

# BLYTHE CITY COUNCIL



## AGENDA

**APRIL 28, 2020**

**6:00 P.M.**

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**Dale S. Reynolds, Mayor**  
**Eric Egan, Vice Mayor**  
**Joseph DeConinck, Council Member**  
**Johnny Z. Rodriguez, Council Member**  
**Joseph Halby, III, Council Member**  
**Mallory Crecelius, Interim City Manager/City Clerk**  
**Baron Bettenhausen, City Attorney**

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**MEETINGS ARE HELD IN THE CITY COUNCIL CHAMBER, 235 NORTH BROADWAY, BLYTHE, CA**

**Governor Newsom issued Executive Orders (N-25-20 and N-29-20), which temporarily suspend certain requirements of the Brown Act. Pursuant to the Executive Orders, Council Members may attend City Council meetings telephonically and the City Council is not required to make available a physical location from which members of the public may observe the meeting and offer public comment. Please be advised that some, or all, of the Blythe City Council Members may attend this meeting telephonically.**

**On March 19, 2020, the Governor issued Executive Order N-33-20, directing that all individuals living in the State of California stay at home or their place of residence except as needed to maintain the continuity of operations of designated federal critical infrastructure sectors.**

**Due to the essential nature of City Council meetings in conducting official City business, the upcoming Tuesday, April 28, 2020 City Council meeting will take place as scheduled at 6:00 p.m. in the City Council Chambers, with the following changes, additional opportunities to participate, and reminders:**

1. **E-MAILED PUBLIC COMMENT.** Members of the public that wish to address the Council during public comment may submit public comments via e-mail to the City Clerk at [msutterfield@cityofblythe.ca.gov](mailto:msutterfield@cityofblythe.ca.gov) with the subject "Public Comment - 4/28/20". Please include your full name and address in your e-mail. The City Clerk will read e-mails received by 3:00 p.m. the day of the Council meeting out loud into the public record.
2. **TELEPHONIC ACCESSIBILITY.** Members of the public may access the City Council meeting telephonically by utilizing the following conference call-in information:

Conference Call-In Number: (800) 719-7514  
Conference Code: 133500

Please be aware that all rules of procedure and decorum will apply when participating in the meeting and addressing the City Council by teleconference. If attending the meeting by teleconference, please set your phone to "mute" to eliminate background noise or other interference from telephonic participation.

If you are participating telephonically and would like to address the City Council during public comment at the Council meeting, please contact the City Clerk by e-mail at [msutterfield@cityofblythe.ca.gov](mailto:msutterfield@cityofblythe.ca.gov) or by telephone at (760) 922-6161 by 3:00 p.m. the day of the Council meeting to advise the City Clerk that you would like to address the City Council during public comment. When it is time for public comments, the City Clerk will call your name when it is your turn to speak. Please do not speak until your name is called.

3. **LIVE STREAM.** The Palo Verde Valley Times (PVVT) will live stream the Council meeting via Facebook Live on its Facebook page, [www.facebook.com/blythenews/](https://www.facebook.com/blythenews/).

Members of the public may watch the meeting live online by accessing PVVT's Facebook page.

4. **SOCIAL DISTANCING AT THE MEETING.** If you choose to attend the Council meeting in person, you will be requested to maintain appropriate social distancing, i.e., maintain a 6-foot distance between yourself and other attendees in accordance with recommendations from public health officials.
5. **SICK AND VULNERABLE INDIVIDUALS.** If you are experiencing cold or flulike symptoms, such as coughing, sneezing, or fever, the City encourages you participate in the meeting from home by watching the meeting via the [PVVT Facebook page](#) and/or participating telephonically. If you are in the group of individuals who may be most vulnerable to COVID-19, including those over the age of 60 and those with underlying health conditions, including but not limited to lung, heart, immune-compromised, diabetes, or other conditions that could interfere with your ability to fight COVID-19, please consider carefully before attending this meeting in person and, if you do attend, keep a six-foot distance from others as much as possible.
6. **AMERICANS WITH DISABILITIES ACT.** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact ADA Coordinator Mallory Crecelius at (760) 922-6161 EXT. 1237 or by email at [msutterfield@cityofblythe.ca.gov](mailto:msutterfield@cityofblythe.ca.gov). Notification at least 24 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.104 ADA Title II).

The City of Blythe thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.



Meeting of  
The Blythe City Council  
April 28, 2020  
6:00pm

**CALL TO ORDER**

**ROLL CALL**

Mayor Reynolds  
Vice Mayor Egan  
Councilman DeConinck  
Councilman Rodriguez  
Councilman Halby

Interim City Manager/City Clerk Crecelius  
City Treasurer/Finance Director Elms  
Police Chief Coe  
Interim Public Works Director Ojeda  
Chief Building Official Brown

City Attorney Bettenhausen

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ADDED STARTER**

The City Council may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the City Council and/or staff subsequent to the posting of the Agenda. An action adding an item to the Agenda requires a 2/3 vote of the City Council (4 of 5 Council Members). If less than 2/3 of the City Council is present, adding an item to the Agenda requires a unanimous vote.

**CONSENT CALENDAR-** (Items 1-11)

All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Council or staff request specific items be discussed and/or removed from the Consent Calendar for separate action.

1. **Posting of the Agenda.**  
The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, April 24, 2020.
2. **Approval of the Warrant Register.**  
Recommendation: Approve **04/28/2020**, warrants numbered 71513 through 71613 in the amount of \$337,666.31 and **04/28/2020**, warrants numbered 71614 through 71657 in the amount of \$162,081.92.
3. **Approval of the Payroll Register.**  
Recommendation: Approve **04/28/2020**, warrants numbered 51630 through 51644 and Direct Deposits numbered 47171 through 47230 in the amount of \$221,779.95; **04/28/2020**, warrants numbered 51645 through 51649 and Direct Deposits numbered 47231 through 47335 in the amount of \$65,855.67; **04/28/2020**, warrants numbered 51650 through 51665 and Direct Deposits numbered 47336 through 47391 in the amount of \$220,821.35.
4. **Minutes of the March 24, 2020 City Council Meeting.**  
Recommendation: Approve the Minutes of the March 24, 2020 meeting.
5. **City of Blythe Permits issued for the Month of March 2020.**  
Recommendation: Receive and file this monthly report.
6. **City of Blythe Fire Department Monthly Activity Report for March 2020.**  
Recommendation: Receive and file this monthly report.

Any writings or documents provided to a majority of the City Council regarding any item on this Agenda will be made available for Public inspection in the City Clerk's Office at City Hall, 235 N. Broadway, Blythe, California during normal business hours. In addition such writings and documents will be posted on the City's website: [www.cityofblythe.ca.gov](http://www.cityofblythe.ca.gov).

7. **City of Blythe Police Department Monthly Activity Report for March 2020.**  
Recommendation: Receive and file this monthly report.
8. **Investment Report for Third Quarter Fiscal Year 2019/20.**  
Recommendation: Accept and file the Quarterly Investment Report.
9. **Capital Improvement Plan (CIP) Measure A for FY 2020-2025.**  
Recommendation: Adoption of the Capital Improvement Plan- Measure A for FY 2020-2025.
10. **Lease Extension- California Air Resources Board.**  
Recommendation: Authorize the Interim City Manager to execute the extension of a lease between the City and State of California for the State Air Resources Board's Air Monitoring Station located at 445 W. Murphy.
11. **Riverside County Mortgage Credit Certificate (MCC) Program Participation.**  
Recommendation: Adopt Resolution No. 2020-010 approving participation in the Riverside County MCC Program.

**RESOLUTION NO. 2020-010. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, PARTICIPATING WITH THE COUNTY OF RIVERSIDE MORTGAGE CREDIT CERTIFICATE (MCC) PROGRAM.**

**PUBLIC HEARING:** (Item 12) As part of the City's response to the COVID-19 outbreak, the City is permitting members of the public that wish to speak on the public hearing item from home to submit their comments via email or participate by teleconference as follows:

**E-MAILED PUBLIC COMMENT.** Members of the public that wish to address the Council during the public hearing may submit comments via e-mail to the City Clerk at [msutterfield@cityofblythe.ca.gov](mailto:msutterfield@cityofblythe.ca.gov) with the subject "Public Hearing - 4/28/20". Please include your full name and address in your e-mail. The City Clerk will read e-mails received by 3:00 p.m. the day of the Council meeting out loud into the public record during the public hearing.

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12. **Application for Taxicab Services.**  
Recommendation: Subsequent to the Public Hearing, authorize the City Clerk to issue a Business License/Permit to Emerald Inn and Lounge, DBA: Emerald Taxi Blythe.

**NEW BUSINESS:** None

**ORAL REPORTS** (Council may ask a question for clarification, make a brief announcement, make a brief report on his/her own activities, request staff to report back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.)

**PUBLIC COMMENT** Public comments will be allowed on matters not appearing on the agenda, but within Council/Blythe Successor Agency jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

**ADJOURNMENT** The next meeting will be held on May 12, 2020 at 6:00 p.m. in the Council Chamber, 235 N. Broadway, Blythe, California.

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**NOTE TO THE PUBLIC:**

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**CONSENT  
CALENDAR**



Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71525	4/6/2020	000283	000283 SOUTHERN CALIFORNIA EDISON C (Continued)			76.03
71526	4/6/2020	000283	SOUTHERN CALIFORNIA EDISON CO 2396171134	011434	ELECTRICITY/WWTF 2/27-3/27/2020	2,376.79
					<b>Total :</b>	<b>2,376.79</b>
71527	4/6/2020	000283	SOUTHERN CALIFORNIA EDISON CO 2396171092	011434	ELECTRICITY/WWTF 2/27-3/27/2020	4,628.81
					<b>Total :</b>	<b>4,628.81</b>
71528	4/6/2020	000283	SOUTHERN CALIFORNIA EDISON CO 2004171732	011434	ELECTRICITY/CITY FACILITIES	22,266.50
					<b>Total :</b>	<b>22,266.50</b>
71529	4/6/2020	005176	SPARKLETTTS 15381711	011109	BULK DRINKING WATER/WWTP	65.19
			15381711	011109	BULK DRINKING WATER/WWTP	55.24
					<b>Total :</b>	<b>120.43</b>
71530	4/7/2020	005391	CUSTOM LOGOS 31814-1	012425	SUPPLIES/COVID19 RESPONSE	4,417.75
					<b>Total :</b>	<b>4,417.75</b>
71531	4/7/2020	005391	CUSTOM LOGOS 31819-1	012425	SUPPLIES/COVID19 RESPONSE	2,155.00
					<b>Total :</b>	<b>2,155.00</b>
71532	4/8/2020	000150	INLAND BUILDERS SUPPLY INC		PARTS/SUPPLIES	102.01
			J27571	012344	PARTS/SUPPLIES	13.49
			J31468	012344	PARTS/SUPPLIES	39.78
			J35082	012333	PARTS/SUPPLIES	141.66
			J36438	012330	PARTS/SUPPLIES	12.04
			J40930	012330	PARTS/SUPPLIES	3.65
			J41089	012330	PARTS/SUPPLIES	563.65
			J42262	012330	PARTS/SUPPLIES	16.46
			J42429	012330	PARTS/SUPPLIES	152.30
			J42960	012348	PARTS/SUPPLIES	16.46
			J46592	012360	PARTS/SUPPLIES	40.38
			J48589	012330	PARTS/SUPPLIES	91.07
			J48803	012330	PARTS/SUPPLIES	77.84
			J49578	012364	PARTS/SUPPLIES	75.89
			J53595	012330	PARTS/SUPPLIES	86.07
			J54100	012330	PARTS/SUPPLIES	9.15

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
71532	4/8/2020	000150 INLAND BUILDERS SUPPLY INC	(Continued)			
			J54981	012330	PARTS/SUPPLIES	55.65
			J55793	012344	PARTS/SUPPLIES	98.86
			J61730	012300	PARTS/SUPPLIES	48.38
			J61762	012333	PARTS/SUPPLIES	19.16
			J62093	012333	PARTS/SUPPLIES	3.80
			J62248	012300	PARTS/SUPPLIES	58.07
			J63700	012300	PARTS/SUPPLIES	30.04
			X68967	012344	PARTS/SUPPLIES	108.70
			X69847	012330	PARTS/SUPPLIES	287.91
			X72612	012432	SUPPLIES/COVID19 RESPONSE	130.98
					<b>Total :</b>	<b>2,266.99</b>
71533	4/9/2020	005294 O'REILLY AUTOMOTIVE STORES INC	2758-212547	012290	PARTS/SUPPLIES	300.33
			2758-212548	012290	PARTS/SUPPLIES	220.97
			2758-216098	012290	PARTS/SUPPLIES	143.28
					<b>Total :</b>	<b>664.58</b>
71534	4/10/2020	006110 SOUTHWEST NETWORKS, INC	20-3060	012434	GUARDIAN IT - REPAIRS/MAINTEN/	95.00
					<b>Total :</b>	<b>95.00</b>
71535	4/10/2020	000247 THE GAS COMPANY	11185732804	011114	NATURAL GAS/PD 3/6-4/6/2020	68.15
					<b>Total :</b>	<b>68.15</b>
71536	4/10/2020	000247 THE GAS COMPANY	07632638008	011114	NATURAL GAS/COMMUNITY CENTE	71.38
					<b>Total :</b>	<b>71.38</b>
71537	4/10/2020	000247 THE GAS COMPANY	06622932165	011114	NATURAL GAS/CITY FACILITIES	109.61
					<b>Total :</b>	<b>109.61</b>
71538	4/10/2020	003035 VERIZON WIRELESS	9850484724	011116	WIRELESS SERVICE/WATER METE	76.02
					<b>Total :</b>	<b>76.02</b>
71539	4/10/2020	003035 VERIZON WIRELESS	9850484723	011116	WIRELESS SERVICE 2/14-3/13/2020	656.43
					<b>Total :</b>	<b>656.43</b>
71540	4/14/2020	007436 ALANIZ, DANELLE	FS1/2020	012435	FUNSTEPS INSTRUCTOR	200.00

Bank code : union									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
71540	4/14/2020	007436 ALANIZ, DANELLE						Total :	200.00
71541	4/14/2020	006366 ALARM PROTECTION SERVICES	048009	011091	ALARM MONITORING SERVICES/PI	139.85		Total :	139.85
71542	4/14/2020	005178 ALFARO, EVELYN	ZPM1/2020	012436	ZUMBA INSTRUCTOR 3/2020	275.00		Total :	275.00
71543	4/14/2020	007540 ANDERSON, WAYLAN	BSKTBLL2020	012437	BASKETBALL REFEREE/SCOREKEI	76.00		Total :	76.00
71544	4/14/2020	002458 AQUA-METRIC SALES, CO	INV0077204	012438	ANNUAL SENSUS ANALYTICS SUPJ	7,150.00		Total :	7,150.00
71545	4/14/2020	006873 ARAMARK UNIFORM & CAREER	001451206288 001451218323 001451230425 001451242202	011092 011092 011092 011092	UNIFORMS/MATS/TOWELS SERVIC UNIFORMS/MATS/TOWELS SERVIC UNIFORMS/MATS/TOWELS SERVIC UNIFORMS/MATS/TOWELS SERVIC	251.00 268.04 251.00 289.47		Total :	1,059.51
71546	4/14/2020	004498 BOUND TREE MEDICAL, LLC	83507320	012324	SUPPLIES	149.19		Total :	149.19
71547	4/14/2020	006225 BRASWELL AIR CONDITIONING	5569	012439	REPAIR/MAINTENANCE SERVICES	127.50		Total :	127.50
71548	4/14/2020	000048 BURTRONICS BUSINESS SYSTEMS	AR68632 AR68735	012440 011640	MAINT CONTRACT #CN10648-01 12 MAINT CONTRACT #CN10665-01 4/I	106.04 49.05		Total :	155.09
71549	4/14/2020	000051 C B PLUMBING	86180 S39531	012441 012396	REPAIR/MAINTENANCE SERVICES SUPPLIES/COVID19 RESPONSE~	279.17 92.49		Total :	371.66
71550	4/14/2020	005998 CA BLDG STANDARDS COMMISSION	031820		SB1473 - GREEN FEES	99.00		Total :	99.00
71551	4/14/2020	000830 CENTURY FORMS	3216	012315	SHUT OFF NOTICES	749.25			

Bank code :	union			Invoice	PO #	Description/Account	Amount
Voucher	Date	Vendor					
71551	4/14/2020	000830	000830 CENTURY FORMS				
							749.25
71552	4/14/2020	000896	CITY OF BLYTHE	031820		GOVERNMENT RETAINER - SB1473	11.00
				031820		GOVERNMENT RETAINER - STRON	17.32
						<b>Total :</b>	<b>28.32</b>
71553	4/14/2020	004804	CITY OF BLYTHE	MAR 2020		AMOUNT BILLED TO CUSTOMERS :	33,453.00
						<b>Total :</b>	<b>33,453.00</b>
71554	4/14/2020	000667	CITY OF BLYTHE:WATER UTILITIES	MAR 2020	011093	WATER/SEWER BILLING - CITY FAC	2,789.82
						<b>Total :</b>	<b>2,789.82</b>
71555	4/14/2020	003841	CIVIC PLUS	197002	011001	WEBSITE HOSTING & SUPPORT	1,858.39
						<b>Total :</b>	<b>1,858.39</b>
71556	4/14/2020	001086	COPA INC	CL09792	011094	FUEL - CITY VEHICLES/FIRE DEPT	53.27
				CL09793	011094	FUEL - CITY VEHICLES/SEWER DEI	237.94
				CL09794	011094	FUEL - CITY VEHICLES/COPS	35.47
						<b>Total :</b>	<b>326.68</b>
71557	4/14/2020	000025	COUNTY MOTOR PARTS CO. INC, DBA:	458105	012442	SUPPLIES/COVID19 RESPONSE	180.88
						<b>Total :</b>	<b>180.88</b>
71558	4/14/2020	005421	COUNTY OF RIVERSIDE	PU0000004946	012443	FLEET FUEL CHARGES (ADJUSTMI	2,064.21
						<b>Total :</b>	<b>2,064.21</b>
71559	4/14/2020	000448	CPS-COOPERATIVE PERSONNEL SVCS	SOP51093	012444	TEST RENTAL SERVICES	385.00
						<b>Total :</b>	<b>385.00</b>
71560	4/14/2020	003026	CROWE, JONATHAN	BSKTBLL2020	012445	BASKETBALL REFEREE(SCOREKEI	280.00
						<b>Total :</b>	<b>280.00</b>
71561	4/14/2020	006907	CT INTERNATIONAL	2212175	012446	SUPPLIES/COVID19 RESPONSE	140.08
						<b>Total :</b>	<b>140.08</b>
71562	4/14/2020	000037	CULLIGAN SOFT WATER SERVICE	0637380	011098	WATER SERVICE/WWTP 3/28-4/24/	76.13
						<b>Total :</b>	<b>76.13</b>

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71563	4/14/2020	000156 CYLE JOHNSON ELECTRIC INC	54117 54124	012376 012376	REPAIR/MAINTENANCE SERVICES REPAIR/MAINTENANCE SERVICES Total :	1,085.73 294.14 1,379.87
71564	4/14/2020	000084 D & L AUTO PARTS INC	8681-167642 8681-167703 8681-167938 8681-168009 8681-168398	012284 012284 012331 012331 012286	PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES Total :	5.38 287.28 12.20 143.64 201.49 649.99
71565	4/14/2020	004431 DANA KEPNER COMPANY INC	9510222-00	012334	PARTS/SUPPLIES Total :	795.93 795.93
71566	4/14/2020	007541 DAVENPORT, MALIK	BSKTBLL2020	012447	BASKETBALL REFEREE/SCOREKEI Total :	50.00 50.00
71567	4/14/2020	003556 DAVID TAUSSIG & ASSOC., INC.	2002111	012453	PROFESSIONAL SERVICES THROL Total :	759.98 759.98
71568	4/14/2020	005996 DE LAGE LANDEN PUBLIC FINANCE	67444143 67500934	011100 011041	CONTRACT #25340910 LANIER/MP CONTRACT #100-10153340 04/20-0 Total :	213.83 3,839.07 4,052.90
71569	4/14/2020	005997 DEPARTMENT OF CONSERVATION	031820		STRONG MOTION FEES Total :	329.12 329.12
71570	4/14/2020	002173 DEPARTMENT OF JUSTICE	441903 441957	012367 012366	BLOOD ALCOHOL ANALYSIS 2/2020 BLOOD ALCOHOL ANALYSIS 12/201 Total :	175.00 35.00 210.00
71571	4/14/2020	007537 DISCOUNT PLAYGROUND SUPPLY INC	164851	012375	PARK PLAYGROUND EQUIPMENT F Total :	2,745.19 2,745.19
71572	4/14/2020	000016 E S BABCOCK & SONS INC	CC01129-0040 CC01130-0040 CC01131-0040 CC01679-0040	011102 011102 011102 011102	TESTING SERVICES TESTING SERVICES TESTING SERVICES TESTING SERVICES Total :	45.00 15.00 192.95 45.00



Bank code : union									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
71581	4/14/2020	007543 HEMINGWAY, LARRY	BSKTBLL2020	012456	BASKETBALL REFEREE/SCOREKEI	314.00			
					Total :	314.00			
71582	4/14/2020	003088 HUNTINGTON COURT REPORTERS	32940	012399	TRANSCRIPTION SERVICES 2/1-3/2	64.52			
					Total :	64.52			
71583	4/14/2020	006597 INLAND POTABLE SERVICES, INC	B72-031020	012296	REPAIR/MAINTENANCE SERVICES	3,125.00			
					Total :	3,125.00			
71584	4/14/2020	007545 JACKSON, CLARENCE	BSKTBLL	012457	BASKETBALL REFEREE/SCOREKEI	374.00			
					Total :	374.00			
71585	4/14/2020	001995 KELLER ELECTRICAL INDUSTRIES	0215284-IN	012065	SPECIAL DEPARTMENTAL SUPPLIE	3,594.93			
					Total :	3,594.93			
71586	4/14/2020	001460 LAWSON PRODUCTS INC	9307469198	012332	PARTS/SUPPLIES	835.10			
					Total :	835.10			
71587	4/14/2020	000166 LEAGUE OF CALIFORNIA CITIES	57975	012458	DISPLAY AD - WESTERN CITY MAG	1,175.00			
					Total :	1,175.00			
71588	4/14/2020	000168 LIGHT HOUSE OF ARIZONA	41804 42288	012347 012347	PARTS/SUPPLIES PARTS/SUPPLIES	359.70 79.66			
					Total :	439.36			
71589	4/14/2020	006750 MENDEZ, CARLOS	032420		REFUND - AFLAC PREMIUM	191.10			
					Total :	191.10			
71590	4/14/2020	007369 MJ3 INC	3	012363	3 - DRAWS	725.00			
					Total :	725.00			
71591	4/14/2020	007421 MUNITEMPS STAFFING	129718	012459	INTERIM STAFFING/PW DIRECTOR	8,000.00			
					Total :	8,000.00			
71592	4/14/2020	003181 NORTHERN SAFETY CO INC	903855296	012361	PARTS/SUPPLIES	204.41			
				012361	PARTS/SUPPLIES	74.94			
				012361	PARTS/SUPPLIES				
				012361	PARTS/SUPPLIES				

Bank code : union									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
71592	4/14/2020	003181	003181 NORTHERN SAFETY CO INC						
			(Continued)						
71593	4/14/2020	005009	PARKER OIL PRODUCTS, INC	82214					
					GASOLINE/OIL - EQUIPMENT		Total :		279.35
71594	4/14/2020	003150	PITNEY BOWES	3103880492					
					TERM RENTAL CHARGES/CH 2/2-5/		Total :		384.20
71595	4/14/2020	007152	PLUMBERS DEPOT INC	PD-44799					
				PD-44850	PARTS/SUPPLIES		Total :		384.20
71596	4/14/2020	006410	PREMIER HEALTH PARTNERS	0041140458					
					WC FIRST AID TREATMENT		Total :		1,519.69
71597	4/14/2020	000073	PUBLIC ENTITY RISK MGMT AUTHO	BT2005					
					SETTLEMENT REIMBURSEMENT		Total :		614.13
71598	4/14/2020	000213	QUILL CORPORATION	5791699					
				5820224	PARTS/SUPPLIES		Total :		415.19
71599	4/14/2020	001847	R E HOOVER CONSTRUCTION	3121					
					WC FIRST AID TREATMENT		Total :		1,029.32
71600	4/14/2020	000315	RDO EQUIPMENT CO	P5527342					
					REPAIR/MAINTENANCE SERVICES		Total :		287.00
71601	4/14/2020	007523	REVEAL MEDIA USA, INC	559					
					SETTLEMENT REIMBURSEMENT		Total :		13,593.08
71602	4/14/2020	000218	RICHARDS WATSON & GERSHON	226024					
					SUPPLIES		Total :		44.17
71603	4/14/2020	000224	RIVERSIDE CNTY WASTE MGMT	202002000385					
					SUPPLIES		Total :		430.91
71604	4/14/2020	005981	ROAD RUNNER SANITARY	132519					
					REPAIR/MAINTENANCE SERVICES		Total :		475.08
					PARTS/SUPPLIES		Total :		452.44
					BODY CAMERAS - EQUIPMENT/SOI		Total :		452.44
					PROFESSIONAL SERVICES THROL		Total :		5,697.64
					LANDFILL FEES - FEBRUARY 2020		Total :		5,697.64
					SUPPLIES/COVID19 RESPONSE		Total :		112.00
							Total :		112.00

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71604	4/14/2020	005981 ROAD RUNNER SANITARY				
71605	4/14/2020	003606 RODRIGUEZ, GUSTAVO	075	011108	WATER TREATMENT SERVICES 3/2	47.52
					<b>Total :</b>	<b>1,825.00</b>
71606	4/14/2020	007240 RUIZ, JAIME	BSKTBLL2020	012462	BASKETBALL REFEREE/SCOREKEI	703.00
					<b>Total :</b>	<b>703.00</b>
71607	4/14/2020	005176 SPARKLETTTS	9470757	011109	BULK DRINKING WATER/PW W/TAP	75.61
					<b>Total :</b>	<b>75.61</b>
71608	4/14/2020	001136 STANDAGE TIRE & AUTOMOTIVE	189357	011111	TIRE SERVICE/SUPPLIES	119.55
			189381	011111	TIRE SERVICE/SUPPLIES	16.35
			189520	011111	TIRE SERVICE/SUPPLIES	202.08
			189591	011111	TIRE SERVICE/SUPPLIES	966.31
			189661	011111	TIRE SERVICE/SUPPLIES	16.35
			189671	011111	TIRE SERVICE/SUPPLIES	495.62
			189747	011111	TIRE SERVICE/SUPPLIES	1,038.54
			189755	011111	TIRE SERVICE/SUPPLIES	448.38
			189819	011111	TIRE SERVICE/SUPPLIES	224.19
			189855	011111	TIRE SERVICE/SUPPLIES	87.64
					<b>Total :</b>	<b>3,615.01</b>
71609	4/14/2020	007544 STEWART, DAI'JOHN ANTHONY	BSKTBLL2020	012463	BASKETBALL REFEREE/SCOREKEI	182.00
					<b>Total :</b>	<b>182.00</b>
71610	4/14/2020	004721 TEAMTALK NETWORK	067287	011112	RADIO COMMUNICATIONS/PD 5/20	1,445.02
					<b>Total :</b>	<b>1,445.02</b>
71611	4/14/2020	002783 THATCHER COMPANY OF ARIZONA	5058103	011113	CHEMICALS	5,897.39
			5058336	011113	CHEMICALS	9,300.00
			5058338	011113	CHEMICALS	784.29
					<b>Total :</b>	<b>15,981.68</b>
71612	4/14/2020	000266 UNDERGROUND SERVICE ALERT/SC	220200063	011115	DIG ALERT TICKETS 2/2020	92.50
			320200060	011115	DIG ALERT TICKETS 3/2020	76.00
			DSB20190675	011115	CA STATE FEE FOR REGULATORY	32.46
			DSB20191308	011115	CA STATE FEE FOR REGULATORY	32.46

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
71612	4/14/2020	000266	000266 UNDERGROUND SERVICE ALERT/S (Continued)			233.42	
71613	4/14/2020	007472 WAYMIRE, RONALD	040920	012464	REIMBURSEMENT - WORK BOOTS	150.00	
101 Vouchers for bank code : union						Total :	150.00
101 Vouchers in this report						Bank total :	337,666.31
						Total vouchers :	337,666.31

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
		CLAIMS VOUCHER APPROVAL				

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO  
 HEREBY CERTIFY THAT THE WARRANTS NUMBERED 71513-71613  
 ARE HEREBY APPROVED IN THE AMOUNT OF \$337,666.31  
 ON THIS 28th DAY OF APRIL, 2020.

  
 \_\_\_\_\_  
 CHRISTA ELMS DIRECTOR OF FINANCE

\_\_\_\_\_  
 DALE REYNOLDS MAYOR

\_\_\_\_\_  
 ERIC EGAN VICE-MAYOR

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 JOSEPH DECONINCK COUNCILMAN

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 JOSEPH HALBY COUNCILMAN

\_\_\_\_\_  
 JOHNNY RODRIGUEZ COUNCILMAN

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71614	4/10/2020	006110 SOUTHWEST NETWORKS, INC	20-3525	012503	OFFICE 365 UPGRADE	12,320.00
					<b>Total :</b>	<b>12,320.00</b>
71615	4/28/2020	002768 AIRWAVE BROADBAND WIRELESS	93986	011090	BUSINESS PHONE SERVICE/PW 5/	86.60
					<b>Total :</b>	<b>86.60</b>
71616	4/28/2020	006906 AMN KEY SOLUTIONS	0261	012491	SALES TAX CONSULTANT SERVICE	8,000.00
					<b>Total :</b>	<b>8,000.00</b>
71617	4/28/2020	006873 ARAMARK UNIFORM & CAREER	001451253212 21817545A	011092 012465	UNIFORMS/MATS/TOWELS SERVIC 2018-19 JACKETS	251.00 247.34 498.34
					<b>Total :</b>	<b>2,067.30</b>
71618	4/28/2020	006243 BRUCE BOWER INVESTIGATIONS	20-016	012449	EMPLOYMENT BACKGROUNDS	2,067.30
					<b>Total :</b>	<b>2,067.30</b>
71619	4/28/2020	000051 C B PLUMBING	S39523	012477	HAND SANITIZER AND DISPENSER	173.91
					<b>Total :</b>	<b>173.91</b>
71620	4/28/2020	006368 CHANDRA HOSPITALITY LLC	03/2020	012492	ECONOMIC DEVELOPMENT INCEN	11,685.05
					<b>Total :</b>	<b>11,685.05</b>
71621	4/28/2020	004041 CI SOLUTIONS	0106176	012475	SOFTWARE LICENSE FOR ID CARL	1,590.00
					<b>Total :</b>	<b>1,590.00</b>
71622	4/28/2020	000437 CO OF RIV AUDITOR-CONTROLLER	FEB 2020	012493	PARKING CITATIONS 02/2020	68.50
					<b>Total :</b>	<b>68.50</b>
71623	4/28/2020	000025 COUNTY MOTOR PARTS CO. INC, DBA:	458513	012494 012494	PARTS	45.22
					<b>Total :</b>	<b>45.22</b>
71624	4/28/2020	005603 CR&R INCORPORATED	0098508 MARCH 2020	011097 012402	DISPOSAL SERVICES/CC 04/01-04/ FRANCHISE CONTRACT 03/2020	227.72 68,764.43 68,992.15
					<b>Total :</b>	<b>4,014.36</b>
71625	4/28/2020	000083 CRAWFORD ASSOCIATES	16832	012426	BASE	4,014.36

Bank code : union									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
71625	4/28/2020	000083	000083 CRAWFORD ASSOCIATES					Total :	4,014.36
71626	4/28/2020	004884	CRECELIUS, MALLORY		04012020			Total :	45.00
71627	4/28/2020	000156	CYLE JOHNSON ELECTRIC INC		54157			Total :	45.00
					54158	REFUNDS			433.00
					54174	REPAIRS			166.12
						REPAIRS			129.30
71628	4/28/2020	000084	D & L AUTO PARTS INC		8681-168712			Total :	728.42
					8681-168743	PARTS			339.39
						PARTS			62.88
71629	4/28/2020	004431	DANA KEPNER COMPANY INC		9510318-00			Total :	402.27
						SUPPLIES			468.98
71630	4/28/2020	001757	DATA TICKET INC		110802			Total :	100.00
					111364	PARKING CITATIONS 02/2020			213.25
						ADMIN CITATIONS 02/2020			313.25
71631	4/28/2020	004033	DECONINCK, JOSEPH		02242020			Total :	40.39
						GASOLINE-COUNCIL			40.39
71632	4/28/2020	002173	DEPARTMENT OF JUSTICE		447454			Total :	70.00
					447508	BLOOD ALCOHOL ANALYSIS 03/202			35.00
						BLOOD ALCOHOL ANALYSIS 01/202			105.00
71633	4/28/2020	007537	DISCOUNT PLAYGROUND SUPPLY INC		164922			Total :	269.32
					164924	COVID-19 SUPPLIES			120.46
						PARK SUPPLIES			389.78
71634	4/28/2020	007554	DUENAZ, SUMMER		04012020			Total :	75.00
						REFUND-FUNSTEPS			75.00
71635	4/28/2020	005978	FULTON DISTRIBUTING - SO CAL		504623			Total :	531.72
						JANITORIAL SUPPLIES			
					012429				
					012429				

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71635	4/28/2020	005978	FULTON DISTRIBUTING - SO CAL			531.72
			(Continued)			
71636	4/28/2020	000129	GRANITE CONSTRUCTION	012400	ASPHALT COLD MIX	14,101.17
			1776664			14,101.17
71637	4/28/2020	000150	INLAND BUILDERS SUPPLY INC	012386	PARTS/SUPPLIES - TO REPAIR COI	29.83
			J62817		PPE PROTECTION SUPPLIES	243.60
			J62960		SUPPLIES-REC CENTER	133.00
			J67816		SAFETY SUPPLIES	349.95
			J70746		PARTS/SUPPLIES - TO REPAIR COI	55.62
			X72756			
					<b>Total :</b>	<b>812.00</b>
71638	4/28/2020	000158	JORDAN IMPLEMENT CO	012317	REPAIR	1,909.92
			S07275			1,909.92
					<b>Total :</b>	<b>1,909.92</b>
71639	4/28/2020	007553	LAMATA, MARGIE	04012020	REFUND-FUNSTEPS	75.00
						75.00
					<b>Total :</b>	<b>75.00</b>
71640	4/28/2020	003135	LARRY GREEN FORD INC.	012467	REPAIRS	582.25
			6077078			582.25
					<b>Total :</b>	<b>582.25</b>
71641	4/28/2020	001460	LAWSON PRODUCTS INC	012383	SUPPLIES	611.71
			9307447695		SUPPLIES	102.16
			9307491846			713.87
					<b>Total :</b>	<b>4,243.35</b>
71642	4/28/2020	003631	MALLETT & SONS TRUCKING INC.	012468	SLUDGE TRANSPORT	4,243.35
			B20-033001			4,243.35
					<b>Total :</b>	<b>225.00</b>
71643	4/28/2020	004367	MES	012499	COMPRESSOR SERVICE CALL	225.00
			IN1436741			225.00
					<b>Total :</b>	<b>255.00</b>
71644	4/28/2020	002871	NELSON, JON KEVIN	012431	INSPECTION SERVICES 03/2020	255.00
			3/2020			255.00
					<b>Total :</b>	<b>105.39</b>
71645	4/28/2020	001507	NORTHERN TOOL & EQUIPMENT	012500	5MIL POWDER FREE NITRILE GLOV	105.39
			903879842			105.39
					<b>Total :</b>	<b>105.39</b>

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71646	4/28/2020	000201 PALO VERDE VALLEY TIMES INC	2003-00019668	012501	PUBLICATIONS 03/01/2020-03/31/2C	173.33
					<b>Total :</b>	<b>173.33</b>
71647	4/28/2020	004988 PHONE SUPPLEMENTS INC	0070327-IN	012452 012452	DISPATCH HEADSETS	178.56
					<b>Total :</b>	<b>178.56</b>
71648	4/28/2020	000213 QUILL CORPORATION	6155753 6157043	012473 012476	OFFICE SUPPLIES OFFICE SUPPLIES	159.49 248.07
					<b>Total :</b>	<b>407.56</b>
71649	4/28/2020	005981 ROAD RUNNER SANITARY	132881 133034 133061 133210	012382 012428 012502 012427	SUPPLIES SUPPLIES SUPPLIES COVID-19 SUPPLIES	171.04 549.00 47.52 256.10
					<b>Total :</b>	<b>1,023.66</b>
71650	4/28/2020	007555 ROSSITTO, KRISTIE	04012020		REFUND-FUNSTEPS	105.00
					<b>Total :</b>	<b>105.00</b>
71651	4/28/2020	006110 SOUTHWEST NETWORKS, INC	20-4509	012504 012504	COMPUTER	1,168.70
					<b>Total :</b>	<b>1,168.70</b>
71652	4/28/2020	000337 STATE CONTROLLER'S OFFICE	FAUD-00002123	012505	ANNUAL STREET REPORT FY 2019	3,500.00
					<b>Total :</b>	<b>3,500.00</b>
71653	4/28/2020	000141 THE HOLT GROUP INC	B20-03-201	012430	WWTP SALINITY STUDY	8,110.00
					<b>Total :</b>	<b>8,110.00</b>
71654	4/28/2020	001302 TRANSWORLD SYSTEMS INC	2213974	012506	COLLECTION SERVICES 03/2020	442.68
					<b>Total :</b>	<b>442.68</b>
71655	4/28/2020	001487 UNITED STATES POSTAL SERVICE	18696948	012507	POSTAGE	11,130.92
					<b>Total :</b>	<b>11,130.92</b>
71656	4/28/2020	000991 USA BLUEBOOK	193329	012397	PARTS	57.32

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
71656	4/28/2020	000991	000991 USA BLUEBOOK			57.32	
71657	4/28/2020	007556	VASQUEZ, KELLY	04012020	REFUND-FUNSTEPS	120.00	
44 Vouchers for bank code : union						Total :	120.00
44 Vouchers in this report						Bank total :	162,081.92
						Total vouchers :	162,081.92

(Continued)

Bank code : union

Voucher Date Vendor

Description/Account

PO #

Invoice

Amount

CLAIMS VOUCHER APPROVAL

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO  
HEREBY CERTIFY THAT THE WARRANTS NUMBERED 71614-71657  
ARE HEREBY APPROVED IN THE AMOUNT OF \$162,081.92  
ON THIS 28th DAY OF APRIL, 2020.



CHRISTA ELMS

DIRECTOR OF FINANCE

DALE REYNOLDS

MAYOR

ERIC EGAN

VICE-MAYOR

JOSEPH DECONINCK

COUNCILMAN

JOSEPH HALBY

COUNCILMAN

JOHNNY RODRIGUEZ

COUNCILMAN

CITY OF BLYTHE

PAYROLL LISTING

Pay period 03/06/2020 to 03/19/2020

Payday 03/27/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51630 to 51644 and Direct Deposits numbered 47171 to 47230 are hereby approved in the amount of \$221,779.95 this 28<sup>th</sup> day of April 2020.



Director of Finance

\_\_\_\_\_  
Mayor Reynolds

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Vice Mayor Egan

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Councilman De Coninck

\_\_\_\_\_  
Councilman Rodriguez

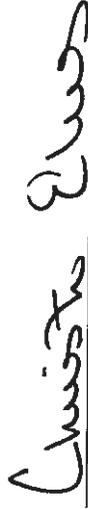
\_\_\_\_\_  
Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 03/01/2020 to 03/31/2020  
Payday 04/03/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51645 to 51649 and Direct Deposits numbered 47231 to 47335 are hereby approved in the amount of \$65,855.67 this 28<sup>th</sup> day of April 2020.

  
\_\_\_\_\_  
Christine Egan  
Director of Finance

\_\_\_\_\_  
Mayor Reynolds

\_\_\_\_\_  
Vice Mayor Egan

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Councilman De Coninck

\_\_\_\_\_  
Councilman Rodriguez

\_\_\_\_\_  
Councilman Halby

CITY OF BLYTHE

PAYROLL LISTING

Pay period 03/20/2020 to 04/02/2020

Payday 04/10/2020

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 51650 to 51665 and Direct Deposits numbered 47336 to 47391 are hereby approved in the amount of \$220,821.35 this 28<sup>th</sup> day of April 2020.



Director of Finance

\_\_\_\_\_  
Mayor Reynolds

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Vice Mayor Egan

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Councilman De Coninck

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Councilman Rodriguez

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Councilman Halby

**Minutes of the Blythe City Council Meeting  
March 24, 2020**

The March 24, 2020 meeting of the Blythe City Council was called to order at 6:00pm in the Council Chambers by Mayor Reynolds. Also in attendance were Vice Mayor Egan and Council Members DeConinck, Rodriguez and Halby. Staff in attendance included: Interim City Manager and City Clerk Crecelius, Finance Director and City Treasurer Elms and Police Chief Coe. City Attorney Baron Bettenhausen participated via teleconference.

The Pledge of Allegiance was led by Mayor Reynolds. The Invocation was led by Vice Mayor Egan.

**REPORT FROM CLOSED SESSION:**

City Attorney Bettenhausen stated there was no reportable action taken in Closed Session.

**CONSENT CALENDAR:** *Items on the Consent Calendar are considered routine and will be enacted with one motion of the Council. If any item requires individual consideration, it will be removed from the consent calendar and acted upon separately.*

1. **Posting of the Agenda.**  
The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, March 20, 2020.
2. **Approval of the Warrant Register.**  
Recommendation: Approve **03/24/2020**, warrants numbered 71292 through 71375 and Utility Billing Refund warrants numbered 71376 through 71394 in the amount of \$245,680.73; **03/24/2020**, warrants numbered 71396 through 71472 in the amount of \$642,443.88 and **03/24/2020**, warrants numbered 71473 through 71500 and Utility Billing Refund warrants numbered 71501 through 71512 in the amount of \$140,322.59.
3. **Approval of the Payroll Register.**  
Recommendation: Approve **03/24/2020**, warrants numbered 51592 through 51607 and Direct Deposits numbered 46948 through 47005 in the amount of \$217,728.21; **03/24/2020**, warrants numbered 51572 through 51587 and Direct Deposits numbered 46889 through 46947 in the amount of \$227,431.59; **03/24/2020**, warrants numbered 51588 through 51591 in the amount of \$8,979.28; **03/24/2020**, warrants numbered 51608 through 51612 and Direct Deposits numbered 47006 through 47111 in the amount of \$79, 521.79 and **03/24/2020**, warrants numbered 51613 through 51629 and Direct Deposits numbered 47112 through 47170 in the amount of \$227,837.88.
4. **Minutes of the February 11, 2020 City Council Meeting.**  
Recommendation: Approve the Minutes of the February 11, 2020 meeting.
5. **City of Blythe Permits issued for the Month of February 2020.**  
Recommendation: Receive and file this monthly report.
6. **City of Blythe Fire Department Monthly Activity Report for February 2020.**  
Recommendation: Receive and file this monthly report.
7. **City of Blythe Police Department Monthly Activity Report for February 2020.**  
Recommendation: Receive and file this monthly report.
8. **Agreement for CFD No. 2004-1 Special Tax Administration Services.**  
Recommendation: Authorize the City Manager to sign an agreement for CFD No. 2004-1 with David Taussig and Associates.

No public comment. Councilman DeConinck moved approval of the Consent Calendar. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

**PUBLIC HEARING:**

**Tentative Parcel Map 857-110-008.** Interim City Manager Crecelius stated William Brunet with Blythe Partners, LLC is requesting approval to allow the division of one (1) 21.72± acre parcel into four (4) separate parcels and a remainder parcel. The project site is located at 1575 E. Chanslorway and is legally described as Assessor's Parcel Number 857-110-008. Proposed Parcel No. 1 is 5.46± acres in size, Proposed Parcel No. 2 is 5.46± acres in size, Proposed Parcel No. 3 is 5.46± acres in size, Proposed Parcel No. 4 is 3.99± acres in size and the remainder parcel is 1.33 ± acres in size. Each parcel has access from an improved dedicated right-of-way and all public and private utilities are in place (i.e.: city water, sewer). Proposed Parcels 1-4 are currently in agricultural production with the remainder parcel being occupied with residential structures No variances or exceptions are required for this Parcel Map. The General Plan Land Use and Zoning Designation of the site is Low Density Residential. The existing zoning designation allows for a minimum lot area of 7,800 square feet with a minimum lot width of 65' and minimum depth of 100'. As the smallest proposed parcel is 1.33± acres, the proposed project is consistent with existing zoning regulations. Surrounding land uses include: residential, undeveloped land and Agriculture. The project is categorically exempt from the California Environmental Quality Act pursuant to Guidelines Section 15315-Minor Land Divisions, and a Notice of Exemption with De Minimis Impact Finding will be filed. Therefore, subsequent to the public hearing it is recommended Council adopt Resolution No. 2020-007 approving the Notice of Exemption with De Minimis Impact Finding for Tentative Parcel Map 857-110-008 and Resolution No. 2020-008 approving Tentative Parcel Map 857-110-008 with conditions.

Mayor Reynolds opened the Public Hearing. No public comment. The Public Hearing was closed. Councilman Rodriguez moved approval of Resolutions No's 2020-007 and 2020-008. The motion was seconded by Vice Mayor Egan with a unanimous aye vote.

***RESOLUTION NO. 2020-007. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A NOTICE OF EXEMPTION WITH DE MINIMIS IMPACT FINDING FOR TENTATIVE PARCEL MAP 857-110-008***

***RESOLUTION NO. 2020-008. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF APPROVING TENTATIVE PARCEL MAP 857-110-008 TO ALLOW THE DIVISION OF ONE (1) 21.72± (GROSS) ACRE PARCEL INTO FOUR (4) SEPARATE PARCELS AND ONE (1) REMAINDER PARCEL ON PROPERTY LOCATED AT 1575 CHANSLORWAY (ASSESSOR'S PARCEL NUMBER 857-110-008)***

**NEW BUSINESS:**

**Ratification of Proclamation of the Existence of a Local Emergency.** Interim City Manager Crecelius stated the State and County of Riverside have declared a public state of emergency in response to the COVID-19 pandemic. As the City may incur costs for the coordination, surveillance, communication and management of COVID-19 the Mayor issued a Proclamation declaring the existence of a local emergency on Friday, March 20<sup>th</sup>. This will allow the City to apply for and hopefully recover the City's expenses in response to COVID-19. The proclamation is a necessary step in obtaining state and federal funding. It is therefore recommended Council adopt Resolution No. 2020-009 ratifying proclamation no, 2020-01 declaring the existence of a local emergency.

No public comment. Councilman Rodriguez moved approval of Resolution No. 2020-009. The motion was seconded by Vice Mayor Egan with a unanimous aye vote.

***RESOLUTION NO. 2020-009. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, RATIFYING PROCLAMATION NO. 2020-001 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY.***

**COVID-19 Update.** Interim City Manager Crecelius stated as things are rapidly changing we put this item on as a place holder to give staff and Council the opportunity to have a discussion about our

response to the COVID-19 pandemic. As of this afternoon there are 59 cases in Riverside County with 6 deaths and 1,102 cases in the State of California. We were thrown for a loop late last week when the Governor mandated the closure of all non-essential services. We are now working through that. The Chief of Police has been working very closely with the Sheriff and Riverside County Department of Health. At this time they are asking for the Police Chiefs and police departments to help them with these business closures. At this time they are asking for voluntary compliance. If non-essential businesses remain open they are reported to the Department of Health and they make the determination if it is a health nuisance and what steps to take. As a City we have taken many preventative measures to enforce social distancing and limit the need for the public to come into a city facility.

Chief Coe stated there have been weekly teleconferences with the Sheriff and RCOPS. We are getting our guidance from them. The voluntary compliance is the first step. There will be a multi-step process for closing non-essential businesses. This first step is education. If they continue to be non-complaint it will be forwarded to the County Department of Health.

No public comment. The item was received and filed.

**Utility Customer Protection Policy in response to COVID-19.** Finance Director Elms stated the Governor issued an Executive Order in response to the COVID-19 outbreak. Within that order was a request to have the Public Utilities Commission monitor measures undertaken by public and private utility providers to implement customer service protections for critical utilities. In response to the Governor's order the Utilities Commission announced it would be monitoring all consumer protection measures taken by all public and private utilities under its jurisdiction. The City will need to report to the Commission any protection orders taken. Many agencies have already announced voluntary moratoriums on service disconnections for non-payment. The City realizes that water is an essential element to the containment of the outbreak as well as to the health and safety of the public. Like many communities, Blythe residents are trying to navigate through difficult times that are of no fault of their own. This policy will allow staff to take immediate action as need arises to minimize impacts to our customers while maintaining the highest level of service during these difficult times. It is recommended Council adopt the attached Utility Customer Protection Policy which will go into effect immediately and remain in effect until May 31, 2020.

Councilman DeConinck asked about the customers that are already in trouble. Finance Director Elms stated this goes into effect immediately. We have already done disconnections for the month of March and are not scheduled to do it again until mid-April. Most agencies are working with the customers to have water turned back on in those situations.

Mayor Reynolds asked about the finance charges. Finance Director Elms stated the policy is written that if we are not going to disconnect service, we would not apply the interest or penalty charges. This will be in effect until May 31<sup>st</sup>.

Public Comment. Leslie Watkins 1117 E. Hobsonway asked about making utility payments over the phone. Finance Director Elms stated you can make payments over the phone or on-line through Paymantus. There is a service charge, but we are not equipped to take payments over the phone at City Hall.

Councilman DeConinck moved approval of staff's recommendation. The motion was seconded by Vice Mayor Egan with a unanimous aye vote.

**April's City Council Meeting Schedule.** Interim City Manager Crecelius stated Council had previously discussed moving the April City Council meeting to the fourth Tuesday of the month to

accommodate two Town Hall meetings scheduled for April 13<sup>th</sup> and 14<sup>th</sup> to discuss Measure K, the City's 1% sales tax measure of the May 5<sup>th</sup> ballot. Due to all non-essential events being cancelled we will not have a public town hall meeting on those dates, but will instead prepare a presentation to be live streamed on April 14<sup>th</sup> at 6pm. A conference line will be also be provided for anyone wishing to ask questions about the tax measure. To accommodate this, staff is asking to hold the April Council meeting on the fourth Tuesday of the month to accommodate a Measure K presentation on April 14<sup>th</sup>.

No public comment. Councilman DeConinck moved approval of staff's recommendation. The motion was seconded by Vice Mayor Egan with a unanimous aye vote.

**Office 365 Migration.** Interim City Manager Crecelius stated the City's current email system is no longer supported by Microsoft and requires and upgrade. Due to security concerns and changes in law related to public records requests and data storage the City's IT provider, Southwest Networks recommends the City migrate from Microsoft Exchange and Office 2007 to Office 365. After the migration all City emails would be stored on the cloud in perpetuity vs. on a server located on site. The City currently has 45 users impacted by the migration. Each user requires an Office 365 Business Essentials licensing. Southwest will use the Microsoft Staged Migration method for the conversion. The licensing will cost \$12,320 and labor is estimated between \$4,275 and \$8550. The labor will be tracked during the project and the City will only be billed for the actual time spent. It is recommended Council authorize the Interim City Manager to issue a purchase order to Southwest Networks in the amount of \$12,320 for the licensing, a purchase order for labor estimated between \$4,275 and \$8,550 and authorize necessary budget adjustments for this purchase/installation.

Mayor Reynolds stated he uses the city's email on his phone and I found out Microsoft no longer supports Exchange so I can no longer get City emails on my phone.

No public comment. Councilman DeConinck moved approval of staff's recommendation. The motion was seconded by Councilman Rodriguez with a unanimous aye vote.

#### **ORAL REPORTS:**

Police Chief Coe stated I went to Sacramento earlier this month with a group of Police Chiefs, Chief DA and Riverside County Sheriff. We met with numerous Assemblymen and tried to get our message across about some of the laws that have been voted in that were soft on crime. Even in Sacramento it seems like they are ready for the pendulum to swing the other way in favor of law enforcement. There will be a ballot initiative in November called make California Safe Again to fix some of the language in Props 47 and 57. We spoke about making this trip annually until some of these laws are changed.

Councilman DeConinck stated we are going to take a pretty big hit in Sales, TOT and Property Tax from this outbreak and there will be future discussion we will need to have. Interim City Manager Crecelius stated it will have a big impact on our local businesses, but will have a major impact to the City as well as we have balanced our budget with minimal reserves. We hope to receive some type of reimbursement from the State and Federal Governments at some point. Finance Director Elms stated our consultants are keeping a close eye on impacts to our Sales and Property tax. Chief Coe stated it will also have an impact on hiring at the Police Department as the Academy has been shut down.

Mayor Reynolds thanked Leslie Jessop-Watkins for posting about the restaurants open in our community. We have done several Facebook lives trying to keep the public informed.

#### **PUBLIC COMMENT:**

Leslie Jessop Watkins of 117 E. Hobsonway asked the Chief about the RV Parks within City limits. We have seen an increase in boating traffic the last few days. Interim City Manager stated we will have to

look into it. I noticed this weekend Mayflower Park was closed. Chief Coe stated some of them have long term residents so I will see what I can do about the weekend traffic.

**ADJOURN:** The City Council meeting was adjourned at 6:40pm.

\_\_\_\_\_  
Dale Reynolds, Mayor

**ATTEST:**

\_\_\_\_\_  
Mallory Crecelius, City Clerk

**City of Blythe**  
**PERMITS ISSUED**  
**For the Period 3/1/2020 thru 3/31/2020**

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
B2003-013 3/17/2020	DEMO-INT	450 NORTH EIGHTH STREET 851022025	TOM & THE THI NGUYEN ALLIANCE ENVIRONMENTAL	8,982.47	65.00	65.00
3/17/2020 3/17/2020	ISSUED	Permit Name	DEMO OF FLOOD DAMAGE			
B2003-004 3/6/2020	DEMO-INT	483 NORTH SECOND STREET 845062012	SONIA KIM KELLEY OWNER	700.00	65.00	65.00
3/6/2020 3/6/2020	ISSUED	Permit Name				
<b>Total for: DEMO-INT</b>				<b>9,682.47</b>	<b>130.00</b>	<b>130.00</b>

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
B2003-003 3/6/2020	ELEC	390 NORTH NINTH STREET 851032027	ANDREW & AMY FREEMAN TRINITY ELECTRIC CO	1,900.00	97.00	97.00
3/6/2020 3/6/2020	FINALED	Permit Name	NEW MAIN SERVICE PANEL			
B1911-002 3/2/2020	ELEC SOLAR	421 SOUTH FOURTH STREET 848163013	CRAIG & ALICE SCOTT GRID ALTERNATIVES	5,893.00	165.52	165.52
11/1/2019 11/6/2019	FINALED	Permit Name	Roof mount Solar			
B2003-008 3/13/2020	ELEC	876 WEST DONLON STREET 836141012	LUVERNA BOMMER CENTRAL COAST POWER SER'	50,000.00	175.63	175.63
3/13/2020 10/19/2018	ISSUED	Permit Name	CHANGE OF CONTRACTOR			
B2003-012 3/19/2020	ELEC	2191 MCKINLEY DRIVE 824193015	KC HOLDINGS JOHNSON CYLE ELECTRIC INC	2,000.00	97.00	97.00
3/16/2020 3/18/2020	ISSUED	Permit Name	UPGRADE 100 to 200 amp			
B2003-010 3/24/2020	ELEC SOLAR	217 WEST CHANSLORWAY 842070005	DERANGEL & RANGEL STEVE GRIFFIN CONSTRUCTI	42,900.00	163.33	163.33
3/13/2020 3/20/2020	ISSUED	Permit Name	ROOF SOLAR & UPGRADE			
B2003-011 3/24/2020	ELEC SOLAR	580 HOLLEY LANE 842025008	ERLINDA SPIVEY STEVE GRIFFIN CONSTRUCTI	22,999.00	159.74	159.74
3/13/2020 3/20/2020	ISSUED	Permit Name	ROOF SOLAR & UPGRADE			
B2003-021 3/24/2020	ELEC SOLAR	910 EAST BARNARD STREET 851051005	ELIZABETH COCKRELL STEVE GRIFFIN CONSTRUCTI	37,000.00	247.31	247.31
3/20/2020 3/23/2020	ISSUED	Permit Name	ROOF SOLAR & UPGRADE			
<b>Total for: ELEC</b>				<b>162,692.00</b>	<b>1,105.53</b>	<b>1,105.53</b>

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
B2002-025 3/12/2020	ENCROACHMENT	VARIOUS - SEE PLANS	CITY OF BLYTHE RIGHT OF W/ FRONTIER CALIFORNIA INC	0.00	560.00	560.00
2/27/2020 3/5/2020	ISSUED	Permit Name	WO #ASR 3385906			
B2002-021 3/4/2020	ENCROACHMENT	SOUTH BROADWAY & 14TH A'	CITY OF BLYTHE RIGHT OF W/ FRONTIER CALIFORNIA INC	0.00	560.00	560.00
1/31/2020 3/2/2020	ISSUED	Permit Name	WO #ASR 3365529			

City of Blythe  
PERMITS ISSUED

For the Period 3/1/2020 thru 3/31/2020

B2002-022 3/4/2020 2/13/2020 3/2/2020	ENCROACHMENT ISSUED	HOBSON & FLORENCE - 2473 I Permit Name WO #ASR 3364711	CITY OF BLYTHE RIGHT OF W/ FRONTIER CALIFORNIA INC	0.00	560.00	560.00
B2003-023 3/31/2020 3/23/2020 3/30/2020	ENCROACHMENT ISSUED	HOBSON & INTAKE-1894 E HO Permit Name WO #50153-WO846389, -5260673	CITY OF BLYTHE RIGHT OF W/ FRONTIER CALIFORNIA INC	0.00	560.00	560.00
<b>Total for: ENCROACHMENT</b>				<b>0.00</b>	<b>2,240.00</b>	<b>2,240.00</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2001-045 3/5/2020 1/27/2020 2/7/2020	EXCAV CABLE TV ISSUED	621 WEST HOBSONWAY & PAL Permit Name	CITY RIGHT OF WAY CEQUEL COMMUNICATIONS	20,000.00	560.00	560.00
<b>Total for: EXCAV</b>				<b>20,000.00</b>	<b>560.00</b>	<b>560.00</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2003-007 3/23/2020 3/11/2020 3/19/2020	FENCE BLOCK ISSUED	949 WEST WELLS STREET 836143012 Permit Name 8' CEMENT BLOCK BARRIER WALL	UKPE DEVELOPMENTS LLC OWNER	25,000.00	829.20	829.20
<b>Total for: FENCE</b>				<b>25,000.00</b>	<b>829.20</b>	<b>829.20</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-014 3/10/2020 2/21/2020 3/4/2020	OTHER ISSUED	381 NORTH CARLTON AVENUE 836172011 Permit Name INT REMODEL & REROOF	MARGARET M HOCKETT FERNANDOS AFFORDABLE FU	30,000.00	1,715.05	1,715.05
<b>Total for: OTHER</b>				<b>30,000.00</b>	<b>1,715.05</b>	<b>1,715.05</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2003-026 3/26/2020 3/26/2020 3/26/2020	PLUMB WATER HEATER FINALED	490 SOUTH FIFTH STREET 848172040 Permit Name WATER HEATER	GILBERT & STELLA SOBARZO CAMPESINOS UNIDOS INC	1,000.00	36.00	36.00
B2003-006 3/10/2020 3/10/2020 3/10/2020	PLUMB ISSUED	380 NORTH NINTH STREET 851032028 Permit Name WATER LINE	JACK SCHURINGA CRECELIUS INC	800.00	97.00	97.00
B2003-022 3/23/2020 3/23/2020 3/23/2020	PLUMB WATER HEATER FINALED	704 GEORGIA STREET 842171037 Permit Name WATER HEATER	PATRICIA A KINGERY OWNER	769.00	36.00	36.00
B2002-032 3/10/2020 2/28/2020 3/10/2020	PLUMB GAS ISSUED	576 NORTH FIFTH STREET 842124001 Permit Name GAS LINE	CYNTHIA SCARBROUGH CRECELIUS INC	748.00	97.00	97.00
<b>Total for: PLUMB</b>				<b>3,317.00</b>	<b>266.00</b>	<b>266.00</b>

City of Blythe  
PERMITS ISSUED

For the Period 3/1/2020 thru 3/31/2020

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2003-005 3/9/2020 3/9/2020 3/9/2020	RERF TEAR OFF ISSUED	401 SOUTH FIFTH STREET 848173011 Permit Name TEAR OFF	ROBERT C & MARY ORONA OWNER	7,500.00	191.47	191.47
B2003-025 3/24/2020 3/24/2020 3/24/2020	RERF TEAR OFF ISSUED	168 LEE STREET 842060030 Permit Name TO & Paint	PEDRO & ALBA BERNAL M S CONSTRUCTION	7,000.00	174.09	174.09
B2003-016 3/19/2020 3/19/2020 3/19/2020	RERF TEAR OFF ISSUED	657 BELL LANE 869362013 Permit Name TO & Paint	RAMON & BEVERLY COTA M S CONSTRUCTION	7,500.00	191.47	191.47
B2003-024 3/19/2020 3/24/2020 3/19/2020	RERF TEAR OFF ISSUED	657 BELL LANE 869362013 Permit Name TO & Paint	RAMON & BEVERLY COTA M S CONSTRUCTION	7,500.00	191.47	0.00
<b>Total for: RERF</b>				<b>29,500.00</b>	<b>748.50</b>	<b>557.03</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-003 3/2/2020 2/5/2020 2/27/2020	RES-STOR ISSUED	140 EUNICE CIRCLE 842192014 Permit Name & PATIO	RICHARD L & BARBARA CALD FERNANDOS AFFORDABLE FC	18,642.00	691.06	691.06
<b>Total for: RES-STOR</b>				<b>18,642.00</b>	<b>691.06</b>	<b>691.06</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2002-026 3/18/2020 2/18/2020 3/18/2020	SIGN ISSUED	151 SOUTH LOVEKIN BOULEV 836123007 Permit Name ABOVE FRONT DOOR	DCR CONSTRUCTION INC D C R CONSTRUCTION INC	3,000.00	365.69	365.69
<b>Total for: SIGN</b>				<b>3,000.00</b>	<b>365.69</b>	<b>365.69</b>

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B2003-017 3/19/2020 3/19/2020 3/19/2020	TANKS REMOVE APPLIED	945 EAST HOBSONWAY 851065006 Permit Name Remove & dispose of all underground	BARRET & PATRICIA COVINGT RICKS STATION MAINTENANC	30,000.00	65.00	65.00
<b>Total for: TANKS</b>				<b>30,000.00</b>	<b>65.00</b>	<b>65.00</b>

27 Permits Issued from 3/1/2020 Thru 3/31/2020

Total Valuation: \$331,833.47  
Total Fees: \$8,716.03  
Total Fees Paid: \$8,524.56

**City of Blythe**  
**Permits Applications Received**  
**For the Period 3/1/2020 thru 3/31/2020**

Permit No.	Applied	Type	Subtype	Status	Site Address/Parcel No.	Applicant/Owner/Contractor
BP2003-001	3/4/2020	BURNPERMIT		FINALED	1655 EAST HOBSONWAY 851110014	ALFRED & GRACE TAYLOR ALFRED & GRACE TAYLOR
<b>Permit Name</b>						
<b>Description:</b>						
BP2003-002	3/10/2020	BURNPERMIT		FINALED	273 NORTH GUMWOOD ROAD 851110056	KIMBERLY MAE STEVENSON TOUCHTON & RETTAGLIATA
<b>Permit Name</b>						
<b>Description:</b>						
BP2003-013	3/6/2020	BURNPERMIT		FINALED	609 NORTH FOURTH STREET 842111008	OWNER ROBERT & MANDI BROWN
<b>Permit Name</b>						
<b>Description:</b>						
BP2003-014	3/10/2020	BURNPERMIT		FINALED	3721 WEST HOBSONWAY 824110012	OWNER RAYMOND L HOOVER
<b>Permit Name</b>						
<b>Description:</b>						
BP2003-015	3/24/2020	BURNPERMIT		FINALED	244 HEFLIN DRIVE 824170050	JAMES JOSEPH PHELPS TIMOTHY & LAURIE ANN RAY
<b>Permit Name</b>						
<b>Description:</b>						
BP2003-016	3/25/2020	BURNPERMIT		FINALED	2367 MCKINLEY DRIVE 824193005	JOHN DAVID OROZCO LINDA C GAY
<b>Permit Name</b>						
<b>Description:</b>						
BP2003-017	3/26/2020	BURNPERMIT		FINALED	2215 MCKINLEY DRIVE 824193014	OWNER JAMES & DENA TEATER
<b>Permit Name</b>						
<b>Description:</b>						
<b>7 Permit Applications from 3/1/2020 Thru 3/31/2020</b>						

City of Blythe  
Cases Opened (By Type)  
For the Period 3/1/2020 thru 3/31/2020

<u>Type of Case</u>	<u>Number opened</u>
BLDG	3
COMPLAINT	3
DEBRIS	2
DUMPING	4
FIRE	0
WATER	2
WEED	23
ZONING	4
<hr/>	
<b>Total Cases Opened: 41</b>	

Cases Closed in March: 18

Total Remaining Active Cases: 451

**CITY OF BLYTHE FIRE DEPARTMENT  
MONTHLY INCIDENT AND ACTIVITY REPORT  
March 2020**

<b><u>Incident</u></b>	<b><u>Total</u></b>
Public Assist / Rescue / Medical Aid	19
Structure	3
Vehicle Fire	1
Brush, Grass, Leaves	2
Trash, Rubbish, Dumpster	1
Bees	1
Other	3
<b>Total # of Incidents</b>	<b>30</b>
<b><u>Activity</u></b>	
Drills	5
Staff Meeting	1
<b>Total Activities</b>	<b>6</b>

**Respectfully Submitted**

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**Ron Blackwood, Interim Fire Chief**



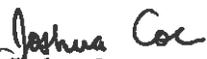
# BLYTHE POLICE DEPARTMENT

## Monthly Incident and Activity Report March 2020

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<u>Incident</u>	<u>Total</u>
Resident Burglaries	5
Commercial Burglaries	10
Vehicle Burglaries	2
Domestic Violence	11
Battery	9
Grand Theft	7
Petty Theft	23
Shoplifting	16
Traffic Collision-Injury	2
Traffic Collision-Non injury	2
Traffic Collision-Hit and Run	2
Driving Under the Influence	1
Vandalisms	22
Trespassing	30
Prowlers	1
Public Intoxication	3
Alarm-Residential	10
Alarm-Commercial	20
Abandoned Vehicle Abatement	6
AVA Vehicles Towes	0
Vehicle Red Tags	4
Documented Police Reports	182
Total Incidents	1511

Respectfully Submitted,

  
Joshua Coe  
Chief of Police



CITY OF BLYTHE  
CITY COUNCIL MEETING

STAFF REPORT

**MEETING DATE:** April 28, 2020

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**SUBJECT:** Investment Report for Third Quarter Fiscal Year 2019-20  
March 31, 2020

**PRESENTED BY:** Christa Elms, City Treasurer

**PREPARED BY:** Christa Elms, City Treasurer

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**RECOMMENDATION:** City Council accepts and files the Quarterly Investment Report.

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**FISCAL IMPACT:** None

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**STAFF REPORT:** The City of Blythe has for many years invested all excess cash (cash not needed for daily operations) for all City funds and the Successor Agency with the California State Local Agency Investment Fund (LAIF). LAIF offers the City and the Agency liquidity and safety. There are more profitable investment instruments on the market, but risk increases with yield.

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**ATTACHMENTS:** Attached for your review are copies of the following:

City of Blythe

Quarter-end statements from LAIF

Quarter-end statement for General Checking Account

Successor Agency

Quarter-end statements from LAIF

Quarter-end statement for the SA Agency Checking Account

Quarter-end statements from US Bank

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 16, 2020

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

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CITY OF BLYTHE

TREASURER  
235 NORTH BROADWAY  
BLYTHE, CA 92225

[Tran Type](#)  
[Definitions](#)

Account Number: [REDACTED]

March 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,077,026.28
Total Withdrawal:	0.00	Ending Balance:	1,077,026.28



**STATEMENT  
OF ACCOUNTS**

Page 1 of 5  
CITY OF BLYTHE  
Statement Number: [REDACTED]  
02/29/20 - 03/31/20

UNION BANK  
GOVERNMENT SERVICES- SOUTH 0274  
POST OFFICE BOX 513840  
LOS ANGELES CA 90051-3840

Customer Inquiries  
800-798-6466

Thank you for banking with us  
since 1967

CITY OF BLYTHE  
GENERAL ACCOUNT  
235 N BROADWAY  
BLYTHE CA 92225

**Public Fund Checking Summary**

Account Number [REDACTED]

Days in statement period: Days in statement period: 32

<b>Balance on 2/29</b>	<b>\$</b>	<b>4,743,529.83</b>
<b>Total Credits</b>		<b>1,473,875.84</b>
Deposits (27)	205,037.18	
Electronic credits (35)	227,960.88	
Other credits (25)	1,040,877.78	
<b>Total Debits</b>		<b>-1,591,534.75</b>
Electronic debits (23)	-185,599.48	
ZBA debits (40)	-1,405,935.27	
<b>Balance on 3/31</b>	<b>\$</b>	<b>4,625,870.92</b>

**C R E D I T S**

**Deposits including check and cash credits**

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
3/4	CCV DEPOSIT SEQ# 0304P51090 A-0000000001N	90233834 \$	1,436.78
3/4	CCV DEPOSIT SEQ# 0304P51130 A-0000000001N	90233836	1,562.06
3/4	CCV DEPOSIT SEQ# 0304P51010 A-0000000001N	90233827	1,784.01
3/4	CCV DEPOSIT SEQ# 0304P51020 A-0000000001N	90233828	3,865.92
3/4	CCV DEPOSIT SEQ# 0304073240 A-0000000001N	90236322	17,049.69
3/11	CCV DEPOSIT SEQ# 0311073190 A-0000000001N	90237003	4,498.48
3/11	CCV DEPOSIT SEQ# 0311073150 A-0000000001N	90237000	5,719.74
3/11	CCV DEPOSIT SEQ# 0311073200 A-0000000001N	90237004	6,341.06
3/11	CCV DEPOSIT SEQ# 0311073160 A-0000000001N	90237001	8,415.02
3/11	CCV DEPOSIT SEQ# 0311073180 A-0000000001N	90237002	9,339.03
3/16	OFFICE DEPOSIT # 0006029221	85824499	119.00
3/18	CCV DEPOSIT SEQ# 0318079020 A-0000000001N	90237277	3,099.17
3/18	CCV DEPOSIT SEQ# 0318079110 A-0000000001N	90237286	3,463.98
3/18	CCV DEPOSIT SEQ# 0318074950 A-0000000001N	90236929	5,553.90
3/18	CCV DEPOSIT SEQ# 0318078970 A-0000000001N	90237273	6,794.85
3/18	CCV DEPOSIT SEQ# 0318078990 A-0000000001N	90237275	10,058.01
3/25	CCV DEPOSIT SEQ# 0325074610 A-0000000001N	90236177	1,475.90
3/25	CCV DEPOSIT SEQ# 0325074970 A-0000000001N	90236210	1,650.53
3/25	CCV DEPOSIT SEQ# 0325074620 A-0000000001N	90236178	2,706.29
3/25	CCV DEPOSIT SEQ# 0325074900 A-0000000001N	90236204	3,064.04
3/25	CCV DEPOSIT SEQ# 0325074790 A-0000000001N	90236194	18,378.68
3/25	OFFICE DEPOSIT # 0009756181	85009405	84,322.21
3/31	CCV DEPOSIT SEQ# 0331072660 A-0000000001N	90234004	210.21

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 16, 2020

LAIF Home  
PMIA Average  
Monthly Yields

---

S/A CITY OF BLYTHE FOR BLYTHE  
REDEVELOPMENT AGENCY  
FINANCE OFFICER  
235 NORTH BROADWAY  
BLYTHE, CA 92225

Tran Type  
Definitions

Account Number: [REDACTED]

March 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1.47
Total Withdrawal:	0.00	Ending Balance:	1.47



**Mechanics Bank**  
P.O. Box 6010  
Santa Maria, CA 93456-6010  
www.RabobankAmerica.com  
Return Service Requested



Account Number: [REDACTED]  
This Statement: March 31, 2020  
Last Statement: February 28, 2020  
Days in Statement Period: 32  
Checks/Items Enclosed: 1

**Customer Service Information**

- Telephone Banking  
1-800-942-6222
- Written Inquiries:  
P.O. Box 6002, Arroyo Grande, CA 93421-6002
- Visit Us Online:  
www.RabobankAmerica.com/contact-us

5751 TR029STM040320111616 01 000000000 1 003



CITY OF BLYTHE  
SUCCESSOR AGENCY TO THE  
BLYTHE REDEVELOPMENT AGENCY  
235 N BROADWAY  
BLYTHE CA 92225-1609

5751 0020873 0001-0002 000000000000000000

**PUBLIC INTEREST CHECKING**

Account Number: [REDACTED]

**Balance Summary**

Beginning Balance as of 02/28/2020	\$2,788,800.95
+ Deposits and Credits (0)	0.00
+ Interest Paid	48.86
- Withdrawals and Debits (1)	2,365.00
<b>Ending Balance as of 03/31/2020</b>	<b>\$2,786,484.81</b>
Low Balance	2,786,435.95
Average Balance	2,787,248.92

**Earnings Summary**

Interest Paid This Period	48.86
Interest Paid Year to Date	133.60
Interest Earned	48.86
Interest-Bearing Days	32
Annual Percentage Yield Earned	0.02%

**Credits**

Date	Description	Additions
03-31	INTEREST CREDIT	48.86

**Checks**

\* Indicates a Skip in Check Number(s)  
"E" Indicates an Electronic Check

Number	Date	Amount
3243	03-11	2,365.00

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
02-28	2,788,800.95	03-11	2,786,435.95	03-31	2,786,484.81

**Overdraft and Returned Item Fees**

	Total For This Period	Total Year To Date
TOTAL OVERDRAFT FEES	0.00	0.00
TOTAL RETURNED ITEM FEES	0.00	0.00



ACCOUNT NUMBER: [REDACTED]  
 SUCCESSOR AGENCY TO THE BLYTHE  
 REDEVELOPMENT AGENCY  
 CUSTODY ACCOUNT

This statement is for the period from  
 March 1, 2020 to March 31, 2020

**ASSET DETAIL AS OF 03/31/20**

Shares or Face Amount	Security Description	Market Value/ Price	Tax Cost/ Unit Cost	% of Total Yield at Market	Est Ann Inc
<b>Cash Equivalents</b>					
141,570.661	Dreyfus Amt-Free Tax Exempt Cash Mgmt Inst #264 26202K205	141,542.35 0.9998	141,577.57 1.00	4.7 3.53	4,991.59
<b>Total Cash Equivalents</b>		<b>\$141,542.35</b>	<b>\$141,577.57</b>	<b>4.8</b>	<b>\$4,991.59</b>
<b>Municipal Issues</b>					
1,545,000.000	Kentucky ST Property Bldgs Commission Revenues Ref Proj 112 Ser 5.000 11/01/2020 49151FND8 Standard & Poors Rating: A- Moodys Rating: A1	1,578,387.45 102.1610	1,628,399.10 105.40	53.6 4.89	77,250.00
1,200,000.000	Pennsylvania ST Turnpike Commission Turnpike Revenue Sub Ser B 5.000 12/01/2020 7092232Y6 Standard & Poors Rating: A Moodys Rating: A3	1,230,528.00 102.5440	1,268,604.00 105.72	41.6 4.88	60,000.00
<b>Total Municipal Issues</b>		<b>\$2,808,915.45</b>	<b>\$2,897,003.10</b>	<b>95.2</b>	<b>\$137,250.00</b>
<b>Total Assets</b>		<b>\$2,950,457.80</b>	<b>\$3,038,580.67</b>	<b>100.0</b>	<b>\$142,241.59</b>

**ASSET DETAIL MESSAGES**

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your Analyst.

Yield at Market and Estimated Annual Income are estimates provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** April 28, 2020

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**SUBJECT:** Capital Improvement Plan (CIP); Measure A - FY 2020/2025  
**PRESENTED BY:** Daniel Ojeda, Interim Director of Public Works/City Engineer  
**PREPARED BY:** Daniel Ojeda, Interim Director of Public Works/City Engineer

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**RECOMMENDATION:** Staff recommends the adoption (subject to modification) of the Capital Improvement Plan (CIP); Measure A - FY 2020/2025.

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**FISCAL IMPACT:** FY 2020/2021 to FY 2024/2025 Measure A Funds

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**BACKGROUND:** The City must annually submit to the Riverside County Transportation Committee (RCTC) a Five-Year Capital Improvement (CIP), current year Project Status Report, and Maintenance of Effort (MOE) Certification Statement as a requirement for receipt of Measure A Local Streets and Roads funding.

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**STAFF REPORT:** Staff prepared the CIP 2020/2025 based on the City of Blythe's existing obligations and estimated annual repairs and maintenance.

The 5 Year Measure A CIP 2020/2025 includes:

1. Preventive maintenance with annual items such as:
  - Repair and maintenance of wheel chair ramps,
  - Grind and overlay on streets and alleys;
  - Fog, chip and slurry seal; and
  - Outside Equipment Rental
  - Street and Road Maintenance costs
  - Annual stock of asphalt emulsion oil and base material.

2. Street Rehabilitation Construction:

Proposed street rehabilitation projects included in the CIP Measure A FY2020/2025:

2020/2021 - Wells Street/Willow Street

2020/2021 - Acacia Street from Hobsonway to Barnard St

2021/2022 – Lovekin from Hobsonway to Barnard, and Barnard to Main

2023/2024 - San Luis Way from Barnard St. to Wisconsin Street

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**ATTACHMENTS:**

- 1- Measure A – Project Status Report FY 2019-2020
- 2- Maintenance of Efforts Certificate
- 3- Measure A Projections
- 4- City of Blythe – Measure A CIP 2020-2025



**MEASURE A  
LOCAL STREETS  
AND ROADS PROGRAM**

**PROJECT STATUS REPORT FY 2019/20**

Agency: BLYTHE  
 Prepared by: Daniel Ojeda  
 Phone #: (760) 922-6611  
 Date: 4/22/2020

Item No.	Project Name / Limits	Project Type	Total Cost	Anticipated Measure A Funds Expended (Est thru 6/30/2020)	Estimated/Actual Completion	Status
1	Wheelchair Ramps (ADA)	Construction	\$ 20,000	\$ 12,850	Jun-20	Completed
2	Asphalt Emulsion Oil/Base Material (Annual Stock)	Construction	125,000	44,824	Jun-20	Annual Improvements
3	Fog, Chip & Slurry Seal	Construction	150,000	-	Jun-20	Annual Improvements
4	Main Street from 14th Ave to Chansloway	Construction	1,153,500	427,518	Jun-20	Completed
5	Outside Equipmen Rental	Preventive Maint	15,000	-	Jun-20	Annual
6	PW Streets & Road Maint Cost	Preventive Maint	205,000	205,000	Jun-20	Annual
7	Lovekin/Chansloway Loan Advance Payment	Debt Payment	39,370	39,370	Jun-20	Completed
8	Wells Street/Willow Street Imp	Construction	165,000	-	Jun-21	Construction Moved to 20-21
9	Administrative Overhead	Admin. Overhead	57,680	57,680	Jun-20	Annual Admin
<b>TOTAL</b>			<b>\$ 1,930,550</b>	<b>\$ 787,242</b>		

**FY 2020/21**  
**MAINTENANCE OF EFFORT CERTIFICATION STATEMENT**

The undersigned agrees and certifies for the city of Blythe (the "Agency") that sales tax transportation funds received pursuant to Ordinance No. 02-001 of the Riverside County Transportation Commission ("Measure A") shall be used in compliance with the Commission's Maintenance of Effort Guidelines and a base year amount of \$170,000, approved by the Commission at its April 2016 meeting, and that the Agency shall not use such funds to replace discretionary local funds previously expended by the Agency for local transportation purposes. The Agency hereby acknowledges that the failure of the Agency to continue such local expenditure shall result in a reduction or loss of Measure A funds. Additionally, the Agency commits to expending Measure A Local Streets and Roads funds for projects listed in the Five Year Capital Improvement Plan as approved by Riverside County Transportation Commission.

Dated: \_\_\_\_\_, 2020

\_\_\_\_\_  
CITY MANAGER

ATTEST:

\_\_\_\_\_  
SECRETARY

**RIVERSIDE COUNTY TRANSPORTATION COMMISSION**  
**MEASURE A LOCAL STREETS AND ROADS PROGRAM ALLOCATION (PROJECTION)**  
 FY 2020/21 (Revised 3/30/2020)

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25
<b>Western County</b>						
<b>Local Streets &amp; Roads</b>						
BANNING	\$ 578,000	\$ 516,000	\$ 521,000	\$ 526,000	\$ 531,000	\$ 536,000
BEAUMONT	922,000	825,000	833,000	841,000	849,000	857,000
CALIMESA	168,000	154,000	156,000	158,000	160,000	162,000
CANYON LAKE	182,000	168,000	170,000	172,000	174,000	176,000
CORONA	4,137,000	3,655,000	3,692,000	3,729,000	3,766,000	3,804,000
EASTVALE	1,325,000	1,187,000	1,199,000	1,211,000	1,223,000	1,235,000
HEMET	1,712,000	1,537,000	1,552,000	1,568,000	1,584,000	1,600,000
JURUPA VALLEY	2,049,000	1,851,000	1,870,000	1,889,000	1,908,000	1,927,000
LAKE ELSINORE	1,329,000	1,172,000	1,184,000	1,196,000	1,208,000	1,220,000
MENIFEE	1,704,000	1,553,000	1,569,000	1,585,000	1,601,000	1,617,000
MORENO VALLEY	3,918,000	3,501,000	3,536,000	3,571,000	3,607,000	3,643,000
MURRIETA	2,376,000	2,180,000	2,202,000	2,224,000	2,246,000	2,268,000
NORCO	658,000	578,000	584,000	590,000	596,000	602,000
PERRIS	1,847,000	1,667,000	1,684,000	1,701,000	1,718,000	1,735,000
RIVERSIDE	7,274,000	6,499,000	6,564,000	6,630,000	6,696,000	6,763,000
SAN JACINTO	855,000	775,000	783,000	791,000	799,000	807,000
TEMECULA	2,961,000	2,783,000	2,811,000	2,839,000	2,867,000	2,896,000
WILDOMAR	627,000	565,000	571,000	577,000	583,000	589,000
RIVERSIDE COUNTY	5,459,000	4,917,000	4,966,000	5,016,000	5,066,000	5,117,000
<b>SUBTOTAL-Western County</b>	<b>40,081,000</b>	<b>36,083,000</b>	<b>36,447,000</b>	<b>36,814,000</b>	<b>37,182,000</b>	<b>37,554,000</b>
<b>Coachella Valley</b>						
CATHEDRAL CITY	1,418,000	1,233,000	1,245,000	1,257,000	1,270,000	1,283,000
COACHELLA	579,000	531,000	536,000	541,000	546,000	551,000
DESERT HOT SPRINGS	468,000	421,000	425,000	429,000	433,000	437,000
INDIAN WELLS	246,000	230,000	232,000	234,000	236,000	238,000
INDIO	1,894,000	1,681,000	1,698,000	1,715,000	1,732,000	1,749,000
LA QUINTA <sup>1</sup>	1,466,000	1,299,000	1,312,000	1,325,000	1,338,000	1,351,000
PALM DESERT	2,622,000	2,391,000	2,415,000	2,439,000	2,463,000	2,488,000
PALM SPRINGS	2,066,000	1,918,000	1,937,000	1,956,000	1,976,000	1,996,000
RANCHO MIRAGE	890,000	789,000	797,000	805,000	813,000	821,000
RIVERSIDE COUNTY	1,740,000	1,518,000	1,533,000	1,548,000	1,563,000	1,579,000
CVAG <sup>1</sup>	-	-	-	-	-	-
<b>SUBTOTAL-Coachella Valley</b>	<b>13,389,000</b>	<b>12,011,000</b>	<b>12,130,000</b>	<b>12,249,000</b>	<b>12,370,000</b>	<b>12,493,000</b>
<b>Palo Verde Valley</b>						
BLYTHE	721,000	548,000	553,000	559,000	565,000	571,000
RIVERSIDE COUNTY	192,000	148,000	149,000	150,000	152,000	154,000
<b>SUBTOTAL-Palo Verde Valley</b>	<b>913,000</b>	<b>696,000</b>	<b>702,000</b>	<b>709,000</b>	<b>717,000</b>	<b>725,000</b>
<b>TOTAL <sup>2</sup></b>	<b>\$ 54,383,000</b>	<b>\$ 48,790,000</b>	<b>\$ 49,279,000</b>	<b>\$ 49,772,000</b>	<b>\$ 50,269,000</b>	<b>\$ 50,772,000</b>

<sup>1</sup> Under an agreement between CVAG and La Quinta, CVAG receives 50% of La Quinta's allocation and La Quinta the remaining 50% until such time La Quinta has reimbursed CVAG for TUMF fees CVAG would have received from La Quinta if La Quinta had joined the TUMF program when the TUMF was established.

<sup>2</sup> Administrative costs are allocated in accordance with a cost allocation plan on a quarterly basis. Accordingly, the Measure A allocations to each geographic area by program will be reduced for such quarterly cost allocations.

Note: Estimate for Planning Purposes, subject to change and rounding differences.



**MEASURE A  
LOCAL STREETS  
AND ROADS PROGRAM**

**FY 2020/21**

Agency: BLYTHE  
 Prepared by: Daniel Ojeda  
 Phone #: (760) 922-6611  
 Date: 4/22/2020

<b>FY 2018/19 Audited Measure A Balance:</b>	<b>\$ 1,811,023</b>
<b>FY 2019/20 (Revised) Measure A Revenue:</b>	<b>721,000</b>
<b>Less: FY 2019/20 Project Status Report expenses:</b>	<b>(787,242)</b>
<b>Estimated Prior Year Measure A Balance:</b>	<b>1,744,781</b>
<b>Estimated FY 2020/21 Measure A Allocation:</b>	<b>548,000</b>
<b>Estimated Measure A Available for FY 2020/21 Projects:</b>	<b>\$ 2,292,781</b>

Item No.	Project Name / Limits	Project Type	Total Project Cost	Measure A Funds
<b>2020/21</b>				
2021-01	Wheelchair Ramps (ADA)	Construction - Annual Improvements	\$ 20,000	\$ 20,000
2021-02	Asphalt Emulsion Oil/Base Material (Annual Stock)	Pot hole repairs/street maintenance	125,000	125,000
2021-03	Fog, Chip & Slurry Seal	Preventive maintenance	150,000	150,000
2021-04	Wells Street/Willow Street Improvements	Construction	165,000	54,000
2021-05	Acacia Street from Hobsonway to Barnard St	Major reconstruction, AC pavement, base and drainage	480,000	480,000
2021-06	Lovekin from Hobsonway to Barnard, and Barnard to Main	Design	125,000	125,000
2021-07	Hobsonway from Sparkling Lagoon to Florence Blvd	pavement, and base material	625,000	300,000
2021-08	Outside Equipment Rental (Crack Sealer)	Preventive maintenance	15,000	15,000
2021-09	PW Streets & Road Maintenance Costs	Preventive maintenance	205,000	205,000
2021-10	Administrative Overhead	Administrative Overhead	43,900	43,900
		<b>TOTAL</b>	<b>\$ 1,953,900</b>	<b>\$ 1,517,900</b>

<b>Estimated FY2019/20 STIP Trade Balance:</b>	<b>\$ 111,000</b>
<b>FY 2019/20 Project Status Report expenses:</b>	<b>\$</b>
<b>Estimated Prior Year STIP Trade Funds Balance:</b>	<b>\$ 111,000</b>

Item No.	Project Name / Limits	Project Type	Total Project Cost	STIP Trade Funds
<b>2020/21</b>				
2021-11	Wells Street/Willow Street Improvements	AC Thick Layer Overlay-Construction	\$ 165,000	\$ 111,000
		<b>TOTAL</b>	<b>\$ 165,000</b>	<b>\$ 111,000</b>



**MEASURE A  
LOCAL STREETS  
AND ROADS PROGRAM**

**FY 2021/22**

Agency: BLYTHE  
 Prepared by: Daniel Ojeda  
 Phone #: (760) 922-6611  
 Date: 4/22/2020

Estimated Prior Year Measure A Balance: \$ 774,881  
 Estimated FY 2021/22 Measure A Allocation: 553,000  
 Estimated Measure A Available for FY 2021/22 Projects: \$ 1,327,881

Item No.	Project Name / Limits	Project Type	Total Project Cost	Measure A Funds
<b>2021/22</b>				
2022-01	Wheelchair Ramps (ADA)	Construction - Annual Improvements	\$ 10,000	\$ 10,000
2022-02	Asphalt Emulsion Oil/Base Material (Annual Stock)	Pot hole repairs/street maintenance	100,000	100,000
2022-03	Fog, Chip & Slurry Seal	Preventive maintenance	150,000	150,000
2022-04	Lovekin from Hobsonway to Barnard, and Barnard to Main	Major Reconstruction	550,000	200,000
2022-05	Administrative Overhead	Administrative Overhead	44,300	44,300
2022-06	Outside Equipment Rental (Crack Sealer)	Preventive maintenance	15,000	15,000
2022-07	PW Streets & Road Maintenance Costs	Preventive maintenance	205,000	205,000
		<b>TOTAL</b>	<b>\$ 1,074,300</b>	<b>\$ 724,300</b>



**MEASURE A  
LOCAL STREETS  
AND ROADS PROGRAM**

**FY 2022/23**

Agency: BLYTHE  
 Prepared by: Daniel Ojeda  
 Phone #: (760) 922-6611  
 Date: 4/22/2020

**Estimated Prior Year Measure A Balance: \$ 603,581**  
**Estimated FY 2022/23 Measure A Allocation: 559,000**  
**Estimated Measure A Available for FY 2022/23 Projects: \$ 1,162,581**

Item No.	Project Name / Limits	Project Type	Total Project Cost	Measure A Funds
<b>2022/23</b>				
2023-01	Wheelchair Ramps (ADA)	Construction - Annual Improvements	\$ 10,000	\$ 10,000
2023-02	Asphalt Emulsion Oil/Base Material (Annual Stock)	Pot hole repairs/street maintenance	100,000	100,000
2023-04	Fog, Chip & Slurry Seal	Preventive maintenance	150,000	150,000
2023-05	Administrative Overhead	Administrative Overhead	44,800	44,800
2023-06	Outside Equipment Rental (Crack Sealer)	Preventive maintenance	15,000	15,000
2023-07	PW Streets & Road Maintenance Costs	Preventive maintenance	205,000	205,000
2023-08	Lovekin from Hobsonway to Barnard, and Barnard to Main	Major Reconstruction	550,000	350,000
		<b>TOTAL</b>	<b>\$ 1,074,800</b>	<b>\$ 874,800</b>



**MEASURE A  
LOCAL STREETS  
AND ROADS PROGRAM**

**FY 2023/24**

Agency: BLYTHE  
 Prepared by: Daniel Ojeda  
 Phone #: (760) 922-6611  
 Date: 4/22/2020

**Estimated Prior Year Measure A Balance:** \$ 287,781  
**Estimated FY 2023/24 Measure A Allocation:** 565,000  
**Estimated Measure A Available for FY 2023/24 Projects:** \$ 852,781

Item No.	Project Name / Limits	Project Type	Total Project Cost	Measure A Funds
<b><u>2023/24</u></b>				
2024-01	Wheelchair Ramps (ADA)	Construction - Annual Improvements	\$ 10,000	\$ 10,000
2024-02	Asphalt Emulsion Oil/Base Material (Annual Stock)	Pot hole repairs/street maintenance	100,000	100,000
2024-03	Fog, Chip & Slurry Seal	Preventive maintenance	150,000	150,000
2024-04	Traffic Signal Rehabilitation (various locations)	Camera traffic detection system	50,000	25,000
2024-05	San Luis Way from Barnard St. to Wisconsin St.	AC pavement, thick overlay	296,000	296,000
2024-06	Administrative Overhead	Administrative Overhead	45,200	45,200
2024-07	PW Streets & Road Maintenance Costs	Preventive maintenance	205,000	205,000
2024-08	Outside Equipment Rental (Crack Sealer)	Preventive maintenance	15,000	15,000
		<b>TOTAL</b>	<b>\$ 871,200</b>	<b>\$ 846,200</b>



**MEASURE A  
LOCAL STREETS  
AND ROADS PROGRAM**

**FY 2024/25**

Agency: BLYTHE  
 Prepared by: Daniel Ojeda  
 Phone #: (760) 922-6611  
 Date: 4/22/2020

**Estimated Prior Year Measure A Balance: \$ 6,581**  
**Estimated FY 2024/25 Measure A Allocation: 571,000**  
**Estimated Measure A Available for FY 2024/25 Projects: \$ 577,581**

Item No.	Project Name / Limits	Project Type	Total Project Cost	Measure A Funds
<b><u>2024/25</u></b>				
2025-01	Wheelchair Ramps (ADA)	Construction - Annual Improvements	\$ 10,000	\$ 10,000
2025-02	Asphalt Emulsion Oil/Base Material (Annual Stock)	Pot hole repairs/street maintenance	100,000	100,000
2025-03	Fog, Chip & Slurry Seal	Preventive maintenance	150,000	150,000
2025-04	Outside Equipment Rental (Crack Sealer)	Preventive maintenance	15,000	15,000
2025-05	PW Streets & Road Maintenance Costs	Preventive maintenance	205,000	205,000
2025-06	Administrative Overhead	Administrative Overhead	45,700	45,700
		<b>TOTAL</b>	<b>\$ 525,700</b>	<b>\$ 525,700</b>



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** April 28, 2020

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**SUBJECT:** Lease Extension- California Air Resource Board

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**PRESENTED BY:** Mallory Crecelius, Interim City Manager

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**PREPARED BY:** Mallory Crecelius, Interim City Manager

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**RECOMMENDATION:** Authorize the Interim City Manager to execute the extension of a lease between the City of Blythe and State of California for the State Air Resources Board's Air Monitoring Station located at 445 W. Murphy.

---

**FISCAL IMPACT:** Fifty dollars (\$50.00) per month for the term of the Lease.

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**BACKGROUND:** The California Air Resources Board (ARB) has operated an air quality monitoring station located at 445 W. Murphy Street since 2003. This site is being used to track long term air quality trends in the California-Arizona Border area.

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**STAFF REPORT:** Staff was contacted in December by The Department of General Services (DGS) Real Estate Leasing and Planning Section which is now responsible for managing the ARB Lease. The current Lease was for a term of three years and is set to expire on June 30, 2020. The State is proposing an eight (8) year lease extension for a term of July 1, 2020 through June 30, 2028.

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**ATTACHMENTS:**

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1. Short Form Delegated Lease and Exhibit.

**SHORT FORM LEASE**

<u>LEASE COVERING PREMISES LOCATED AT</u> 445 W Murphy Street Blythe, CA 92225
<u>LESSOR'S FED. TAX. I.D., NO. OR SOCIAL SECURITY NO.</u>
<u>TENANT AGENCY</u> Air Resources Board

Lease File No.: 6397-00  
Project No.: 574

**Preamble** THIS LEASE, made and entered into this 24th day of December 2019 by and between  
**CITY OF BLYTHE**

hereinafter called the Lessor, without distinction as to number or gender, and the State of California, acting by and through the Director of the Department of General Services, hereinafter called the State;

**WITNESSETH**

**Description** 1. The Lessor hereby leases unto the State and the State hereby hires from the Lessor those certain premises with appurtenances situated in the City of Blythe, County of Riverside, State of California, and more particularly described as follows:

Approximately 25 square feet of space is provided and located inside a water treatment pump control room to house air monitoring equipment for the collection of ambient air data, as outlined on the attached Exhibit "A" plan, project No. 5749, dated December , 2019, hereby being incorporated into this lease. The State shall have access to and use of the leased premises 24 hours per day, seven (7) days per week with no exceptions.

**Term** 2. The term of this lease shall commence on July 1, 2020, and shall end on June 30, 2028, with such rights of termination as may be hereinafter expressly set forth.

**Early Termination** 3. The State may terminate this lease at any time effective on or after June 30, 2024, by giving written notice to the Lessor at least thirty (30) days prior to the date when such termination shall become effective.

**Rent** 4. Rental payments shall be paid by the State, from legally available funds and subject to the California Constitution, in arrears on the last day of each month during said term as follows:

FIFTY AND 00/100 DOLLARS  
(\$50.00) from July 1, 2020, through June 30, 2028; and thereafter.

Rental payable hereunder for any period of time less than that for which periodic rental is payable shall be determined by prorating the rental due for the applicable period of occupancy.

**Notices** 5. All notices and correspondence herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and either: 1) deposited in the United States Mail, certified and postage prepaid; or 2) sent via an alternate commercial overnight delivery service (i.e. FedEx or similar) with receiver's signature required; and addressed as follows:

To the Lessor: City of Blythe

440 South Main Street

Blythe, CA 92225

Phone No.: (760) 922-6611

FAX No.: ()

Email:

To the State:

DEPARTMENT OF GENERAL SERVICES,  
REAL ESTATE SERVICES DIVISION  
LEASE MANAGEMENT C 6397-001  
707 THIRD STREET, SUITE 5-305  
WEST SACRAMENTO, CA 95605

Phone No. (916) 375-4172

FAX No. (916) 375-4029

Email: leasemanagement@dgs.ca.gov

ALL NOTICES AND CORRESPONDENCE MUST REFERENCE  
TENANT AGENCY AND PREMISES ADDRESS

Rental warrants shall be made payable to: \_\_\_\_\_

and mailed to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Nothing herein contained shall preclude the giving of any such written notice by personal service. The address to which notices and correspondence shall be mailed to either party may be changed by giving written notice to the other party.

**Completion  
and  
Compliance  
with Plans  
and  
Asbestos  
Specifications**

6. Lessor agrees that, prior to , the leased premises will be made ready for State's occupancy in full compliance with Exhibit "A", consisting of one (1) sheet titled, "Office Quarters, Project No. 5749" dated , , which Exhibits "A" are by this reference incorporated herein.

7. Lessor hereby warrants and guarantees that the space leased to the State will be operated and maintained free of hazard from Asbestos Containing Materials.

**Services,  
Utilities, and  
Supplies**

8. Lessor, at Lessor's sole cost and expense, during the term of this lease shall furnish the following services and utilities:

A.

B. All utilities except telephone .

**Repair and  
Maintenance**

9. During the lease term, Lessor shall maintain the leased premises together with appurtenances, rights, privileges, and easements belonging or appertaining thereto, in good repair and tenantable condition, except in case of damages arising from the negligence of State's agents, invitees or employees.

**Quiet  
Possession**

10. The Lessor agrees that the State, while keeping and performing the covenants herein contained, shall at all times during the existence of this lease, peaceably and quietly have, hold, and enjoy the leased premises without suit, trouble, or hindrance from the Lessor or any person claiming under Lessor.

**Inspection**

11. The Lessor reserves the right to enter and inspect the leased premises at reasonable times, and to make any necessary repairs to the premises. Except in emergency situations, Lessor shall give not less than forty-eight (48) hour prior notice to State tenants when any pest control, remodeling, renovation, or repair work affecting the State occupied space may result in employee health concerns in the work environment.

**Destruction**

12. In the event the leased premises or any essential part thereof shall be destroyed by fire or other casualty, this lease shall, in the case of total destruction of the leased premises, immediately terminate. In the case of partial destruction or damage State may elect to terminate by giving written notice setting forth the date of termination to the Lessor within fifteen (15) days after such fire or casualty, and no rent shall accrue or be payable to the Lessor after such termination. In the event of any such destruction where the State remains in possession of said premises, whether for the remainder of the term or temporarily pending termination, the rental as herein provided shall be reduced by the ratio of the floor space State is precluded from occupying to the total floor space of the leased premises.

**Subrogation Waived**

13. To the extent authorized by any fire and extended coverage insurance policy issued to Lessor on the herein leased premises, Lessor hereby releases the State from liability for any loss or damage covered by said insurance and waives subrogation rights of the insurer.

**Fair Employment Practices**

14. During the performance of this lease, the Lessor shall not deny benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age, or sex. Lessor shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

Lessor shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Section 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.8), and the regulations or standards adopted by the awarding State agency to implement such article.

**DVBE Participation**

15. The State of California supports the use of Disabled Veteran Business Enterprise (DVBE) and California Certified Small Business (SM) and we encourage the Lessor to utilize DVBEs and Certified SB to fulfill its lease obligations under this lease.

**Holding Over**

16. In the event the State remains in possession of the premises after the expiration of the lease term, or any extension thereof, this lease shall be automatically extended on a month to month basis, subject to thirty (30) days termination by either party, and otherwise on the terms and conditions herein specified, so far as applicable.

**Construction-Related Accessibility Standard Compliance Act**

17. Pursuant to California Civil Code §1938, the Lessor states that the leased premises:
- have not undergone an inspection by a Certified Access Specialist (CASp). A CASp can inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the premises, the Lessor may not prohibit the tenant from obtaining a CASp inspection of the premises for occupancy by the tenant, if requested by the tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the premises.
  - have undergone an inspection by a Certified Access Specialist (CASp) and it was determined that the leased premises met all applicable construction-related accessibility standards pursuant to California Civil Code §55.53 et seq. Lessor shall provide a copy of the current disability access inspection certificate and any inspection report to the State within seven days of the date of execution of the lease pursuant to subdivision (b).

- have undergone an inspection by a Certified Access Specialist (CASp) and it was determined that the leased premises did not meet all applicable construction-related accessibility standards pursuant to California Civil Code §55.53 et seq. Lessor shall provide a copy of any inspection report to the State prior to the execution of the Lease. If the report is not provided to the State at least 48 hours prior to execution of the lease, the State shall have the right to rescind the lease, based upon the information contained in the report, for 72 hours after execution of the lease.

**Remainder of Page Intentionally Left Blank**

**IN WITNESS WHEREOF, this lease has been executed by the parties hereto as of the dates written below**

STATE OF CALIFORNIA

LESSOR

Approval Recommended

DEPARTMENT OF GENERAL SERVICES  
REAL ESTATE SERVICES DIVISION  
ASSET MANAGEMENT BRANCH

CITY OF BLYTHE

By \_\_\_\_\_  
DAVID LYONS, Real Estate Officer  
Real Estate Leasing and Planning Section

By \_\_\_\_\_  
MALLORY CRECELIUS, Interim City Manager  
City of Blythe

Date \_\_\_\_\_

Date \_\_\_\_\_

Approved

DIRECTOR OF THE DEPARTMENT  
OF GENERAL SERVICES

By \_\_\_\_\_  
JAMES A MCNEARNY, Leasing Manager  
Real Estate Leasing and Planning Section

Date \_\_\_\_\_



CITY OF BLYTHE  
CITY COUNCIL MEETING

STAFF REPORT

MEETING DATE: April 28, 2020

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**SUBJECT:** Riverside County Mortgage Credit Certificate (MCC) Program Participation

**PRESENTED BY:** Mallory Crecelius, Interim City Manager

**PREPARED BY:** Mallory Crecelius, Interim City Manager

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**RECOMMENDATION:** It is recommended Council adopt Resolution No. 2020-010 approving participation in the Riverside County Mortgage Credit Certificate (MCC) Program.

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**FISCAL IMPACT:** None. The MCC Program is directly administered through the Riverside County Economic Development Agency.

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**BACKGROUND:** A mortgage Credit Certificate (MCC) entitles qualified home buyers to reduce the amount of federal tax liability on a home mortgage. This tax credit allows the buyer to qualify more easily for a loan by effectively increasing the stated income of the buyer.

The Riverside County MCC Program allows a 20% rate, which can be applied against the interest paid on the mortgage loan. The borrower can then claim a credit on their taxes equal to 20% of the interest paid during the year. Since the taxes paid by the borrower are being reduced, the annual take-home pay is effectively increased. The borrower can still deduct the remaining part of the interest paid as a standard deduction. When underwriting a loan, a lender takes this potential increase in income into consideration and the borrower is able to qualify for a larger loan than would otherwise be possible.

This program can be used with all types of homes, including foreclosures, new and resale single-family and/or manufactured homes, and may be the "extra cushion" future homebuyers will need to purchase in Blythe.

There are three basic criteria for determining a home buyer's eligibility for the MCC Tax Credits.

1. Borrower must be a first time homebuyer defined as a person who has not had ownership interest in residential real property for the previous three years.
2. The borrower's annual household income must fall within program limits:
  - Max Income outside Target Area: 1-2 persons: \$77,500, 3+ persons: \$89,125
  - Max Income inside Target Area: 1-2 persons:\$93,000, 3+ persons: \$108,500
3. The home being purchased must fall within the program purchase price limits:
  - Outside Target Area: \$388,131

**STAFF REPORT:** The Riverside County Board of Supervisors has authorized the County Economic Development Agency (EDA) to apply to the California Debt Limit Allocation Committee for an allotment of Mortgage Credit Certificates (MCC) for participating jurisdictions. The City of Blythe has been invited to participate in the County's MCC Program for mortgage loans available to first-time homebuyers. Council's adoption of the attached resolution is necessary for the City to participate in the County's MCC Program.

The City of Blythe has participated in the MCC Program in past years. Staff recommends approval of the attached Resolution to provide another tool for qualified homebuyers to purchase a home in Blythe.

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**ATTACHMENTS:**

1. Resolution No. 2020-010
2. Attachment K
3. MCC Program Information



1 participate in the Riverside County MCC program.

2 **NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Blythe as  
3 follows:

4 The City of Blythe agrees

- 5 1. to participate in the MCC Program administered by the EDA in connection  
6 with mortgage loans it will make available for the acquisition of new and  
7 existing single-family housing in Riverside County;
- 8 2. to assist the County of Riverside to market the MCC Program within the city's  
9 jurisdictional boundary by publishing a general public notice in the local  
10 newspaper at least twice a year.

11 **PASSED, APPROVED, and ADOPTED** by the City Council of the City of Blythe,  
12 California, on the 28th day of April, 2020 by the following vote, to wit:

13  
14 **AYES:**

15 **NOES:**

16 **ABSENT:**

17 **ABSTAIN:**

18  
19 \_\_\_\_\_  
20 Dale Reynolds, Mayor

21 **ATTEST:**

22  
23 \_\_\_\_\_  
24 Mallory Crecelius, City Clerk

# RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY MORTGAGE CREDIT CERTIFICATE (MCC) PROGRAM

## Overview

A Mortgage Credit Certificate (MCC) entitles qualified home buyers to reduce the amount of their federal income tax liability for an amount equal to 20% of the mortgage interest paid during the year on their primary mortgage loan. The advantages to the home buyer include:

- The home buyer's federal income tax liability is directly reduced by the amount of the tax credit;
- Home buyers can qualify more easily for their primary mortgage loan-lenders may factor in the tax credit when underwriting the loan application, which may allow the borrower to (i) qualify for a larger loan amount, or (ii) improve the borrower's qualifying debt ratios.

If the amount of the MCC exceeds the homebuyer's tax liability, the unused portion of the credit can be carried forward to the next three years or until used, whichever comes first.

## Homebuyer Eligibility Criteria

There are three basic criteria for determining a home buyer's eligibility for the MCC tax credits:

1. The borrower must be a first time Home Buyer defined as a person who has not had an ownership interest in improved-upon residential real property for the previous three (3) years.\*
2. The borrower's annual income must fall within the program income limits as follows:
  - Max Income Outside Target Area<sup>1</sup>
    - Household w/ 1-2 persons: \$77,500
    - Household w/ 3+ persons: \$89,125
  - Max Income Inside Target Area
    - Household w/ 1-2 persons: \$93,000
    - Household w/ 3+ persons: \$108,500

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<sup>1</sup> Target Areas are census tracts designated by the Federal government to encourage investment.

3. The home being purchased must fall within the program purchase price limits as follows:

- Max Home Purchase Price
  - Outside Target Area: \$388,131
  - Inside Target Area: \$474,382

\*If the home is in a Target Area census tract, then the first-time buyer requirement does not apply, and the income and purchase price limits are higher. There are target area census tracts throughout Riverside County.

The residence purchased in conjunction with an MCC must be the borrower's principal residence and may not be used as a business, rental or vacation home. The home may be a new or re-sale, detached or attached single-family home, condominium unit, a co-op unit, or a manufactured home on a permanent foundation. The home must be located within the City limits of participating cities.

#### Mortgage Credit Certificate Application Process

The jurisdiction in which the home is located must be a participant in the County MCC program administered by the EDA. The application process is as follows:

1. Borrowers must apply for an MCC through a Participating Lender.
2. The Participating Lender will perform an initial qualification and assist the borrower in completing the MCC submission forms.
3. Buyer makes offer on home and goes into escrow.
4. The Lender then submits the MCC application to the County.
5. The County reviews Borrower and property qualifications and, if they meet the program guidelines, issues a letter of commitment to the Lender.
6. The Commitment Letter must be issued prior to the close of the loan.
7. The loan must close within 60 days of the commitment.
8. Upon loan closing, the Lender submits the MCC Closing Package to the County and the County issues the MCC, with the Lender and borrower each receiving a copy.
9. The borrower may then claim the tax credit on their Federal Income Tax Returns.
10. Borrowers can realize the tax credit annually as a tax refund or adjust their W-4 withholding allowances form to receive the benefit via an increased paycheck.

The following table illustrates how an MCC may increase a borrower's "effective home buying power":

**Effective Home Buying Power  
With and Without an MCC**

	<b>Without MCC</b>	<b>With MCC</b>
<b>First Mortgage Amount</b>	\$300,000	\$300,000
<b>Mortgage Interest Rate</b>	4%	4%
<b>Monthly Mortgage (Principal &amp; Interest Only)</b>	\$1,432	\$1,432
<b>MCC Rate</b>	N/A	20%
<b>Monthly Credit Amount</b>	N/A	\$200
<b>"Effective" Monthly Mortgage Payment</b>	\$1,432	\$1,232
<b>Annual Income Needed *</b>	\$61,371	\$52,800

\* Annual Income Needed is based on monthly Principal and Interest (P&I) not exceeding 28% of monthly income.



**PUBLIC  
HEARING**



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** April 28, 2020

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**SUBJECT:** Application for Taxicab Services

**PRESENTED BY:** Mallory Sutterfield, Interim City Manager

**PREPARED BY:** Mallory Sutterfield, Interim City Manager

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**RECOMMENDATION:** After the close of the Public Hearing it is recommended Council authorize the City Clerk to issue a Business License/permit to Emerald Inn and Lounge, DBA: Emerald Taxi Blythe.

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**FISCAL IMPACT:** Annual Business License and Permit Fees.

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**BACKGROUND:** Staff received a Business License Application from Emerald Inn and Lounge to operate a taxicab service in the City of Blythe. Pursuant to Blythe Municipal Code Chapter 5.72 no permit to operate a taxicab service shall be granted until a Public Hearing has been conducted by the City Council and it has been determined that the operation of such taxicab service is a public convenience and necessity.

---

**STAFF REPORT:** There are no Taxi businesses currently permitted to operate in the City as no City of Blythe Business Licenses have been issued for taxi businesses since 2018. The last taxi service to operate in the City was Lucky Cab Service, DBA: Desert Sun Cab. They were in operation from 2016 through 2018. They have not renewed their Business License to operate since 2018. If Council authorizes staff to move forward with issuance of a Business License/Permit for Emerald Inn and Lounge, the applicant's history and business legitimacy will be investigated by the Blythe Police department prior to the issuance of the Business License and Driver Permit(s).

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**ATTACHMENTS:**

1. City of Blythe Business License Application submitted by Emerald Inn and Lounge



City of Blythe  
 235 NORTH BROADWAY • BLYTHE, CA 92225  
 (760) 922-6161

NEW

**Business License Application**

Business Name EMERALD INN AND LOUNGE  
 DBA Name EMERALD TAXI BLYTHE  
 Physical Address 1020 W. HOBSONWAY BLYTHE CA 92225 Mailing Address 2660 STATE ST CORONA CA 92881  
 Phone 760 922 3161 Phone \_\_\_\_\_  
 Cell Phone \_\_\_\_\_ Fax Phone \_\_\_\_\_  
 Email Address BLYTHEEMERALD@GMAIL.COM  
 Web URL HOBBSON  
 Fed ID \_\_\_\_\_ Contractor Lic# \_\_\_\_\_  
 State ID \_\_\_\_\_

Type of Ownership INDIVIDUAL PARTNERSHIP CORPORATION NON-PROFIT  
 Description of Business OPERATE TAXI BUSINESS LLC

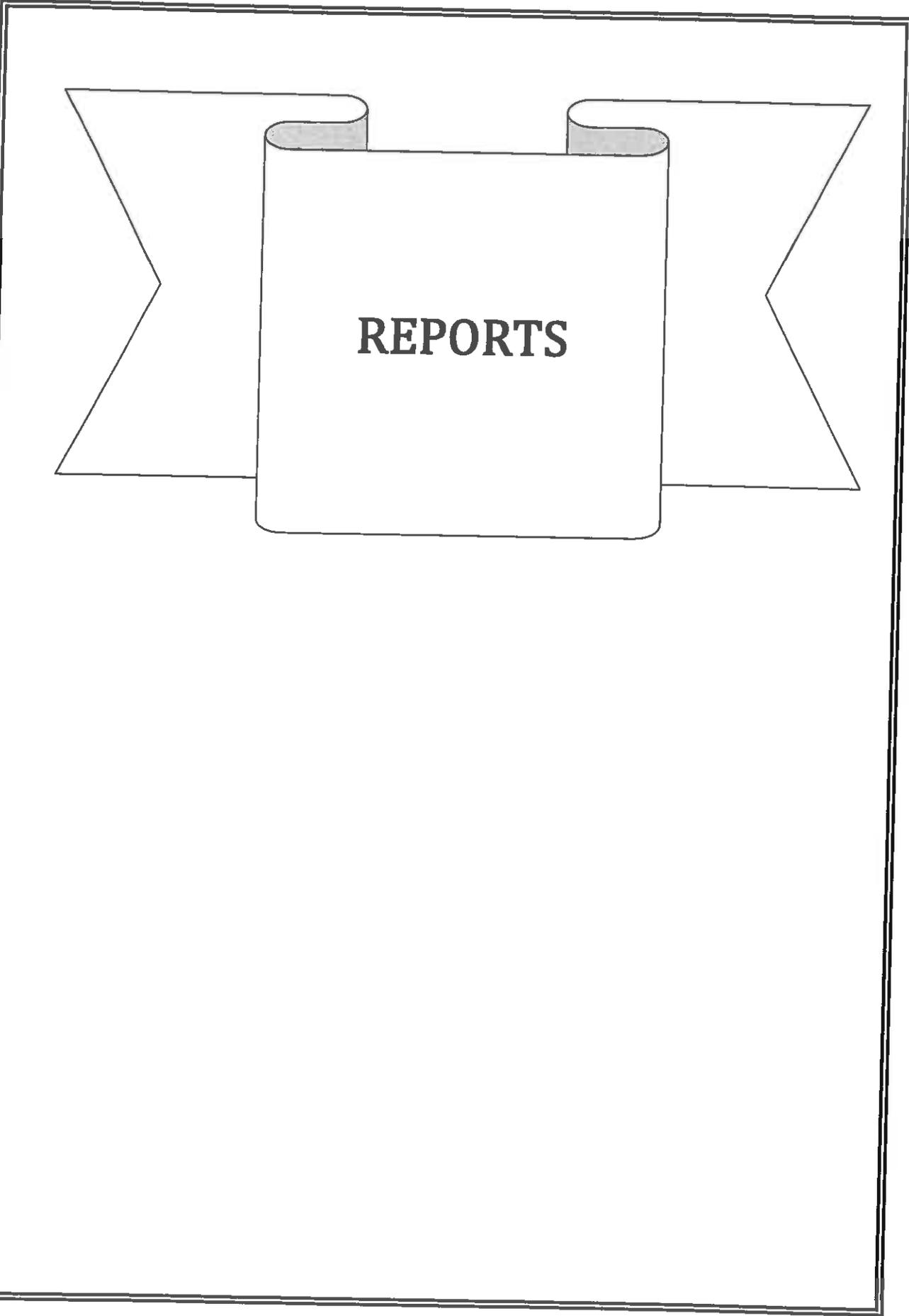
Name	Relationship	Address	City/State/Zip	Phone
1. RONICA SENEVIRATNA	OWNER	[REDACTED]	[REDACTED]	[REDACTED]
2.				
3.				
4.				

Name	Relationship	Address	City/State/Zip	Phone
1. [REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2.				

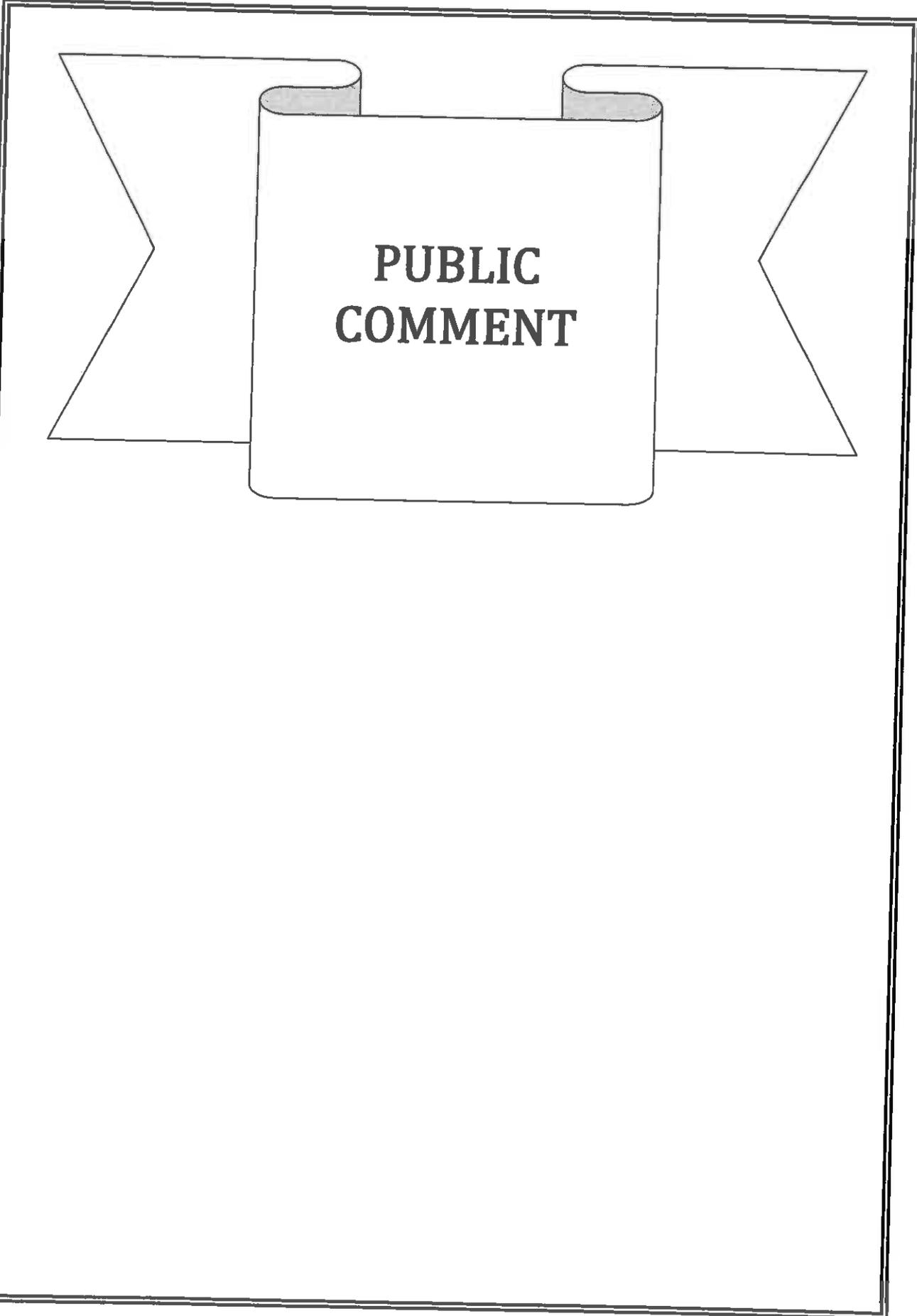
Do you store hazardous or flammable materials? Yes  No  If yes, list type and quantity below:  
 Scientific Name \_\_\_\_\_ Common Name \_\_\_\_\_ Qty Stored Total Waste \_\_\_\_\_

I certify that the above information is correct  
 Signed By X [Signature] Officer/Title X OWNER Date: 2/2/20

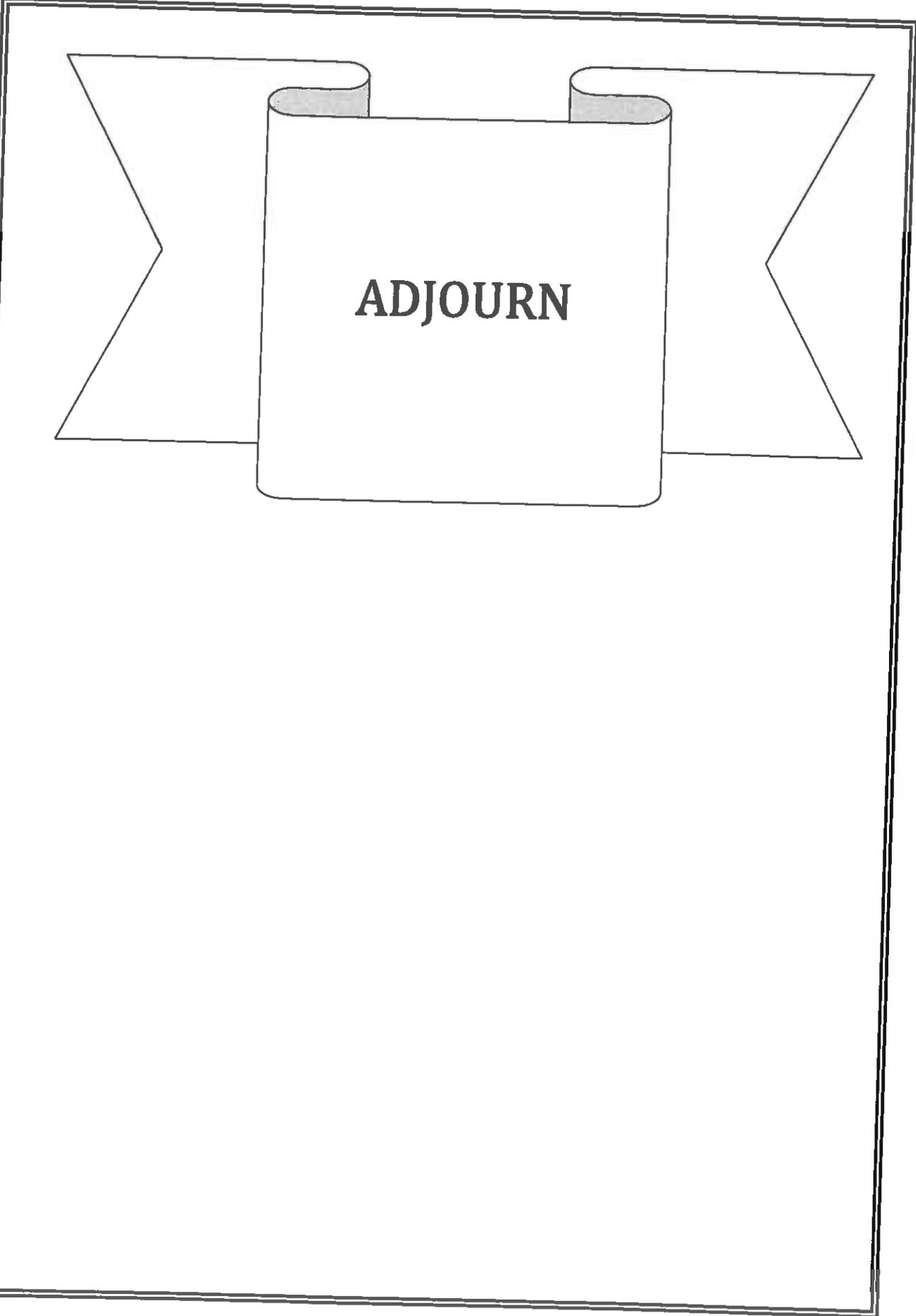
AMOUNT PAID	DATE ISSUED	BY	SIC#	DATE BUSINESS	LICENSE NUMBER



**REPORTS**



**PUBLIC  
COMMENT**



**ADJOURN**