTRUCTION OF CERTAIN RECORDS AND DOCUMENTS PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.

No public comment. Councilman Rodriguez moved approval of the Consent Calendar. The motion was seconded by Vice Mayor Egan with a unanimous aye vote. City Clerk Crecelius read the title of Ordinance No. 900-2020 into the record.

CONTINUED BUSINESS:

Blythe Clean-Up Day. Interim City Manager Crecelius stated this is a receive and file item. I would like to take this opportunity to thank everyone who participated in Blythe Clean up day held on February 1st. We had about 150 volunteers at this year's event, about half of which were youth from our community. I would also like to thank our many sponsors who made the event possible which include: CR&R, El Rancho Verde, Ace Hardware, CIF, Valley Beverage, Palo Verde Valley Transit Agency, Blythe Police Department, Chamber of Commerce, Richard Phipps and the County of Riverside. I don't have the tonnage of trash collected but we estimate 3-4 of the large roll-off containers were filled with trash removed from the City's streets. We plan to host another clean up event in the fall.

Mayor Reynolds stated it was heartwarming to see everyone out there working to clean up our City. I think we surprised CR&R this year with the amount of trash collected. I want to thank the community and all of the volunteers.

Vice Mayor Egan stated the Museum has a scrap book of past events that goes back to 50's. It's a long tradition and I didn't know it went back that far.

No public comment. The item was received and filed.

Repair of Concrete lined Debris Basin- Wastewater Treatment Plant. Interim City Manager Crecelius stated in January Council awarded a bid to R.E. Hoover to refurbish a concrete lined debris basin at the Wastewater Treatment Plant. That work began last week and will be completed in the following weeks. At that meeting staff reported a bid and work for the second basin in need of repair would be completed at a later date. An invitation for proposal for this second basin was prepared by The Holt Group and sealed proposals were received on February 5th from Troy's Equipment Rental in the amount of \$61,400, R.E. Hoover in the amount of \$51,500 and AZCA Drilling and Pump in the amount of \$58,675. The engineer's opinion of probable cost for the project was \$49,000. Not included in the proposal was the material necessary to coat the pond. Due to the Cost it was determined the City should supply the material and The Holt Group is currently researching all coating material alternatives. A staff report for that purchase will be brought to Council in March or April. It is recommended Council award the rehabilitation of one concrete evaporation pond to R.E. Hoover in an amount not to exceed \$51,500 plus \$5,150 in contingency funds for a total project cost of \$56,650 and authorize the Interim City Manager to execute documents and purchase orders necessary to complete the project.

No public comment. Vice Mayor Egan moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

NEW BUSINESS:

Date Road Rehabilitation Project, Hobsonway to Barnard Street. Interim Public Works Director Ojeda stated it is recommended Council authorize the Mayor to execute an agreement with Pyramid Construction in an amount not to exceed \$344,730 as the apparent low bidder, plus an additional \$96,773 for administration services and contingency, authorize the Interim City Manager to approve

change orders not exceeding \$10,000 and execute an agreement with Amir Engineering in an amount not to exceed \$29,250, establish a project budget of \$441,503 and authorize appropriate budget adjustments.

Councilman DeConinck asked if Pyramid had done any past work in the City. Interim Public Works Director Ojeda stated they just completed the Main St. Project. Councilman DeConinck asked if there were issues with Main Street. Interim Public Works Director Ojeda stated yes, and we are working with the contractor to fix the street. The street is under warranty and they have been put on notice.

No public comment. Councilman Rodriguez moved approval of staff's recommendation. The motion was seconded by Vice Mayor Egan with a unanimous aye vote.

ORAL REPORTS:

Police Chief Coe reported on a trip he will be making to Sacramento to attend the Law Enforcement Legislative Summit. The hot topic is the modification to Propositions 47, 57 and AB 109. If the requested changes are made it will directly impact how we deal with crime in our community. The purpose of the trip is to talk with legislatures to urge them to make changes and reforms to laws recently passed so we can make California safe again. Chief Coe also reported on the recent promotion of Police Department Sergeant Keith Walnoha to the position of Lieutenant.

Mayor Reynolds stated the Chamber of Commerce will have a grand opening on February 26th. I would like to congratulate them on their accomplishments. They are still accepting applications for Miss Blythe Chamber of Commerce.

PUBLIC COMMENT: None

ADJOURN: The City Council meeting was adjourned at 6:16pm.

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

City of Blythe
PERMITS ISSUED
For the Period 2/1/2020 thru 2/29/2020

Permit No./Issued						
Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2001-042 2/12/2020 2/10/2020 2/7/2020	DEVEL ISSUED	900 block WEST CHANSLORWA	CITY RIGHT OF WAY OAKVIEW CONSTRUCTORS IN	35,000.00	9,910.00	9,910.00
Permit Name: Conn to City Sewer/Water & Approachway						
Total for: DEVEL				35,000.00	9,910.00	9,910.00

Permit No./Issued						
Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2001-046 2/21/2020 1/27/2020 2/6/2020	ELEC ISSUED	424 NORTH FIFTH STREET 845092010	SONYA HEFLIN SHAWN COPELAND	2,000.00	186.00	186.00
Permit Name:						
B2001-031 2/4/2020 1/13/2020 1/28/2020	ELEC FINALED	507 EAST HOBSONWAY 845164006	PETE R SALINAS BLYTHE CONSTRUCTION COM	475.00	193.50	193.50
Permit Name: & PAINTING						
B2001-036 2/4/2020 1/16/2020 1/28/2020	ELEC SOLAR ISSUED	422 NORTH BROADWAY 845061009	PAREDEZ & MIRANDA STEVE GRIFFIN CONSTRUCTIC	21,998.00	217.61	217.61
Permit Name: ROOF SOLAR & UPGRADE						
B2001-039 2/4/2020 1/16/2020 1/28/2020	ELEC SOLAR FINALED	1472 MESQUITE COURT 851161013	JOEL & JEANETTE HARDIN STEVE GRIFFIN CONSTRUCTIC	42,899.00	155.33	155.33
Permit Name: ROOF MOUNT SOLAR						
B2001-037 2/4/2020 1/16/2020 1/28/2020	ELEC SOLAR ISSUED	229 SOUTH FIFTH STREET 848092012	EVANGELINA & LAZARO DELA STEVE GRIFFIN CONSTRUCTIC	27,025.00	219.26	219.26
Permit Name: ROOF SOLAR & UPGRADE						
B2001-038 2/4/2020 1/16/2020 1/28/2020	ELEC SOLAR ISSUED	767 JOSIE STREET 842191020	WESLEY NICHOLS STEVE GRIFFIN CONSTRUCTIC	28,499.00	219.46	219.46
Permit Name: ROOF SOLAR & UPGRADE						
B2001-049 2/13/2020 1/29/2020 2/12/2020	ELEC SOLAR ISSUED	320 SOUTH SIXTH STREET 848171020	DIANE & DAYNA DUTTON STEVE GRIFFIN CONSTRUCTIC	36,600.00	138.51	138.51
Permit Name: ROOF MOUNT SOLAR						
B2002-023 2/27/2020 2/26/2020 2/27/2020	ELEC SOLAR FINALED	217 HEFLIN DRIVE 824170035	MELISSA CRUSINBERRY STEVE GRIFFIN CONSTRUCTIC	28,600.00	177.47	177.47
Permit Name: ROOF SOLAR & UPGRADE						
B2001-032 2/4/2020 1/13/2020 1/28/2020	ELEC SOLAR ISSUED	1021 EAST CALIFORNIA STREI 857084004	HAZEL HEINRICH STEVE GRIFFIN CONSTRUCTIC	15,500.00	134.77	134.77
Permit Name: ROOF MOUNT SOLAR						
B2002-016 2/27/2020 2/13/2020 2/26/2020	ELEC SOLAR ISSUED	450 NORTH SOLA AVENUE 851021005	GANTES II & LUSK STEVE GRIFFIN CONSTRUCTIC	29,500.00	177.59	177.59
Permit Name: ROOF SOLAR & UPGRADE						
B2002-017 2/27/2020 2/13/2020 2/26/2020	ELEC SOLAR ISSUED	1490 MANZANITA ROAD 851171005	TROY & RUTHANNE PETERSO STEVE GRIFFIN CONSTRUCTIC	28,999.00	137.52	137.52
Permit Name: ROOF MOUNT SOLAR						
B2002-018 2/27/2020 2/13/2020 2/27/2020	ELEC SOLAR ISSUED	428 NORTH TENTH STREET 851031007	JARRETT T PETERS STEVE GRIFFIN CONSTRUCTIC	43,400.00	179.39	179.39
Permit Name: ROOF SOLAR & UPGRADE						

City of Blythe
PERMITS ISSUED
For the Period 2/1/2020 thru 2/29/2020

B2002-019 2/27/2020 2/13/2020 2/27/2020	ELEC SOLAR FINALED	780 EAST MICHIGAN STREET 845093024 Permit Name: ROOF MOUNT SOLAR	MIKE GOODWIN STEVE GRIFFIN CONSTRUCTIC	10,000.00	134.05	134.05
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Total for: ELEC 315,495.00 2,270.46 2,270.46

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2001-043 2/12/2020 1/21/2020 2/7/2020	ENCROACHMENT ISSUED	HOBSON from DEFRAIN to NEI Permit Name: WO #50123-5256718	CITY OF BLYTHE RIGHT OF W/ FRONTIER CALIFORNIA INC	0.00	560.00	560.00

Total for: ENCROACHMENT 0.00 560.00 560.00

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1912-007 2/25/2020 11/27/2019 2/10/2020	EXCAV ISSUED	San Luis 55' s/o W Michigan, 5' e/ Permit Name:	CITY OF BLYTHE RIGHT OF W/ THE GAS COMPANY	0.00	560.00	560.00
B1911-007 2/14/2020 10/18/2019 11/8/2019	EXCAV ISSUED	RIGHT OF WAYS (SEE CUT SHI Permit Name: December Blanket Permit for Pole Replacements	CITY OF BLYTHE ROW PAR ELECTRICAL CONTRACTC	0.00	345.00	345.00
B2002-010 2/14/2020 2/13/2020 2/13/2020	EXCAV ISSUED	RIGHT OF WAYS (SEE CUT SHI Permit Name: Feb '20 Blanket Permit for Pole Replacements	CITY OF BLYTHE ROW PAR ELECTRICAL CONTRACTC	0.00	345.00	345.00
B2001-044 2/14/2020 1/24/2020 1/24/2020	EXCAV ISSUED	RIGHT OF WAYS (SEE CUT SHI Permit Name: Jan '20 Blanket Permit for Pole Replacements	CITY OF BLYTHE ROW PAR ELECTRICAL CONTRACTC	0.00	345.00	345.00

Total for: EXCAV 0.00 1,595.00 1,595.00

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-002 2/13/2020 2/6/2020 2/12/2020	MH FOUNDATION FINALED	227 NORTH BIRCH STREET 851071031 Permit Name: Foundation for MH	CYLE & FAYE JOHNSON FAMIL INSPECTION ONLY	4,000.00	197.52	197.52

Total for: MH FOUNDATION 4,000.00 197.52 197.52

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-013 2/21/2020 2/20/2020 2/21/2020	OTHER ISSUED	155 NORTH THIRD STREET 845153013 Permit Name: ELEC/MECH/PLUMB & DRYWALL	MARGARET HOCKETT FERNANDOS AFFORDABLE FU	5,000.00	612.18	612.18
B2001-050 2/11/2020 1/29/2020 2/11/2020	OTHER ISSUED	473 NORTH THIRD STREET 845063012 Permit Name: INTERIOR REMODEL	JOHN P ESTRADA OWNER	2,000.00	374.76	374.76

Total for: OTHER 7,000.00 986.94 986.94

City of Blythe
PERMITS ISSUED
For the Period 2/1/2020 thru 2/29/2020

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-011 2/13/2020 2/13/2020 2/13/2020	PATIO SOLID ISSUED	765 EAST MICHIGAN STREET 845092013 Permit Name: & REROOF HOUSE	JOSE & DALILA MOJICA OWNER	3,000.00	102.94	102.94
Total for: PATIO				3,000.00	102.94	102.94

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-006 2/20/2020 1/7/2020 2/12/2020	PLUMB WATER HEATER ISSUED	481 NORTH EUCALYPTUS AVE 845030007 Permit Name: WATER HEATER	HPD RIVERSIDE CRECELIUS INC	991.00	36.00	36.00
B2002-004 2/20/2020 1/6/2020 2/12/2020	PLUMB WATER HEATER ISSUED	2200 EAST DONLON STREET # 857210021 Permit Name: WATER HEATER	BLYTHE LOAN HOLDINGS CRECELIUS INC	991.00	36.00	36.00
B2002-007 2/20/2020 1/20/2020 2/12/2020	PLUMB WATER HEATER ISSUED	451 SOUTH SEVENTH STREET 848171016 Permit Name: WATER HEATER	CATHERINE VALENZUELA CRECELIUS INC	991.00	36.00	36.00
B2002-008 2/20/2020 1/22/2020 2/20/2020	PLUMB WATER HEATER ISSUED	431 NORTH PALM DRIVE 845021007 Permit Name: WATER HEATER	DORIS ADAMS CRECELIUS INC	991.00	36.00	36.00
B2002-009 2/20/2020 1/28/2020 2/12/2020	PLUMB WATER HEATER ISSUED	721 WEST CALIFORNIA STREE 842131009 Permit Name: WATER HEATER	JIMENEZ & SANDOVAL CRECELIUS INC	991.00	36.00	36.00
B2002-012 2/20/2020 2/20/2020 2/20/2020	PLUMB WATER HEATER FINALED	480 CORONADO STREET 839065003 Permit Name: WH & LANDSCAPING	MERNA ORENE GRASHAM ENVIRONMENTAL ASSESSMET	1,446.00	36.00	36.00
B1912-004 2/27/2020 11/25/2019 12/12/2019	PLUMB ISSUED	2262 MCKINLEY DRIVE 824194005 Permit Name: CONNECT TO CITY SEWER	GUADALUPE FRANCO CRECELIUS INC	7,470.00	5,196.00	5,196.00
B2002-005 2/20/2020 1/6/2020 2/12/2020	PLUMB WATER HEATER ISSUED	580 PARKER PLACE 842026006 Permit Name: WATER HEATER	ANN E TORIA CRECELIUS INC	991.00	36.00	36.00
Total for: PLUMB				14,862.00	5,448.00	5,448.00

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-015 2/24/2020 2/24/2020 2/24/2020	RERF TEAR OFF ISSUED	429 NORTH THIRD STREET 845063021 Permit Name: TO & Paint	GLORIA E MORENO M S CONSTRUCTION	7,200.00	191.43	191.43
Total for: RERF				7,200.00	191.43	191.43

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
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City of Blythe
PERMITS ISSUED

For the Period 2/1/2020 thru 2/29/2020

B1910-022 2/20/2020 10/28/2019 11/12/2019	RES-ADD ISSUED	514 NORTH LOVEKIN BOULEV 842132028 Permit Name: INTERIOR REMODEL (no new sq ftg)	SANDRA ADAN DURAN OWNER	15,000.00	1,563.93	1,563.93
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Total for: RES-ADD 15,000.00 1,563.93 1,563.93

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
RC1811-004 2/13/2020 11/15/2018 11/16/2018	RIVCOUNTY FINALED	8500 20TH AVENUE 875110009 Permit Name: SIGN	FONDOMONTE CALIFORNIA L. BLACKHAWK CONSTRUCTION	12,000.00	629.16	629.16
RC2001-002 2/13/2020 1/29/2020 2/12/2020	RIVCOUNTY SOLAR ISSUED	17919 BLYTHE WAY 824063008 Permit Name: ROOF SOLAR & UPGRADE	RAUL & ELIZABETH RAMIREZ STEVE GRIFFIN CONSTRUCTI	45,000.00	811.25	811.25
RC2001-001 2/24/2020 1/8/2020 2/6/2020	RIVCOUNTY FINALED	12350 EIGHTH AVENUE 821100015 Permit Name: ELECTRICAL FOR IRRIGATION	MWD JOHNSON CYLE ELECTRIC INC	4,500.00	444.60	444.60
RC2001-003 2/19/2020 1/29/2020 2/19/2020	RIVCOUNTY SOLAR ISSUED	12761 COYOTE COURT 824180019 Permit Name: ROOF SOLAR & UPGRADE	ANTHONY MALFI STEVE GRIFFIN CONSTRUCTI	51,699.00	813.12	813.12

Total for: RIVCOUNTY 113,199.00 2,698.13 2,698.13

37 Permits Issued from 2/1/2020 Thru 2/29/2020

Total Valuation: \$514,756.00
Total Fees: \$25,524.35
Total Fees Paid: \$25,524.35

City of Blythe

Permits Applications Received

For the Period 2/1/2020 thru 2/29/2020

Permit No.	Applied	Type	Subtype	Status	Site Address/Parcel No.	Applicant/Owner/Contractor
BP2002-001	2/10/2020	BURNPERMIT		FINALED	140 HEFLIN DRIVE 824170047	MICHAEL & JANIS LENDWAY MICHAEL & JANIS LENDWAY
Permit Name						
Description:						
BP2002-002	2/10/2020	BURNPERMIT		FINALED	2153 FLORENCE BOULEVARD 824191027	OWNER KEITH & SUSAN COLERUS
Permit Name						
Description:						
BP2002-003	2/12/2020	BURNPERMIT		FINALED	2370 EAST HOBSONWAY 857160016	KAREN BROGEN AF PROPERTIES 2015 LLC
Permit Name						
Description:						
BP2002-004	2/10/2020	BURNPERMIT		FINALED	2265 EAST CHANSLORWAY 857140011	OWNER JACK SCHURINGA
Permit Name						
Description:						
BP2002-005	2/12/2020	BURNPERMIT		FINALED	100 BLOCK OF NORTH ACACIA STREOWNER 851071019	DEREK A BARRERAS
Permit Name						
Description:						
BP2003-003	2/3/2020	BURNPERMIT		FINALED	ALL LANDS WITHIN CITY LIMITS 857140010	JOEY DECONINCK
Permit Name AG BURN						
Description:						
BP2003-006	2/3/2020	BURNPERMIT		FINALED	ALL FIELDS IN CITY LIMITS	CHAIREL HAY/DESPERADO FARMS
Permit Name AG BURN						
Description:						
BP2003-007	2/6/2020	BURNPERMIT		FINALED	702 OLIVE LAKE BOULEVARD 833210031	DONNA FAUBION FAUBION & MEYER ET AL
Permit Name AG BURN						
Description:						
BP2003-008	2/13/2020	BURNPERMIT		FINALED	747 NORTH SEVENTH STREET 842080005	GLENN JOHNSON GEORGIA GALE NELSON
Permit Name AG BURN						
Description:						
BP2003-009	2/19/2020	BURNPERMIT		FINALED	1231 SUNNYSIDE DRIVE 836190004	OWNER HOSSAIN SAHLOLBEI
Permit Name						
Description:						
BP2003-010	2/19/2020	BURNPERMIT		FINALED	ALL FIELDS IN CITYS LIMITS	RED RIVER FARMS
Permit Name AG BURN						
Description:						
BP2003-011	2/27/2020	BURNPERMIT		FINALED	GOLF COURSE 821170049	BLYTHE GOLF COURSE CITY OF BLYTHE
Permit Name						
Description:						
BP2003-012	2/27/2020	BURNPERMIT		FINALED	ALL FIELDS IN CITY LIMITS	DIEGO LOUREIRO
Permit Name AG BURN						
Description:						

13 Permit Applications from 2/1/2020 Thru 2/29/2020

City of Blythe
Permits Applications Received
For the Period 2/1/2020 thru 2/29/2020

Permit No.	Applied	Type	Subtype	Status	Site Address/Parcel No.	Applicant/Owner/Contractor
L2002-001	2/4/2020	BUSINESSLICENS		FINALED	123 SOUTH MAIN STREET 848041004	WEEKS PRINTING ALAN DALE WEEKS
Permit Name Description:						
L2002-002	2/27/2020	BUSINESSLICENS		APPLIED	233 EAST HOBSONWAY 845152011	FRANCISCO GARCIA LAURENCE E MCCALLEY III
Permit Name Description:						
2 Permit Applications from 2/1/2020 Thru 2/29/2020						

City of Blythe
Cases Opened (By Type)
For the Period 2/1/2020 thru 2/29/2020

Type of Case	Number opened
BLDG	2
DEBRIS	2
DUMPING	1
WATER	4
WEED	4
ZONING	4
Total Cases Opened: 17	

Cases closed in February : 9

Current Active Cases: 429

City of Blythe
Projects by Type, Status and Date
For the Period 2/1/2020 thru 2/29/2020

PLANNER NAME: MICHELLE VAN DYKE

Project Number	Project Type Owner Name Site Address	Project Name	Status of Project	
			Date Applied Date Expired	Date Approved Date Closed
MERG2002-001	PARCEL MERGER LEE E WRIGHT 248 NORTH INTAKE BOULEVARD	Incls 857-190-0018	2/28/2020	AT NRO
Comments:				
SP2002-001	PARCEL MERGER GREEN LOTUS ENTERTAINMENT, INC 1790 WEST HOBSONWAY	w/836-100-009	2/11/2020	AT NRO
Comments:				
VP2002-001	VACANT PROPERTY JOYCE & DAVID JONES 2055 RIVIERA DRIVE		2/4/2020	RECIEVED
Comments:				
ZV2002-001	ZONING VERIFICATION ABS CA O 840 EAST HOBSONWAY		2/12/2020	RECIEVED
Comments:				
Total Projects for MICHELLE VAN DYKE For the Period 2/1/2020 thru 2/29/2020: 4				

**CITY OF BLYTHE FIRE DEPARTMENT
MONTHLY INCIDENT AND ACTIVITY REPORT
February 2020**

<u>Incident</u>	<u>Total</u>
Public Assist / Rescue / Medical Aid	23
Structure	4
Vehicle Fire	1
Brush, Grass, Leaves	8
Trash, Rubbish, Dumpster	2
Arching Electric Equip./Power Line Down	1
Fire Alarms	1
Other	2
Total # of Incidents	42
<u>Activity</u>	
Drills	4
Total Activities	4

Respectfully Submitted

Ron Blackwood, Interim Fire Chief



BLYTHE POLICE DEPARTMENT

Monthly Incident and Activity Report

February 2020

<u>Incident</u>	<u>Total</u>
Resident Burglaries	5
Commercial Burglaries	10
Vehicle Burglaries	4
Domestic Violence	10
Battery	9
Grand Theft	4
Petty Theft	12
Shoplifting	8
Traffic Collision-Injury	1
Traffic Collision-Non injury	5
Traffic Collision-Hit and Run	3
Driving Under the Influence	1
Vandalisms	31
Trespassing	13
Prowlers	0
Public Intoxication	7
Alarm-Residential	12
Alarm-Commercial	25
Abandoned Vehicle Abatement	3
AVA Vehicles Tows	0
Vehicle Red Tags	9
Documented Police Reports	149
Total Incidents	1333

Respectfully Submitted,

Joshua Coe
Chief of Police



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: Agreement for CFD No. 2004-1 Special Tax Administration Services

PRESENTED BY: Christa Elms, Director of Finance

PREPARED BY: Christa Elms, Director of Finance

RECOMMENDATION: Staff recommendation that City Council authorize the City Manager to sign agreement for CFD No. 2004-1 Special Tax Administration Services with David Taussig & Associates.

FISCAL IMPACT: Not to exceed \$13,250 for fiscal year 2020/2021

BACKGROUND: The City of Blythe currently contracts with David Taussig & Associates to provide Special Tax Administration Services for CFD No. 2004-1. This work includes determining the property activity during the current year, filing reports with County of Riverside, and doing arbitrage calculations for this Mello-Roos district.

STAFF REPORT: Staff recommends continuing the contract with David Taussig & Associates for the Special Tax Administration Services. David Taussig & Associates has been providing this service to the CFD since its inception in 2004 and with their knowledge of reporting requirements it is in the best interest to continue with these services. Therefore, attached for your review and authorization is the agreement for CFD No. 2004-1 Special Tax Administration Services between the City of Blythe and David Taussig & Associates.

ATTACHMENTS:

1. City of Blythe CFD No. 2004-1 Special Tax Administrative Service Agreement



AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is made and entered into this ____ day of March of 2020, by and between the City of Blythe at 235 North Broadway, Blythe, CA 92225, herein called "Client," and DTA at 5000 Birch Street, Suite 6000, Newport Beach, CA 92660, herein after called "Consultant." The Client and the Consultant in consideration of the mutual promises and conditions herein contained agree as follows.

ARTICLE I
DISCLOSURES AND TERM OF CONTRACT

Section 1.1 As of the date of this Agreement, there are no actual or potential conflicts of interest that DTA is aware of that might impair its ability to render unbiased and competent advice or to fulfill its fiduciary duty. If DTA becomes aware of any potential conflict of interest that arise after this disclosure, DTA will disclose the detailed information in writing to the Client in a timely manner.

Section 1.2 DTA, a Securities and Exchange Commission ("SEC") and MSRB registered firm, does not have any legal events and disciplinary history on its Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The Client may electronically access DTA's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

<https://www.sec.gov/edgar/searchedgar/companysearch.html>

Section 1.3 This agreement shall become effective on the date stated above and will continue in effect until the earlier of (i) that day when the services provided for herein have been performed or (ii) until terminated as provided in Article 6 below.

ARTICLE II
SERVICES TO BE PERFORMED BY CONSULTANT

Section 2.1 Consultant agrees to perform the professional services for the Client for Community Facilities District ("CFD") No. 2004-1, herein after called "Project" in accordance with the applicable professional standard of care and to deliver the work products to the Client as described in the Scope of Work statement attached as Exhibit "A" hereto. Such professional services and work products, as from time to time modified in accordance with Section 2.3 hereof, are collectively referred to as the "Consulting Services."

Section 2.2 Instruments of Service. All computer software (including without limitation financial models, compilations of formulas and spreadsheet models), inventions, designs, programs, improvements, processes and methods (collectively, the "Proprietary Models"), reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by Consultant are Instruments of Service of Consultant and shall remain the property of Consultant. Consultant shall likewise retain all common law, statutory and other reserved rights, including the copyright thereto. Client acknowledges and agrees that the consideration paid by Client herein only entitles Client to a license to use the hard copy or electronically transmitted reports generated pursuant to the Consulting Services and that any Proprietary Model that Consultant uses to generate such reports is owned by, or is duly licensed from a third party to Consultant and is not being provided to Client hereunder. The reports and models used to generate such reports are for use on this Project only. The Client shall not reuse or make any modification to the hard copy or electronically transmitted reports generated pursuant to the Consulting Services without the prior written authorization of the Consultant. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its shareholders, officers, directors, employees and subconsultants (collectively, Consultant's) against any damages, liabilities or costs, including reasonable attorneys' par fees and defense costs, arising from or allegedly arising from or in any way connected with the unauthorized use, reuse or modification of the hard copy or electronically transmitted reports generated pursuant to the Consulting Services or any of Consultant's Instruments of Service, including models, by the Client or any person or entity that acquires or obtains the reports from or through the Client without the written authorization of the Consultant. Client acknowledges that Consultant may have used reports and analyses that Consultant authored for other clients as base works or templates for the reports and analyses prepared for Client pursuant to this Agreement, and Client acknowledges and agrees that Consultant has the right to use the reports and analyses that it authors pursuant to this Agreement as base works or templates for reports and analyses that Consultant authors for Consultant's other clients, provided, however that Consultant shall not use any confidential information provided by Client in such future reports and analyses. Client further acknowledges and agrees that Consultant has spent substantial time and effort in collection and compiling data and information (the "Data Compilations") in connection with the Consulting Services and that such Data Compilations may be used by Consultant for its own purposes, including, without limitation, sale or distribution to third parties; provided, however, that Consultant will not sell or distribute any of Client's confidential information that may be contained in such Data Compilations, unless such confidential information is used only on an aggregated and anonymous basis.

Section 2.3 Any proposed changes in the Consulting Services hereunder shall be submitted to the other party hereto, and any such changes agreed to by the parties shall be reflected in an amendment to Exhibit "A" in accordance with Section 7.2 hereto.

Section 2.4 Nothing in this Agreement shall give the Consultant possession of authority with respect to any Client decision beyond the rendition of information, advice, recommendation, or counsel.

ARTICLE III
COMPENSATION

Section 3.1 Client agrees to pay Consultant for its Consulting Services in accordance with this Agreement, a professional fee computed according to the Professional Fee Schedule attached as Exhibit "B" hereto and incorporated herein by reference (the "Fee Schedule"). Client acknowledges and agrees that portions of Consultant's professional fees and expenses may have been incurred by Consultant prior to the execution of this Agreement (the "Pre-Agreement Fees") and Client agrees to pay such Pre-Agreement Fees in accordance with this Agreement.

Section 3.2 The Client shall reimburse the Consultant for out-of-pocket and administrative expenses by paying a charge equal to 3% of DTA's monthly billings. Expenses shall include all actual expenditures made by Consultant in the performance of any Consulting Services undertaken pursuant to the Agreement, including, without limitation, the following expenditures:

- (a) Cost of clerical assistance, including typing, collation, printing and copying, plus copier and photography costs, including photographic reproduction of drawings and documents.
- (b) Transportation costs, including mileage for the use of personal automobiles at the prevailing IRS standard rate, rental vehicles, lodging and regularly scheduled commercial airline ticket costs.
- (c) Courier services, facsimile, and telephone expenses.

Section 3.3 On or about the first two weeks of each month during which Consulting Services are rendered hereunder, Consultant shall present to Client an invoice covering the current Consulting Services performed and the reimbursable expenses incurred pursuant to this Agreement and exhibits thereto. Such invoices shall be paid by Client within thirty (30) days of the date of each invoice. A 1.2% charge may be imposed against accounts which are not paid within 30 days of the date of each invoice.

Section 3.4 The maximum total fee amount set forth in Exhibit "B" may be increased as a result of any expansion of the Consulting Services to be rendered hereunder pursuant to Section 2.3 or as provided in Exhibit "A" hereto.

Section 3.5 Records of the Consultant's costs relating to (i) Consulting Services performed under this Agreement and (ii) reimbursable expenses shall be kept and be available to the Client or to Client's authorized representative at reasonable intervals during normal business hours.

ARTICLE IV
OTHER OBLIGATIONS OF CONSULTANT

Section 4.1 Consultant agrees to perform the Consulting Services in accordance with Exhibit "A" and the applicable standard of care. Should any errors caused by Consultant's negligence be found in such services or products, Consultant will correct them at no additional charge by revising the work products called for in Exhibit "A" to eliminate the errors.

Section 4.2 Consultant will supply all tools and instrumentalities required to perform the Consulting Services under the Agreement.

Section 4.3 Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Consultant without the prior written consent of Client. However, Consultant may subcontract portions of the work to be performed hereunder to other persons or concerns provided Consultant notifies Client of the name and address of said proposed subcontractor and Client either consents or fails to respond to notification with respect to the use of any particular proposed subcontractor.

Section 4.4 In the performance of its Consulting Service hereunder, Consultant is, and shall be deemed to be for all purposes, an independent contractor (and not an agent, officer, employee or representative of Client) under any and all laws, whether existing or future. Consultant is not authorized to make any representation, contract, or commitment on behalf of Client.

Section 4.5 Neither this Agreement, any duties or obligations under this Agreement, nor the intentions or expectations of Client will cause the Consultant to be a "public official" as that term is used in Section 87100 of Title 9 of the California Government Code. Client and Consultant agree that Consultant is not a "public official" or "participating in governmental decision" as those terms are used in Section 87100. The Client and Consultant also agree that no actions and opinions necessary for the performance of duties under the Contract will cause the Consultant to be a "public official" or "participating in a governmental decision" as those terms are used in Section 87100.

ARTICLE V
OTHER OBLIGATIONS OF CLIENT

Section 5.1 The Client shall provide full information in a timely manner regarding requirements for and limitations on the Project. Client agrees to comply with all reasonable requests of Consultant and provide access to all documents reasonably necessary to the performance of Consultant's duties under this Agreement with the exception of those documents which Exhibit "A" calls upon the Consultant to prepare.



www.FinanceDTA.com

Section 5.2 Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Client without the prior written consent of Consultant.

Section 5.3 Consultant frequently is retained by developers, landowners, and other persons and concerns interested in development projects which often eventually lead to the preparation on a contract basis by Consultant of preliminary tax spread models for government agencies to determine tax rates and other matters necessary to accomplish various improvements to realty for financing under a Mello-Roos or other financing programs. In light of the foregoing, Client will determine whether or not it is appropriate to conduct a "significant substantive review" or a "significant intervening substantive review" of Consultant's activities conducted pursuant to this Agreement as such terms are defined in Section 18700(c)h of Title 2 of the California Administrative Code. Should Client elect to conduct such a substantive review, then Client shall determine whether it has sufficient expertise on staff to conduct such a review, and, if not, will retain an independent expert consultant to review Consultant's work. Thereafter, Client shall conduct such review, or cause such independent review to be conducted, prior to the making of any governmental decision relating to the matters contained within the Scope of Work described in Exhibit "A". The parties do not intend and nothing in this Section 5.3 is meant to imply that Consultant is a "public official," "participating in a governmental decision," or has a "financial interest" in the services provided as such terms are used in Section 87100 of Title 9 of the California Governmental Code.

Section 5.4 The Client shall provide prompt written notice to the Consultant if the Client becomes aware of any fault or defect in the Project, including any errors, omissions, or inconsistencies in the Consultant's Instruments of Service.

Section 5.5 Client, public agencies, landowners, consultants and other parties dealing with Client or involved in the subject development project referred to in Exhibit "A" will be furnishing to Consultant various data, reports, studies, computer printouts and other information and representations as to the facts involved in the project which Client understands Consultant will be using and relying upon in preparing the reports, studies, computer printouts and other work products called for by Exhibit "A." Consultant shall not be obligated to establish or verify the accuracy of the information furnished by or on behalf of Client, nor shall Consultant be responsible for the impact or effect on its work products of the information furnished by or on behalf of Client, in the event that such information is in error and therefore introduces error into Consultant's work products.

Section 5.6 In the event that court appearances, testimony or depositions are required of Consultant by Client in connection with the services rendered hereunder, Client shall compensate Consultant at a rate of \$400 per hour and shall reimburse Consultant for out-of-pocket expenses on a cost basis.

ARTICLE VI
TERMINATION OF AGREEMENT

Section 6.1 Either party may terminate or suspend this Agreement upon thirty (30) days written notice. Unless terminated as provided herein, this Agreement shall continue in force until the Consulting Services set forth in Exhibit "A" have been fully and completely performed and all proper invoices have been rendered and paid.

Section 6.2 Should either party default in the performance of this Agreement or materially breach any of its provisions, the other party at its option may terminate this Agreement by giving written notification to the defaulting party. Such termination shall be effective upon receipt by the defaulting party, provided that the defaulting party shall be allowed ten (10) days in which to cure any default following receipt of notice of same.

Section 6.3 In the event of any termination that is not the fault of the Consultant, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination, plus an amount for the Consultant's anticipated profit on the value of the services not performed by the Consultant.

Section 6.4 Suspension and Termination for Non-Payment. (i) In addition to any other provisions in this Agreement regarding breach of the Agreement, if the Client fails to make payments when due, the Consultant may suspend performance of services upon ten (10) calendar days' notice to the Client. The Consultant shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, the Consultant shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the Consultant to resume performance. (ii) If the Client fails to make payment to the Consultant in accordance with the payment terms herein, and/or Client has failed to cure its breach or default following a suspension of services as set forth above, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the Consultant upon seven (7) days written notice to the Client. (iii) Payment of invoices shall not be subject to any discounts or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

Section 6.5 The covenants contained in Sections 3.1, 3.2, 4.4, 5.3, 5.4, 5.5 and all of Article VII shall survive the termination of this Agreement.

ARTICLE VII
GENERAL PROVISIONS

Section 7.1 Any notices to be given hereunder by either party to the other may be affected either by personal delivery in writing or by mail. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by written notice in accordance with the first sentence of this Section 7.1. Notices delivered personally will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated as of two (2) days after mailing.

Section 7.2 This Agreement and exhibits hereto supersede any and all agreements, either oral or written, between the parties hereto with respect to the rendering of service by Consultant for Client and contains all of the covenants and agreements between the parties with respect to the rendering of such services. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement (including any exhibit hereto) will be effective if it is in writing and signed by the party against whom it is sought to be enforced.

Section 7.3 If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Section 7.4 Disputes. The parties agree to first try in good faith to settle the dispute by mediation pursuant to the Mediation Rules of the American Arbitration Association. If the claim or controversy is not settled by mediation, the claim or controversy may be resolved by final and binding arbitration. On the written request of one party served on the other, the dispute shall be submitted to binding arbitration in accordance with the commercial rules and regulations of the American Arbitration Association and the provisions of the California Arbitration Act (Sections 1280 through 1294.2 of the California Code of Civil Procedure). The arbitration shall take place in Newport Beach, California, or such other location mutually agreed to by the parties.

The arbitrator(s) shall be selected as follows: In the event that Consultant and Client agree on one arbitrator, the arbitration shall be conducted by such arbitrator. In the event Consultant and Client do not so agree, Consultant and Client shall each select an arbitrator and the two arbitrators so selected shall select the third arbitrator. If there is more than one arbitrator, the arbitrators shall act by majority vote. The parties may propose arbitrators from JAMS, ADR, ARC or any independent arbitrator/neutral for dispute resolution. The parties are not required to hire a AAA arbitrator for resolution of a dispute hereunder.

No arbitration shall include by way of consolidation or joinder any parties or entities not a party to this Agreement without the express written consent of the Client, the Consultant and any party or entity sought to be joined with an express reference to this provision. Any party or entity joined in the arbitration, after mutual consent, shall be bound by this provision.

The decree or judgment of an award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

Section 7.5 The prevailing party in any arbitration or legal action brought by one party against the other and arising out of this Agreement shall be entitled, in addition to any other rights and remedies it may have, to reimbursement for its expenses, including court costs and reasonable attorneys' fees. The non-prevailing party shall be liable, to the extent allowable under law, for all fees and expenses of the arbitrator(s) and all costs of the arbitration.

Section 7.6 This Agreement will be governed by and construed in accordance with the laws of the State of California.

Section 7.7 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

Section 7.8 Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Consultant nor the Client, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other for, or shall make, any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty.

Section 7.9 It is intended by the parties to this Agreement that the Consultant's services in connection with the Project shall not subject the Consultant's individual shareholders, officers, directors, members, managers or employees to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of the individual shareholders, officers, directors, members, managers or employees.



Section 7.10 Limitation of Liability – for available insurance: In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall not exceed the sum of insurance coverage available at the time of settlement or judgment. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, except for Consultant's willful misconduct or unless otherwise prohibited by law.

IN WITNESS WHEREOF, this Agreement has been executed on the date and year first above written.

CONSULTANT:
David Taussig and Associates, Inc.
d/b/a DTA

CLIENT:
City of Blythe

By: _____
David Taussig, President

By: _____

Date: _____

Date: _____

SCOPE OF WORK

DTA ("Consultant") shall provide financial consulting services to assist the City of Blythe ("Client") in the administration of Client's Community Facilities District ("CFD") No. 2004-1 and other fixed charges including delinquent utility bill charges and assessment abatements. The focus of these services shall be to determine the special tax rates for CFD No. 2004-1 and to facilitate the collection of the special taxes and other fixed charges in fiscal year 2020-21 by the County of Riverside.

The specific activities and tasks to be performed under this Scope of Work include the following:

A Phase I: CFD No. 2004-1

Task 1 – Land Use Research

This task involves determining, gathering and organizing the land use data required to apportion and collect special taxes, and includes the following subtasks:

- 1.1 **Subdivision Research:** Identify and obtain copies of all final tract or parcel maps for CFD No. 2004-1. Determine acreage for each parcel.
- 1.2 **Development Research:** Determine building permit activity as of January 1 of each year. Identify building permit issuance date, building square footage, tract, and lot for each new building. Review current Assessor Parcel maps to determine which parcel numbers will be valid for each fiscal year.
- 1.3 **Database Management:** Create automated parcel database to include all parcels. Data items will include Assessor Parcel Number, corresponding tract and lot number, acreage, and building permit issuance date.

Task 2 – Classification of Property

This task involves application of the Rate and Method of Apportionment of the Special Tax to determine the appropriate special tax classification for each parcel located within CFD No. 2004-1, and includes the following subtasks:

- 2.1 **Exempt Property:** Identify all property owned by public agencies or entities otherwise exempt from the special tax and classify as exempt property.
- 2.2 **Taxable Property:** Identify all taxable properties and classify each as "Developed Property" or "Undeveloped Property." Assign each "Developed Property" to the appropriate special tax class.

Task 3 – Financial Analysis

This task involves calculating the Special Tax Requirement for each fiscal year and allocating it to property in CFD No. 2004-1, and includes the following subtasks:

- 3.1 **Determine Special Tax Requirement:** Assist Client with the preparation of an administrative expense budget. Confirm interest and principal payments. Determine any other charges or credits to tax levy.
- 3.2 **2020-21 Special Tax Rates:** Based on tax classifications and special tax requirement, compute the fiscal year 2020-21 special tax rates for all classifications of taxable property.

Task 4 – Report Preparation

This task includes the preparation of an Annual Special Tax Report containing the findings of the financial analysis and an explanation of the methodology employed to apportion the special taxes for CFD No. 2004-1. Included in the report is a list of special taxes by Assessor's Parcel which can be used as the exhibit to the resolution authorizing the levy and collection of special taxes for fiscal year 2020-21.

Task 5 – Submittal of Special Taxes to County of Riverside

This task involves submitting the special tax levy on or before August 10, of each year, or such other date specified by the County of Riverside to the Auditor-Controller for inclusion on the fiscal year 2020-21 consolidated property tax bills. The special tax levy will be submitted on magnetic tape or other media as specified by the County.

Task 6 – Delinquent Property Owner Research

This task involves the review and research of County records to determine which parcels are delinquent in the payment of property and special taxes, and includes the following subtasks:

- 6.1 **Delinquent Special Tax Report:** Review special tax payment information from the County of Riverside. Determine which parcels are delinquent and the corresponding amount of delinquent special taxes. Prepare report summarizing the amount of delinquent special taxes.
- 6.2 **Collection of Delinquent Special Taxes:** Assist Client with the development of procedures to cure delinquent special taxes. Assist with the preparation of demand letters as necessary.

Task 7 – Roll Changes and Adjusted Property Tax Bills

This task involves monitoring any changes to the secured tax roll which necessitate new or adjusted property tax bills. This task includes the calculation of new or adjusted bills and the preparation of requests to the County to prepare such bills.

Task 8 – Responses to Property Owner Questions

This task involves the provision of information to individuals and other interested parties regarding the amount and calculation of the special tax.

Task 9 – Meetings

Consultant will attend the City Council meeting at which the resolution authorizing the levy and collection of special taxes is scheduled for adoption.

Task 10 – CFD Disclosure

This task involves assisting Client meet the annual disclosure requirements and includes the following subtasks:

- 10.1 Submit required data to the California Debt and Investment Advisory Commission each October in compliance with Section 53359.5 of the Government Code as stated in SB 1464.
- 10.2 Provide special tax disclosure documents to Client for resale properties pursuant to Section 1102.6b of the Civil Code and Section 53340.2 of the Government Code as stated in SB 1464.
- 10.3 Assist Client in the preparation of material required by the District Continuing Disclosure Agreement.
- 10.4 Assist Client in the preparation of material in compliance with Section 53411 of the Government Code as stated in SB 165.
- 10.5 Assist Client in the preparation of material in compliance with Section 12463.2 of the Government Code as stated in AB 2109.
- 10.6 Assist Client posting of material on Client website in compliance with Section 53343.2 of the Government Code as stated in AB 1666.

Task 11 – Rebate Calculation (to be Completed by Bond Logistix, LLC)

This task entails the preparation of annual arbitrage rebate calculations, report preparation, and identification of rebate liabilities for the Client, and includes the following specific activities:

- 11.1 **Background Research:** Review documents pertinent to the bonds including the official statement, bond indenture, arbitrage certificate, IRS form 8038-G, and fiscal agent bond fund/account statements.
- 11.2 **Bond Proceeds Deposit Confirmation:** Reconcile the deposits to the funds and accounts set forth in the bond indenture with the actual deposit of funds reflected by the fiscal agent account statements.
- 11.3 **Bond Yield Confirmation:** Prepare debt service table and calculate the bond yield. The resulting bond yield will be verified with that stated on the arbitrage certificate.
- 11.4 **Calculation of Rebate Liability:** Record all investment activity for the funds and accounts determined to be subject to rebate. Using the bond yield calculated under item 11.3 above, compute the allowable arbitrage earnings and compare to the actual investment earnings.

11.5 Adjustments for Rebate Exemptions: Determine the rebate exemptions applicable to CFD No. 2004-1.

11.6 Rebate Report: Prepare written report containing the findings of the financial analysis and an explanation of the underlying methodology followed to compute the rebate liability, including a legal opinion.

B Phase II: Other Fixed Charges

Task 12 – Submittal of Fixed Charges to County of Riverside

The City will provide DTA with the parcel numbers and levy amounts for the delinquent utility bill charges and assessment abatements for fiscal year 2020-21. The City will also provide DTA with original signed versions of the resolution(s) approving the placement of such changes on County tax rolls. DTA will compare the parcel numbers provided by the City to the County Assessor’s Roll to confirm the validity of each parcel number.

DTA will submit such fixed charges and other required documentation on or before August 10, of each year, or such other date specified by the County of Riverside to the Auditor-Controller for inclusion on the fiscal year 2020-21 consolidated property tax bills. The levy will be submitted on magnetic tape or other media as specified by the County.

FEE SCHEDULE

Consultant shall charge the hourly fees listed below for services related to Tasks 1-10.

Table 1: DTA's Fee Schedule

Labor Category	Labor Rate
Managing Director	\$225/Hour
Vice President	\$215/Hour
Senior Manager	\$195/Hour
Senior Associate II	\$175/Hour
Senior Associate I	\$165/Hour
Associate II	\$160/Hour
Associate I	\$155/Hour
Research Associate II	\$150/Hour
Research Associate I	\$145/Hour
Research Assistant	\$140/Hour

Subject to the limitations below, fees related to Tasks 1-10 shall not exceed \$9,000 for fiscal year 2020-21. Consultant's compensation for Task 11 is \$2,750 per bond issue for the initial annual calculation, and \$2,250 per bond issue per year for subsequent years; note, additional fees will be incurred for transferred proceeds analysis, commingled funds analysis, final or five-year report, or computation periods in excess of twelve months. Consultant's compensation for Task 12 shall not exceed \$1,500 for fiscal year 2020-21.

Monthly progress payments will be made by Client upon presentation of invoice by Consultant providing details or services rendered and expenses incurred. At Client's request, services in addition to those identified in the Scope of Work may be provided if the total fee required to complete Tasks 1-10 and Task 12 is less than \$10,500. Alternatively, if the Scope of Work can be completed for less than the maximum amount, only the hours actually expended will be billed.

In addition to fees for services, Client will reimburse Consultant for travel, photocopying, database services or materials, facsimile and telephone calls, clerical services, and other out-of-pocket expenses, in an amount not to exceed \$500.

A Limitations

If the maximum amount has been exceeded as a result of "extraordinary" consulting services required in connection with Task 8, such additional services in excess of the maximum shall be billed at the hourly rates listed above. For the purposes of this section, services rendered in connection with Task 8, which exceed \$1,000 shall be considered extraordinary.

Additional services other than those necessary to amend errors on the part of Consultant in Tasks 1-10 and Task 12 are not covered by the maximum fee listed above.



The preceding professional fees and hourly rates apply for a 12-month period from execution of the Agreement and are subject to a cost-of-living and/or other appropriate increase every 12 months thereafter. Consultant generally reviews its professional fees and hourly rates annually and, if appropriate, adjusts them to reflect increases in seniority, experience, cost-of-living, and other relevant factors. Consultant shall notify Client in advance of any such increase.





**MELLO-ROOS SPECIAL TAX ADMINISTRATION AND ARBITRAGE
CALCULATION SERVICES**

Arbitrage Rebate Compliance Services

This letter is to confirm the engagement of DTA by the City of Blythe (the "Issuer") for the purpose of performing calculations relating to the rebate requirements contained in Section 148(f) of the Internal Revenue Code of 1986 (the "Code"). The calculations are to be performed with respect to the tax-exempt obligation issues listed on Schedule A hereto (the "Bonds"), applying applicable federal tax rules.

The Issuer, by acknowledging this letter, consents to the engagement by DTA of Bond Logistix, LLP ("Bond Logistix") to provide certain legal services to assist in determining the amount of rebate liability with respect to the Bonds. The agreement between DTA and Bond Logistix which sets out the services to be provided by each is available upon request. While the Issuer may rely on the legal services performed by Bond Logistix, Bond Logistix will have no attorney-client relationship with the Issuer by virtue of the agreement, this letter, or such services.

The fee with respect to each report and opinion required by the Issuer is as set forth on Schedule B hereto. Additional Bond issues may be added, from time to time, to Schedule A hereto by the Issuer and DTA provided that the prior consent of Bond Logistix is obtained by DTA.

If this letter agreement is satisfactory, please have an authorized official acknowledge below and return one copy to the undersigned.

Very Truly Yours,
David Taussig & Associates, Inc. d/b/a DTA

By: _____
David Taussig, President

Acknowledged:
City of Blythe

By: _____

Title: _____

Date: _____





SCHEDULE A

1. \$2,000,000 City of Blythe Community Facilities District No. 2004-1
Series 2005 Special Tax Bonds (Riverside, California)



**SCHEDULE B
FEE SCHEDULE**

The proposed annual budget for Task 11 is a flat fee of \$2,750 per bond issue. Please note that additional fees will be incurred for transferred proceeds analysis, commingled funds analysis, final or five-year report, or computation periods in excess of 12 months.



**PUBLIC
HEARING**



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: Tentative Parcel Map 857-110-008

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: It is recommended the City Council, subsequent to the public hearing thereon adopt Resolution No. 2020-007 approving the Notice of Exemption with De Minimis Impact Finding for Tentative Parcel Map 857-110-008 and Resolution No. 2020-008 approving Tentative Parcel Map 857-110-008 with conditions.

FISCAL IMPACT: None

BACKGROUND: The proposed subdivision of the subject property is an effort to allow for the sale and potential development of the property.

STAFF REPORT: William Brunet with Blythe Partners, LLC is requesting approval to allow the division of one (1) 21.72± acre parcel into four (4) separate parcels and a remainder parcel. The project site is located at 1575 E. Chanslorway and is legally described as Assessor's Parcel Number 857-110-008. Proposed Parcel No. 1 is 5.46± acres in size, Proposed Parcel No. 2 is 5.46± acres in size, Proposed Parcel No. 3 is 5.46± acres in size, Proposed Parcel No. 4 is 3.99± acres in size and the remainder parcel is 1.33 ± acres in size. Each parcel has access from an improved dedicated right-of-way and all public and private utilities are in place (i.e.: city water, sewer). Proposed Parcels 1-4 are currently in agricultural production with the remainder parcel being occupied with residential structures No variances or exceptions are required for this Parcel Map.

The General Plan Land Use and Zoning Designation of the site is R-L-1 (Low Density Residential). The existing zoning designation of R-L-1 allows for a minimum lot area of 7,800 square feet with a minimum lot width of 65' and minimum depth of 100'. As the smallest proposed parcel is 1.33± acres, the proposed project is consistent with existing zoning regulations. Surrounding land uses include: residential, undeveloped land and Agriculture.

Environmental Review: The project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15315-Minor Land Divisions, and a Notice of Exemption with De Minimis Impact Finding will be filed.

Findings:

- A. That the proposed Tentative Parcel Map is consistent with the City of Blythe General Plan.

- B. That the proposed Tentative Parcel Map is consistent with the requirements of the Zoning Ordinance.
 - C. That the site is physically suitable for the land division as proposed.
 - D. That the designs of the project will have no impact on environmental resources including fish and wildlife.
 - E. That the project is exempt under State CEQA Guideline Section 15315 - Minor Land Division.
 - F. The environmental analysis/determination reflects the independent judgment of the City of Blythe.
-

ATTACHMENTS:

- 1. Resolution No. 2020-007 w/ Exhibit "A"
- 2. Draft Notice of Determination
- 3. Draft Notice of Exemption with De Minimis Impact Finding
- 4. Resolution No. 2020-0081 w/ Exhibit "A"
- 5. Conditions of Approval

RESOLUTION NO. 2020-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A NOTICE OF EXEMPTION WITH DE MINIMIS IMPACT FINDING FOR TENTATIVE PARCEL MAP 857-110-008

WHEREAS: The City Council of the City of Blythe at its regularly scheduled meeting of March 24, 2020, conducted a public hearing to consider Tentative Parcel Map 857-110-008 being a request to subdivide one (1) 21.72± acre parcel into four (4) individual parcels and one remainder parcel. Proposed Parcel No. 1 is 5.46± acres in size, Proposed Parcel No. 2 is 5.46± acres in size, Proposed Parcel No. 3 is 5.46± acres in size, Proposed Parcel No. 4 is 3.99 ± acres in size and the Remainder Parcel is 1.33± acres in size. The site is located at 1575 E. Chanslorway, Blythe, and is more specifically described as Assessor's Parcel Number 857-110-008. The Zoning and General Plan designation of the site is R-L-1 (Low Density Residential); and,

WHEREAS: The City Council considered the following findings in its review of the environmental circumstance for this project:

1. That the project is exempt under State CEQA Guideline Section 15313 - Minor Land Divisions.
2. That a Notice of Exemption with No Impact Finding, in accordance with the California Environmental Quality Act, was prepared for the project.
3. That review of the environmental circumstances regarding this project indicates that no adverse impacts would accrue to wild life resources from implementation of the project.
4. That the project may proceed subsequent to approval and/or conditional approval by the State of a "de minimis impact" pursuant to Section 711.2 et seq. of the Fish and Game Code.
5. That the environmental assessment and analysis prepared for this project reflect the independent judgment of the City of Blythe.

NOW, THEREFORE, BE IT RESOLVED: That the City Council of the City of Blythe does hereby approve the Notice of Exemption with De Minimis Impact Finding prepared for Tentative Parcel Map 857-110-008 for the 21.72± (gross) acre site shown on Exhibit "A" attached hereto and incorporated herein by this reference.

PASSED, APPROVED, and ADOPTED this 24th day of March, 2020, by the following called vote, to wit:

AYES:

NOES:

ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(S E A L)

NOTICE OF DETERMINATION

TO: X Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

Riverside County Clerk
PO Box 751
Riverside CA 92502-0751

FROM: City of Blythe
235 North Broadway
Blythe CA 92225
(760) 922-6161

PROJECT APPLICANT: Blythe Partners, LLC
1303 Navello Terrace
El Cajon, CA 92021
(619) 813-4004

SUBJECT: Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.

PROJECT TITLE: Tentative Parcel Map 857-110-008

STATE CLEARINGHOUSE NUMBER: N/A

CONTACT PERSON/PHONE: Mallory Crecelius, Interim City Manager (760) 922-6161

PROJECT LOCATION: 575 E. Chanslorway - Assessor's Parcel Number 857-110-008

PROJECT DESCRIPTION: The Applicant is requesting approval to allow the division of one (1) 21.72± acre parcel into four (4) separate parcels and one remainder Parcel. The project site is located at 1575 E. Chanslorway and is legally described as Assessor's Parcel Number 857-110-008. Proposed Parcel No. 1 is 5.46± acres in size, Proposed Parcel No. 2 is 5.46± acres in size, Proposed Parcel No. 3 is 5.46± acres in size, Proposed Parcel No. 4 is 3.99± acres in size and the reminder parcel is 1.33± acres in size. Each parcel has access from a dedicated right-of-way, all public and private utilities are in place (i.e.: city water, sewer). No variances or exceptions are required. The Zoning and General Plan designation of the site is R-L-1 (Low Density Residential).

This is to advise the City of Blythe (Lead Agency/Responsible Agency) has approved the above described project and has made the following determination regarding the above-described project:

1. The project will, X will not, have a significant effect on the environment.
2. An Environmental Impact Report was prepared for this project pursuant to the provisions of C.E.Q.A.
 X A Notice of Exemption was prepared for this project pursuant to the provisions of C.E.Q.A.
3. Mitigation measures were, X were not, made a condition of the approval of the project.
4. A statement of Overriding Considerations was, X was not, adopted for this project.

This is to certify that the Notice of Exemption and record of project approval is available to the general public at: Blythe Development Services Department, 235 North Broadway, Blythe, California

Mallory Crecelius, Interim City Manager

Date Received for Filing _____

RESOLUTION NO. 2020-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF APPROVING TENTATIVE PARCEL MAP 857-110-008 TO ALLOW THE DIVISION OF ONE (1) 21.72± (GROSS) ACRE PARCEL INTO FOUR (4) SEPARATE PARCELS AND ONE (1) REMAINDER PARCEL ON PROPERTY LOCATED AT 1575 CHANSLORWAY (ASSESSOR'S PARCEL NUMBER 857-110-008)

WHEREAS: The City Council of the City of Blythe at its regularly scheduled meeting of March 24, 2020, conducted a public hearing to consider approval of Tentative Parcel Map 857-110-008, being a request to allow the division of one (1) 21.72± acre parcel into four (4) individual parcels. Proposed Parcel No. 1 is 5.46± acres in size, Proposed Parcel No. 2 is 5.46± acres in size, Proposed Parcel No. 3 is 5.46± acres in size, Proposed Parcel No. 4 is 3.99± acres in size and the Remainder Parcel is 1.33± acres in size. Each parcel has access from a dedicated right-of-way. The Zoning and General Plan designation of the site is R-L-1 (Low Density Residential) and the property is legally described as Assessor's Parcel Number 857-110-008; and,

WHEREAS: The City Council received testimony from all interested parties relative to said Tentative Parcel Map; and,

WHEREAS: The City Council made the following findings relative to this project:

1. That the proposed Tentative Parcel Map is consistent with the City of Blythe General Plan.
2. That the proposed Tentative Parcel Map is consistent with the requirements of the Zoning Ordinance.
3. That the site is physically suitable for the land division as proposed.
4. That the designs of the project will have no impact on environmental resources including fish and wildlife.
5. That the project is exempt under State CEQA Guideline Section 15315 - Minor Land Division.
6. The environmental analysis/determination reflects the independent judgment of the City of Blythe.

NOW, THEREFORE, BE IT RESOLVED: That the Blythe City Council does hereby approve Tentative Parcel Map 857-110-008 shown on Exhibit "A" attached hereto and incorporated herein by this reference, subject to conditions as attached.

PASSED, APPROVED, and ADOPTED this 24th day of March 2020, by the following called vote, to wit:

AYES:
NOES:
ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(S E A L)

**NOTICE OF EXEMPTION
With
De Minimis Impact Finding**

TO: Office of Planning and Research
PO Box 3044, Room 222
Sacramento, CA 95812-3044

FROM: City of Blythe
235 North Broadway
Blythe CA 92225

County Clerk
County of Riverside
PO Box 751
Riverside CA 92502-0751

Project Title: Tentative Parcel Map 857-110-008
Project Location: 1575 E. Chanslorway (Assessor's Parcel Number 857-110-008)
Project City: City of Blythe
Project County: County of Riverside
Project Description: A Tentative Parcel Map to allow the division of one (1) 21.72± acre parcel into four (4) separate parcels.

Name of Public Agency Approving Project: City of Blythe
Approved by City Council March 24, 2020

Name of Person/Agency Carrying Out Project: Blythe Partners, LLC
1303 Navello Terrace
El Cajon, CA 92021
(619) 813-4004

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1): 15268
 Declared Emergency (Sec. 21080(b)(3): 15269(a):
 Emergency Project (Sec. 21080(b)(4); 15269(b)(c)):
 Categorical Exemption: Class 15 - Section 15315
 Statutory Exemption:

Reason(s) why project is exempt: The project consists of the subdivision of one residential zoned property into two individual parcels. The project is consistent with the General Plan and zoning designations of the site as well as urbanized land uses in the area. Each parcel has access from a dedicated right-of-way, all public and private utilities are in place (i.e.: city water, sewer) on proposed parcel 1, with parcel 2 undeveloped, and no variances or exceptions are required. The project satisfies all requirements as outlined in Section 15315 of the Guidelines.

Lead Agency Signature: _____ **Date:** _____
Telephone Agency Telephone No.: (760) 922-6161

**CITY OF BLYTHE
CONDITIONS OF APPROVAL**

Tentative Parcel Map 857-110-008

Project Applicant: William Brunet, Blythe Partners, LLC

1. The permittee shall defend, indemnify, and hold harmless the City of Blythe, its' agents, officers and employees from any and all claim(s), cost(s) or expenses(s), including legal fees and costs, action(s) or proceeding(s) against the City of Blythe or its agents, officers or employees to attach, set aside, void or annul an approval of the City of Blythe concerning the proposed tentative parcel map and all associated entitlements, including the associated environmental document/analysis regardless of whether or not litigation is commenced or arbitration requested.
2. Development of the site shall comply with the mandatory requirements of all City of Blythe Ordinances and Resolutions, all applicable State and Federal Codes and Laws [in place at such time as entitlements are granted and/or building permits are applied for] and shall substantially comply with the conditionally approved and tentative parcel map.
3. The developer/applicant shall provide and show all existing and required right-of-way and utility easements on the tentative parcel map.
4. A Final Map shall be prepared according to all of the latest requirements of the Subdivision Map Act and City of Blythe Ordinances and standards. The map shall be prepared by a California Registered Land Surveyor or Civil Engineer licensed to practice prior to January 1, 1982. A \$1,830 Final Map filing fee shall be remitted to the Planning Department upon submittal of the Final Map for City Council approval in addition to a per sheet plan check fee determined by the contract plan check agency. Said condition shall apply to each map filed. Fees in place at the time of map submittal shall apply.
5. Within six (6) months of Tentative Map approval, the applicant shall provide the City with tax clearance documentation from the Office of the Riverside County Tax Collector indicating that all due and payable and/or delinquent taxes or special assessments have been paid for the property being divided. If this condition is not adhered to within said six (6) month period, the City Council may hold a public hearing to consider revocation of the map.
6. The life of the (approved) Tentative Map shall be as set forth in Section 66452.6 of the Subdivision Map Act.
7. Property corners must be identified with approved markers within one (1) year of final map approval.
8. Proposed development or redevelopment of any of the proposed parcels shall be subject to the standard City of Blythe review and approval process.
9. The City shall collect plan check fees for initial and subsequent plans checks upon submission and resubmission of any development plans. The fee schedule is available at the Building Department.
10. All lots shall meet the minimum lot area requirement, setback requirement and development standards set forth in the City's General Plan, Colorado River Corridor Plan and Blythe Municipal Code.
11. No building permits shall be issued for the proposed lots until after recordation of the final map.

12. All work performed in the public right-of-way (ROW) shall conform to the City of Blythe Standard Drawings and Specifications and shall meet all ADA requirements (e.g. sidewalks and driveway aprons). Copies are available at the Department of Public Works or online at www.cityofblythe.ca.gov/ (click on the Document Center link, followed by the Public Works sub-category).
13. If construction work in the ROW exceeds \$3,500 in valuation, the contractor for the developer shall post a performance bond equal to the cost of the work prior to issuance of an encroachment permit to work in the ROW.
14. All plans and specifications for work in the public right-of-way shall be prepared by an engineer or architect licensed in the State of California to perform such work. Plans shall be submitted to the Public Works Department on 24 inch by 36 inch sheets as per the Standard Specification.
15. Before commencing work in the ROW, a representative of the developer or contractor shall attend a pre-construction meeting with the Department of Public Works to discuss issues pertaining to traffic control and public safety.
16. All public improvements shall be constructed to the City of Blythe Standard Drawings and Specifications including, but not limited to, sewer, water and storm drain infrastructure improvements and street layout and design.

I have read and understand the Conditions of Approval for Tentative Parcel Map 857-110-008; and by my signature hereon agree to comply with the same.

William S. Brunet
Applicant

Date



NEW BUSINESS



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: Ratification of Proclamation of the Existence of a Local Emergency

PRESENTED BY: Mallory Crecelius, City Clerk

PREPARED BY: Brittany Roberto, Deputy City Attorney

RECOMMENDATION: Council adopt the following Resolution:

RESOLUTION NO. 2020-009– A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, RATIFYING PROCLAMATION NO. 2020-01 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

FISCAL IMPACT: The City may incur costs for the coordination, surveillance, communication and management of the COVID-19 local emergency, as well as related services and supplies. Staff will pursue federal and State reimbursement for all City costs incurred.

BACKGROUND: A novel coronavirus (COVID-19) was first detected in Wuhan City, Hubei Province in China in December 2019. Since then, on January 30, 2020, the World Health Organization (WHO) declared COVID-19 a public health emergency of international concern. Further, on of March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared this global outbreak a public health emergency for the United States. California Governor Gavin Newsom proclaimed a State of Emergency on March 4, 2020. On March 8, 2020, the Riverside County Public Health Officer declared a local health emergency. On March 10, 2020, Riverside County declared a local emergency and ratified the Public Health Officer’s declaration of the local health emergency. On March 12, 2020, Governor Newsom issued Executive Order N-25-20, declaring that state and local public health officials may, as they deem necessary in the interest of public health, issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events. On March 13, 2020, President Trump proclaimed that the COVID-19 outbreak constitutes a national emergency. On March 16, 2020, the Riverside County Public Health Officer issued an order that, among others things, limits the size of gatherings, with certain exceptions, to 10 individuals or less, for the period from March 16, 2020 through April 30, 2020. The order also requires that a minimum social distancing of six feet be maintained at such gatherings. On March 20, 2020, the Mayor, as the City’s Disaster Director, issued Proclamation No. 2020-01 declaring a local emergency to protect public health and slow transmission of COVID-19. City Council ratification of the proclamation is required.

As of March 18, 2020, the WHO reported that, to date, there were 191,127 confirmed cases of COVID-19 globally, 7,807 of which resulted in death. On March 18, 2020, the California Department of Public Health (CDPH) reported that there were 598 confirmed cases of

COVID-19 in California, 13 of which resulted in death. CDPH also reported that approximately 11,900 Californians are self-monitoring after returning to the United States from travel. The Riverside County Department of Public Health reported that, as of March 17, 2020, Riverside County had 16 confirmed cases, including three deaths. The Center for Disease Control and Prevention (CDC) anticipates that widespread transmission of COVID-19 in the United States will occur.

COVID-19 is a serious public health threat as it is highly contagious and may be spread by asymptomatic individuals. Much is unknown about the nature of the virus such as the exact modes of transmission, the factors facilitating human-to-human transmission, the extent of asymptomatic viral shedding, mutations, basic reproduction number, and the case fatality rate. Experts disagree about the incubation period and appropriate quarantine period. Additionally, there is currently no vaccine to prevent COVID-19 or specific antiviral treatment that has been found to be effective.

What is known at this time is that the virus is spread between people primarily via respiratory droplets produced when an infected person coughs or sneezes. Symptoms of the virus include fever, cough, and shortness of breath, and infected individuals have experienced a range of outcomes, from mild sickness to severe illness. Based on experience with other coronaviruses that cause severe respiratory illness, the CDC currently believes that symptoms appear two to 14 days after exposure; however, this is not certain. The CDC has reported that information so far suggests that most COVID-19 illness is mild, with many individuals experiencing mild to no symptoms, but that a report from China suggests that serious illness occurs in 16% of cases.

Due to the threat to the health, safety and welfare of residents of Blythe from COVID-19, staff is requesting the City Council ratify Proclamation No. 2020-01 declaring the existence of a local emergency pursuant to Government Code section 8630 and Blythe Municipal Code section 2.52.120.

STAFF REPORT: Government Code section 8558 defines a local emergency as “the duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the territorial limits of a county, city and county, or city, caused by conditions such as air pollution, fire, flood, storm, *epidemic*, riot, drought, ... or other conditions, other than conditions resulting from a labor controversy, which are or are likely to be beyond the control of the services, personnel, equipment, and facilities of that political subdivision and require the combined forces of other political subdivisions to combat.” (Emphasis added.)

Under Government Code section 8630, the City Council or an official designated by ordinance of the City Council can proclaim the existence of a local emergency. Under Blythe Municipal Code section 2.52.120, the Mayor, as the Disaster Director, can proclaim the existence of a local emergency. Once the existence of a local emergency is proclaimed, neighboring jurisdictions and the State have the power to provide mutual aid to address the emergency conditions. Pursuant to Government Code section 8630, once proclaimed, the City Council is required to review the need for continuing the local emergency at least every 60 days until the local emergency is terminated, and must proclaim the termination of the local emergency at the earliest possible date that conditions warrant. In the Governor’s Proclamation declaring a State of Emergency, the Governor ordered that the 60-day review requirement is waived for the duration of the statewide emergency, and that any local emergency proclaimed will remain in effect until the local governing body terminates its local emergency.

Accordingly, on March 20, 2020, the Mayor, as the City's Disaster Director, declared a local emergency as authorized by Government Code section 8630 and Blythe Municipal Code section 2.52.120. The proclamation will enable the City to more effectively respond to the potential outbreak, put in place a framework that supports the continuity of essential public safety services, seek and utilize mutual aid, potentially obtain reimbursement for expenses incurred to address the pandemic, and ensure the City has all available tools at its disposal to keep the community safe.

ATTACHMENTS:

1. Resolution No. 2020-009

RESOLUTION NO. 2020-009

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE,
CALIFORNIA, RATIFYING PROCLAMATION NO. 2020-01
DECLARING THE EXISTENCE OF A LOCAL EMERGENCY**

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, Blythe Municipal Code Section 2.52.120 empowers the Mayor, as the Disaster Director, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a “public health emergency of international concern” and on March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation’s healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California. On March 8, 2020, the Riverside County Public Health Officer declared a local health emergency. On March 10, 2020, Riverside County declared a local emergency and ratified the Public Health Officer’s declaration of the local health emergency. On March 13, 2020, President Donald Trump proclaimed that the COVID-19 outbreak constitutes a national emergency, beginning March 1, 2020; and

WHEREAS, on February 2, 2020, the federal government initiated the suspension of entry of foreign nationals who were in China during the 14-day period preceding their entry or attempted entry into the United States. United States citizens, residents, and their immediate family members who were in China during the 14-day period preceding their entry into the United States are permitted entry, but are redirected to one of 11 airports where the CDC has quarantine stations to undergo health screening. Depending on their health and travel history, they will have some level of restrictions on their movements for 14 days from the time they left China. On February 29, 2020, the President expanded restrictions to include all aliens who were physically present within the Islamic Republic of Iran during the 14-day period preceding their entry or attempted entry into the United States, with additional restrictions being imposed on travel from Europe as of March 11, 2020; and

WHEREAS, as of March 18, 2020, the WHO reported, to date, 191,127 confirmed cases of COVID-19 globally, 7,807 of which resulted in death; and

WHEREAS, on March 18, 2020, the California Department of Public Health (CDPH) reported that there were 598 confirmed cases of COVID-19 in California, 13 of which resulted in death, and approximately 11,900 Californians self-monitoring after returning to the United States from travel. The Riverside County Department of Public Health reported that, as of March 17, 2020, Riverside County had 16 confirmed cases, including three deaths; and

WHEREAS, health officials expect the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, the Governor and CDPH on March 11, 2020 issued a statement entitled “California Public Health Experts: Mass Gatherings Should be Postponed or Canceled Statewide to Slow the Spread of COVID-19,” determining that large gatherings of 250 people or more should be postponed or canceled across the state until at least the end of March. On March 16, 2020, CDPH issued an updated statement entitled, “CDPH Guidance for the Prevention of COVID-19 Transmission for Gatherings,” determining that all gatherings, irrespective of the number of attendees, should be postponed or canceled, and all gyms, health clubs, and theatres should be closed; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, among other things, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS, on March 16, 2020, the Riverside County Public Health Officer issued an order prohibiting all gatherings with an expected presence of at least 10 individuals between March 16, 2020 and April 30, 2020; and

WHEREAS, the City of Blythe has the power to impose measures to promote social distancing including but not limited to limitations on public events; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Blythe; and

WHEREAS, such conditions are beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the

health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, on March 20, 2020, the Mayor, as the City's Disaster Manager, declared a local emergency as authorized by Government Code Section 8630 and Blythe Municipal Code Section 2.52.120. A true and correct copy of Proclamation No. 2020-01 is attached hereto as Exhibit "A" and incorporated herein by this reference.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Mayor's proclamation of local emergency, Proclamation No. 2020-01 dated March 18, 2020, is hereby ratified.

SECTION 2. As contemplated in the Emergency Services Act contained in Government Code Section 8550, et seq., including Section 8558(c), and Chapter 2.52 of the Blythe Municipal Code, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an epidemic, as detailed in the recitals set forth above.

SECTION 3. The area of the City which is endangered/imperiled is the entire City.

SECTION 4. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by State law and by ordinances, resolutions, and orders of this City, including but not limited to the City's Disaster Operations Plan.

SECTION 5. This local emergency shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council shall review the need for continuing the local emergency in the manner required by law.

SECTION 6. A copy of this resolution and the emergency proclamation shall be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Blythe; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

PASSED, APPROVED AND ADOPTED this 24th day of March, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Dale Reynolds, Mayor

ATTEST:

Mallory Crecelius, City Clerk

(SEAL)

EXHIBIT A

PROCLAMATION NO. 2020-01

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**A PROCLAMATION BY THE MAYOR OF THE CITY OF BLYTHE,
CALIFORNIA, ACTING AS THE DISASTER DIRECTOR, DECLARING
THE EXISTENCE OF A LOCAL EMERGENCY**

WHEREAS, Blythe Municipal Code Section 2.52.120 empowers the Mayor, as the Disaster Director, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the Mayor to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a “public health emergency of international concern” and on March 11, 2020, the WHO elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation’s healthcare community in responding to COVID-19. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California. On March 8, 2020, the Riverside County Public Health Officer declared a local health emergency. On March 10, 2020, Riverside County declared a local emergency and ratified the Public Health Officer’s declaration of the local health emergency. On March 13, 2020, President Donald Trump proclaimed that the COVID-19 outbreak constitutes a national emergency, beginning March 1, 2020; and

WHEREAS, on February 2, 2020, the federal government initiated the suspension of entry of foreign nationals who were in China during the 14-day period preceding their entry or attempted entry into the United States. United States citizens, residents, and their immediate family members who were in China during the 14-day period preceding their entry into the United States are permitted entry, but are redirected to one of 11 airports where the CDC has quarantine stations to undergo health screening. Depending on their health and travel history, they will have some level of restrictions on their movements for 14 days from the time they left China. On February 29, 2020, the President expanded restrictions to include all aliens who were physically present within the Islamic Republic of Iran during the 14-day period preceding their entry or attempted entry into the United States, with additional restrictions being imposed on travel from Europe as of March 11, 2020; and

WHEREAS, as of March 17, 2020, the WHO reported, to date, 179,111 confirmed cases of COVID-19 globally, 7,426 of which resulted in death; and

WHEREAS, on March 18, 2020, the California Department of Public Health (CDPH) reported that there were 598 confirmed cases of COVID-19 in California, 13 of which resulted in death, and approximately 11,900 Californians self-monitoring after returning to the United States from travel. The Riverside County Department of Public Health reported that, as of March 17, 2020, Riverside County had 16 confirmed cases; and

WHEREAS, health officials expect the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, the Governor and CDPH on March 11, 2020 issued a statement entitled "California Public Health Experts: Mass Gatherings Should be Postponed or Canceled Statewide to Slow the Spread of COVID-19," determining that gatherings should be postponed or canceled across the state until at least the end of March. Non-essential gatherings must be limited to no more than 250 people, while smaller events can proceed only if the organizers can implement social distancing of six (6) feet per person. Gatherings of individuals who are at higher risk for severe illness from COVID-19 should be limited to no more than 10 people, while also following social distancing guidelines. Further, essential gatherings should only be conducted if the essential activity could not be postponed or achieved without gathering, meaning that some other means of communication could not be used to conduct the essential function; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, among other things, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS, on March 16, 2020, the Riverside County Public Health Officer issued an order prohibiting all gatherings with an expected presence of at least 10 individuals between March 16, 2020 and April 30, 2020; and

WHEREAS, the City of Blythe has the power to impose measures to promote social distancing including but not limited to limitations on public events; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Blythe; and

WHEREAS, such conditions are beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, the Mayor as the City's Emergency Director, has the power to declare a local emergency as authorized by Government Code section 8630 and Blythe Municipal Code section 2.52.120.

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the Mayor of the City of Blythe as follows:

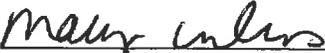
- A. As contemplated in the Emergency Services Act contained in Government Code Section 8550 et seq., including Section 8558(c), and Chapter 2.52 of the Blythe Municipal Code, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an epidemic, as detailed in the recitals set forth above.
- B. The area of the City which is endangered/imperiled is the entire City.
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City's Disaster Operations Plan.
- D. The City Council shall review and ratify this proclamation within seven (7) days as required by law. The City Council shall review the need for continuing the local emergency as required by law until it terminates the local emergency, and shall terminate the local emergency at the earliest possible date that conditions warrant.
- E. A copy of this proclamation be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Blythe; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

PROCLAIMED this 20th day of March, 2020.



Dale Reynolds, Mayor

ATTEST:



Mallory Crecelius, City Clerk



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: COVID-19 Update

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Council receive and file a report from staff related to the COVID-19 outbreak.

FISCAL IMPACT: Unknown at this time. As the City has declared an Emergency, City expenses related to this event may be reimbursable by the State and/or Federal Government.

STAFF REPORT: As the situation continues to rapidly change, staff will present a detailed report at the Council meeting of the most recent information on, and the City's response to the COVID-19 outbreak.

ATTACHMENTS: None



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: Utility Customer Protection Policy COVID-19 Response

PRESENTED BY: Christa Elms, Director of Finance

PREPARED BY: Christa Elms, Director of Finance

RECOMMENDATION: It is recommended that Blythe City Council adopt the attached Utility Customer Protection Policy in response to COVID-19 outbreak.

FISCAL IMPACT: Expected delay in revenues of an unknown amount as a result of payment arrangements and/or extensions granted to those impacted by the outbreak. Revenue loss of approximately \$22,000 as a result in waiving penalty and interest fees till May 31, 2020. Costs associated with the temporary reduction of payment processing service fees in the approximate amount of \$3,000 per month in the event customers become forced to use online and by phone payment methods. Fiscal impacts are combined projections for Water, Sewer, and Sanitation Enterprise Funds.

BACKGROUND: Governor of the State of California issued Executive Order N-28-20 on March 4, 2020, proclaiming a State of Emergency to exist in California as a result of the threat of COVID-19. Within that order was a request that California Public Utilities Commission (“CPUC”) monitor measures undertaken by public and private utility providers to implement customer service protections for critical utilities in response to COVID-19 outbreak.

In response to the Governor’s orders CPUC issued that companies falling within its jurisdiction to halt customer disconnections for non-payment as a result of the State of Emergency, and further reported that under the Governor’s orders it would be monitoring all measures undertaken by all providers “public” or “private”. The City under these orders is expected to report to the CPUC any customer protection measures it implements in response to COVID-19 at www.cpuc.ca.gov/covid.

STAFF REPORT: Many agencies have already announced voluntary moratoriums on service disconnections for non-payment, as well as taking other measures in response to COVID-19 outbreak. The City realizes that water is an essential element to the containment of the outbreak, as well as the health and safety of the public and its employees. Like many communities Blythe residents are trying to navigate through difficult times that are of no fault of their own.

As a response to the COVID-19 outbreak and the impact it has had on the Blythe community; Staff is recommending Council adopt the attached Utility Customer Protection Policy. The policy will become effective immediately remaining in effect until May 31, 2020, unless otherwise extended or revised by the Governing Body or executive order of the State of California.

ATTACHMENTS:

1. Utility Customer Protection Policy COVID-19 Response



City of Blythe

Utility Customer Protection Policy

COVID-19 Response

The purpose of this policy is to implement customer service protections for the City of Blythe's utility customers in response to COVID-19. The actions taken will ensure that water services remain available for Blythe residents and business owners in these unsettling and unprecedented times, as well as reduce the stress of worrying about their utility services being shut off for non-payment because they are unable to report to work due to illness, quarantine, or social distancing. The measures outlined will be effective immediately remaining in effect until May 31, 2020, unless otherwise extended or revised by the Governing Body or executive order of the State of California. The following measures are hereby implemented for the City of Blythe Utility Department.

1. The City will enact a moratorium on utility shutoffs for utilities provided by the City of Blythe Utility Department.
2. The Utility Department may develop a program for payment arrangements to those individuals impacted by COVID-19 and have proven their inability to pay. Arrangements and/or extensions entered into between the City and customer does not charge off debt, but will provide the customer assistance during a time of hardship that is out of their control.
3. The City will waive penalty and interest charges during the period in which this policy is in effect.
4. The City offers alternative payment methods, such as online, by phone, mail, as well as a drop box located outside of the lobby doors of the Utility Department located at 235 N. Broadway, Blythe, California. Customers are encouraged to use these means of payment methods to avoid in person visits during the period of outbreak.
5. The City is dedicated to providing the highest level of service possible while taking the necessary measures to ensure the safety of the public and its employees. In efforts to minimize delays to customers for certain services during the time of outbreak the Utility Department will initiate internal procedures to accommodate service connections, payment extensions, as well as other utility related request through the City's website or other means possible.
6. The Director of Finance may enter into a temporary amended agreement with its third party payment processing company allowing the reduction of service fees to the customer during the outbreak. This amendment would be intended to encourage customers to use alternative payment methods and avoid in person visits in the event of lobby closures.



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: April's City Council Meeting Schedule

PRESENTED BY: Mallory Crecelius, City Clerk

PREPARED BY: Mallory Crecelius, City Clerk

RECOMMENDATION: Council go dark on Tuesday, April 14, 2020 and hold April's Council meeting on April 28, 2020 which is the fourth Tuesday of the month.

FISCAL IMPACT: None.

BACKGROUND: The Council had scheduled two Town Hall Meetings for Monday, April 13th at 1pm and Tuesday, April 14th at 6pm to discuss Measure K, the City's 1% local sales tax measure on the May 5, 2020 ballot. Due to these meetings, it was determined the April 14th City Council meeting should be moved to the fourth Tuesday in April.

STAFF REPORT: Due to recent mandates by the Governor in response to the COVID-19 outbreak, the Town Hall meetings scheduled for April 13th and 14th will be cancelled. Instead, Council will prepare a Measure K presentation that will be live streamed. A conference line will be available for citizens to listen to the presentation and ask questions about the Measure.

As the presentation on April 14th conflicts with the regular City Council meeting it was recommended Council hold the Council meeting on April 28th. City Council meetings will resume their regular schedule in May.

ATTACHMENTS: None



**CITY OF BLYTHE
CITY COUNCIL MEETING**

STAFF REPORT

MEETING DATE: March 24, 2020

SUBJECT: Office 365 Migration

PRESENTED BY: Mallory Crecelius, Interim City Manager

PREPARED BY: Mallory Crecelius, Interim City Manager

RECOMMENDATION: Council authorize the Interim City Manager to issue a purchase order in the amount of \$12,320 to Southwest Networks for migration from Microsoft Exchange and Office 2007 to Office 365, a purchase order for labor estimated between \$4,275 and \$8,550 and authorize necessary budget adjustments for this purchase/installation.

FISCAL IMPACT: \$12,320 for the licensing necessary for the migration and labor estimated between \$4,275 and \$8550. The labor includes either 1 or 2 hours per user. The City will only be billed for the actual time spent on migration.

BACKGROUND: The City's current email system is no longer supported by Microsoft and requires and upgrade. Due to security concerns the City's Contract IT provider, Southwest Networks recommends the City migrate to Office 365 and utilize a cloud based email system.

STAFF REPORT: The migration entails a move from a server based system to the cloud. Emails would then be stored on the cloud vs. on a sever located on site. The City currently has 45 users impacted by the migration. Each user requires Office 365 Business Essentials licensing. Southwest will use the Microsoft Staged Migration method for the conversion.

ATTACHMENTS:

1. Quote- O365 Migration



Quote

Salesperson: Matt Disher
Date: 3/9/2020
Terms: Net 20
Valid For: 10 days

Issued To:

Mallory
 City of Blythe
 235 N. Broadway
 Blythe, CA 92225
 P: (760) 922-6161
 F: (760) 922-0251

Qty	Description	Price	Extended Price
23	Office 365 Business Essentials (TS Users)	\$60.00	\$1,380.00
20	Office 365 Business Premium	\$150.00	\$3,000.00
23	Office 2019 Standard	\$340.00	\$7,820.00
2	Office 365 Business Essentials (Copiers)	\$60.00	\$120.00
Estimated Office 365 Labor: 45 users @ 1-2 hours per user. \$4,275.00 - 8,550.00			

Subtotal	\$12,320.00
Tax rate	0.00%
Sales tax	\$0.00
Bench Setup	TBD
Onsite Labor	TBD
Total	\$12,320.00

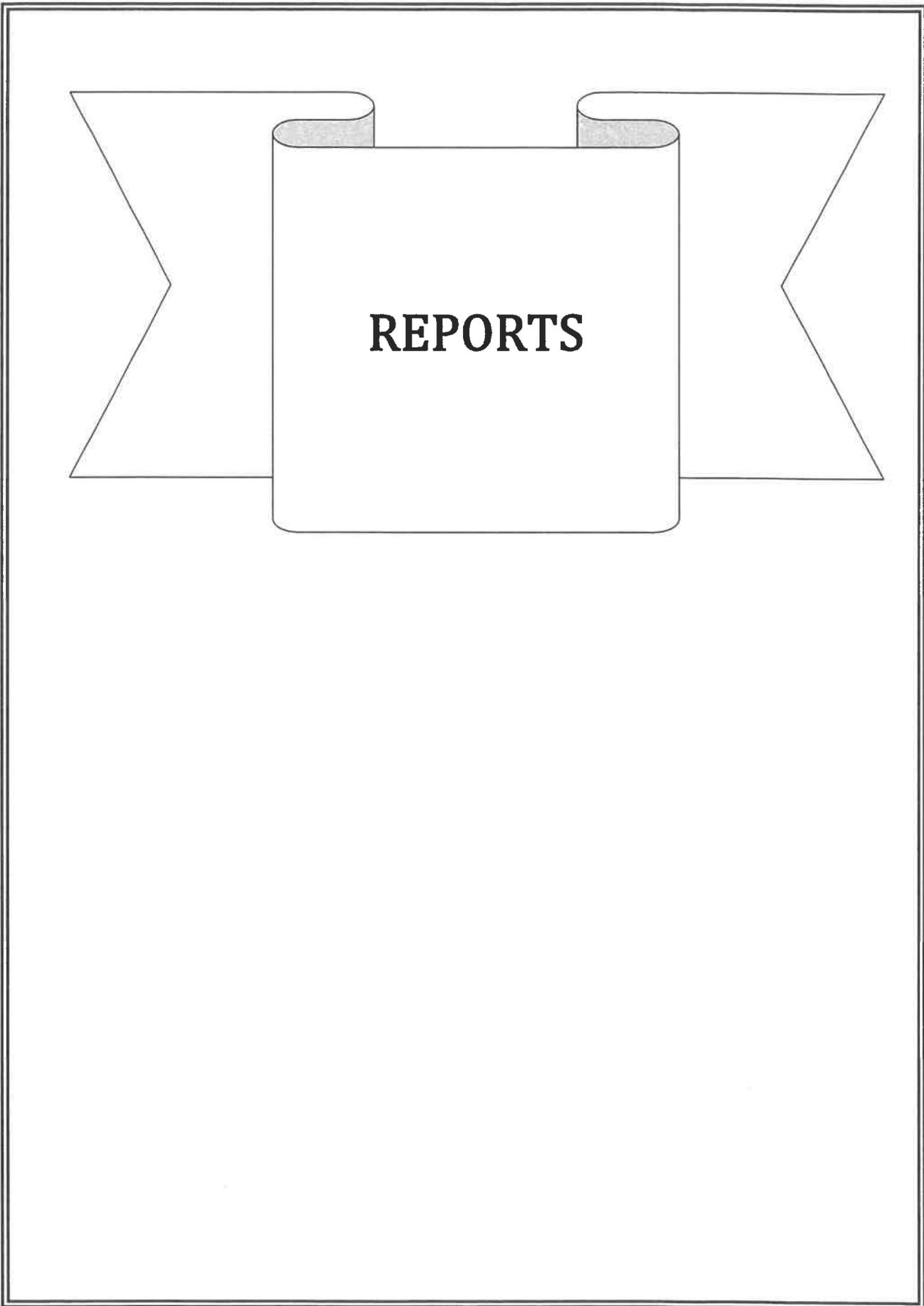
Dear Mallory,

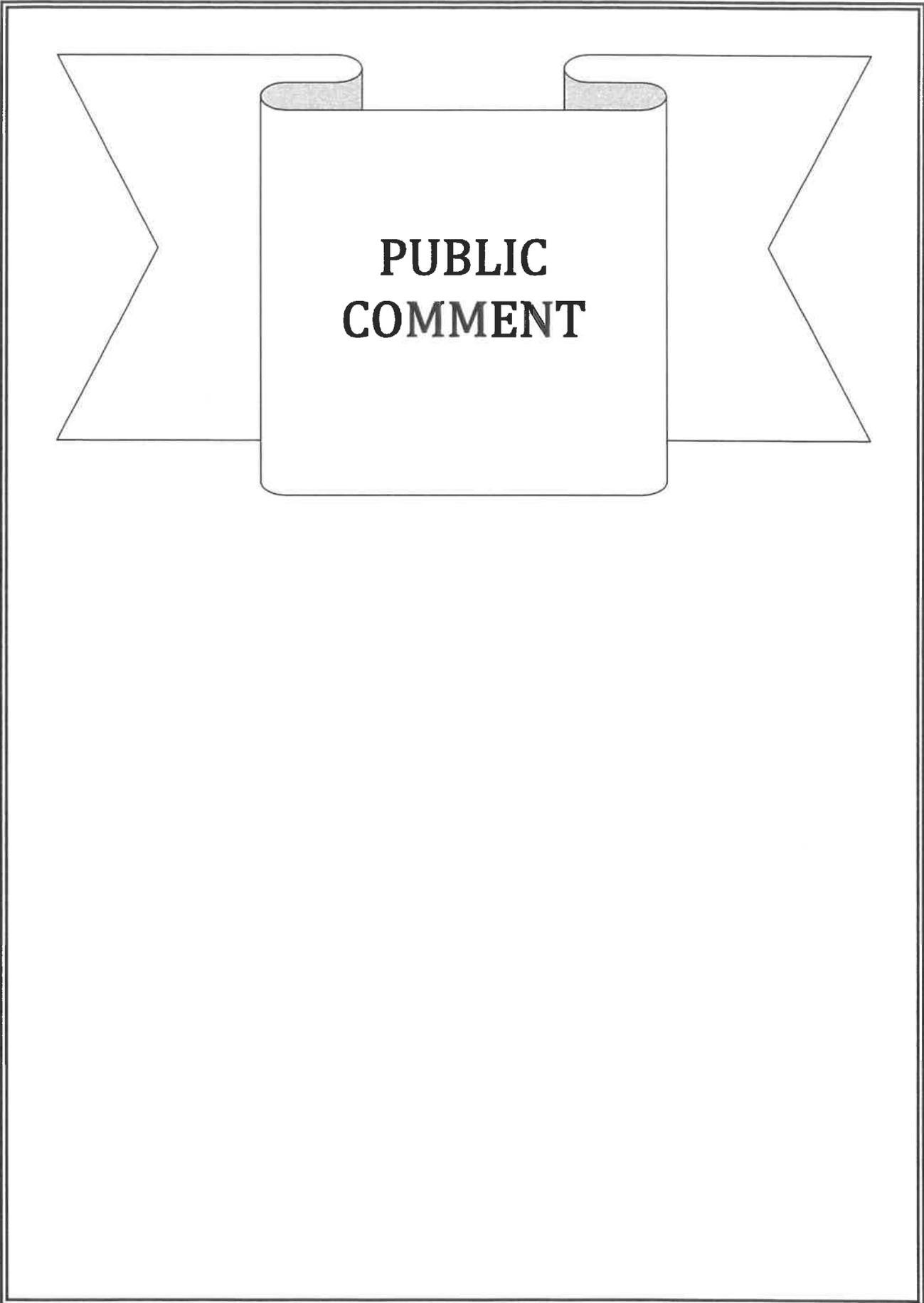
Here is the quote you requested.

Please call me with any questions.

Sincerely,

.....
Matt Disher





**PUBLIC
COMMENT**

